



GRANDMA TRADING AND AGENCIES LIMITED.

Regd. Office: 3B, Plot No. 15, HACP Colony, Karkhana, Secunderabad – 500 009, Telangana
Tel. No. 040 4014 8192; CIN: L99999TG1981PLC100740; Website: www.grandmatrading.com

SE / GRANDMA / 2017-18
Date: September 01, 2017

Scrip ID: GRANDMA
Scrip Code: 504369

The Department of Corporate Services,
BSE Limited
Phiroze Jeejeebhoy Towers,
Dalal Street, Mumbai – 400 001

Sub: Submission of notice under Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulation, 2015

Dear Sir,

In term of Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulation, 2015, we forward herewith the copy of the Notice regarding 36th Annual General Meeting of the company to be held on 30th September, 2017.

Kindly acknowledge the receipt and take the above on record.

Thanking you,
Yours faithfully,
For Grandma Trading and Agencies Limited

Pragyan Ojha
Managing Director



GRANDMA TRADING AND AGENCIES LIMITED

NOTICE

NOTICE IS HEREBY GIVEN THAT THE 36TH ANNUAL GENERAL MEETING OF THE SHAREHOLDERS OF GRANDMA TRADING AND AGENCIES LIMITED ('THE COMPANY') WILL BE HELD ON SATURDAY, 30TH SEPTEMBER 2017, AT 11:00 A.M. AT ITS REGISTERED OFFICE AT 3B, PLOT NO. 15, HACP COLONY, KARKHANA, SECUNDERABAD – 500 009, TELANGANA TO TRANSACT THE FOLLOWING BUSINESS:

ORDINARY BUSINESS

1. To receive, consider and adopt the Audited Financial Statements for the year ended 31st March, 2017 and the reports of Board of Directors and the Auditors thereon.
2. To appoint a Director in place of Mr. Vishal Patel (DIN: 07485182) who retires by rotation and being eligible, offers himself for reappointment.
3. To ratify the appointment of Statutory Auditors and fix their remuneration and in this regard, to consider and if thought fit, to pass, with or without modification(s), the following resolution as an **Ordinary Resolution**:

“**RESOLVED THAT** pursuant to the provisions of Sections 139 and all other applicable provisions, if any, of the Companies Act, 2013 read with Companies (Audit and Auditors) Rules, 2014 (including any statutory modifications or reenactment thereof, for the time being in force), the appointment of M/s. Gupta Saharia & Co., Chartered Accountants (Firm Reg. No. 103446W) as the Statutory Auditors of the Company to hold the office from the conclusion of this Annual General Meeting till the conclusion of the next Annual General Meeting be and is hereby ratified, at such remuneration as may be fixed by the Board of Directors of the Company.”

By order of the Board
For **Grandma Trading and Agencies Limited**

Place : Secunderabad
Date : 21-08-2017

Sd/-
Pragyan Ojha
Managing Director
DIN : 02774883

GRANDMA TRADING AND AGENCIES LIMITED

NOTES:

1. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF / HERSELF AND SUCH PROXY NEED NOT BE A MEMBER OF THE COMPANY. The proxies to be effective should be deposited at the registered office of the Company not less than forty eight (48) hours before the commencement of the meeting and in default, the instrument of proxy shall be treated as invalid. Proxies submitted on behalf of the companies, societies etc., must be supported by an appropriate resolution / authority, as applicable. A person can act as a proxy on behalf of members not exceeding 50 and holding in aggregate not more than 10% of the total share capital of the Company carrying voting rights.
2. The details pursuant to Regulation 36(3) of the SEBI (Listing Obligation and Disclosure Requirements) Regulation, 2015 ('Listing Regulation') in respect of Director proposed to be appointed or reappointed at the Annual General Meeting, is annexed hereto.
3. The Register of Members and Share Transfer Books of the Company will remain closed from Friday 29th September, 2017 to Saturday, 30th September, 2017 (both days inclusive).
4. All members are requested to intimate changes, if any, in their registered address, immediately to the Registrar and Share Transfer Agents or to their depository participants in case shares are held in depository form.
5. Corporate members are requested to send a duly certified copy of the resolution authorizing their representatives to attend and vote at the meeting.
6. The business set out in the Notice will be transacted *inter alia* through remote electronic voting system and the Company is providing facility *inter alia* for remote e-voting by electronic means and also voting facility at the Annual General Meeting. The communication relating to remote e-voting which *inter alia* would contain details about User ID and password is sent along with the Annual Report. Instructions and other information relating to e-voting are as follows:
 - Pursuant to the provisions of Section 108 and other applicable provisions, if any, of the Companies Act, 2013 and the Companies (Management and Administration) Rules, 2014, as amended and Regulation 44 of SEBI (LODR) Regulations 2015, the Company is providing to its members facility to exercise their right to vote on resolutions proposed to be passed in the AGM by electronic means.
 - The members who have cast their vote by remote e-voting may also attend the AGM but shall not be entitled to cast their vote again.
 - The Company has engaged the services of Central Depository Services Limited ("CDSL") as the Agency to provide e-voting facility.
 - The Board of Directors of the Company has appointed CA K. Ramarao (Membership No.206039) as Scrutinizer to scrutinize the voting process in a fair and transparent manner and he has communicated his willingness to be appointed and will be available for same purpose.
7. The instructions for shareholders voting electronically are as under:
 - (i) The voting period begins on Wednesday, 27th September, 2017 at 9.00 a.m. till Friday, 29th September, 2017 at 5.00 p.m. During this period shareholders' of Company, holding shares either in physical form or in dematerialized form, as on the cut-off date i.e. Saturday, 23rd September, 2017 may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
 - (ii) Shareholders who have already voted prior to the meeting date would not be entitled to vote at the meeting venue.
 - (iii) The shareholders should log on to the e-voting website www.evotingindia.com.

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- (iv) Click on Shareholders.
- (v) Now Enter your User ID
 - a. For CDSL: 16 digits beneficiary ID,
 - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
 - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- (vi) Next enter the Image Verification as displayed and Click on Login.
- (vii) If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier voting of any company, then your existing password is to be used.
- (viii) If you are a first time user follow the steps given below:

For Members holding shares in Demat Form and Physical Form	
PAN	<p>Enter your 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)</p> <ul style="list-style-type: none"> Members who have not updated their PAN with the Company / Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number in the PAN field. In case the sequence number is less than 8 digits enter the applicable number of 0 s before the number after the first two characters of the name in CAPITAL letters. Eg. If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN field.
Dividend Bank Details or Date of Birth (DOB)	<p>Enter the Dividend Bank Details or Date of Birth in (dd/mm/yy format) as recorded in your demat account or in the company records in order to login.</p> <ul style="list-style-type: none"> If both the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (v).

- (ix) After entering these details appropriately, click on "SUBMIT" tab.
- (x) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform.
- (xi) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (xii) Click on the EVSN for **GRANDMA TRADING AND AGENCIES LIMITED** on which you choose to vote.
- (xiii) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xiv) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.

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- (xv) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xvi) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xvii) You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.
- (xviii) If a demat account holder has forgotten the changed password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xix) Shareholders can also cast their vote using CDSL's mobile app **m-Voting** available for android based mobiles. The m-Voting app can be downloaded from Google Play Store. Apple and Windows phone users can download the app from the App Store and the Windows Phone Store respectively. Please follow the instructions as prompted by the mobile app while voting on your mobile.
- (xx) **Note for Non – Individual Shareholders and Custodians**
- Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to www.evotingindia.com and register themselves as Corporate.
 - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.
 - After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
 - The list of accounts linked in the login should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
 - A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- (xxi) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.com, under help section or write an email to helpdesk.evoting@cdslindia.com.
- a. The Scrutinizer shall immediately after the AGM shall unlock the ballot box for the votes cast at the AGM and verify the same and also unblock the votes under remote e-voting in the presence of at least two witnesses who are not in the employment of the Company and make a combined Scrutinizer's Report of the votes cast in favour or against, if any, forthwith to the chairman of the Company.
 - b. The Results shall be declared within 48 hours of the AGM. The Results declared along with the Scrutinizer's Report shall be available for inspection and also placed on the website of the Company within prescribed period, as also at the website of www.evotingindia.com and intimate to the Stock Exchanges.

By order of the Board
For **Grandma Trading and Agencies Limited**

Place : Secunderabad
Date : 21-08-2017

Sd/-
Pragyan Ojha
Managing Director
DIN : 02774883

GRANDMA TRADING AND AGENCIES LIMITED

Details of Director seeking appointment / reappointment at the forthcoming Annual General Meeting (Pursuant to LODR, SEBI 2015 entered into with the Stock Exchanges)

Name of Director	Mr. Vishal Patel
Director Identification Number	07485182
Date of Birth	24.04.1985
Date of Appointment	30.05.2016
Expertise in specific functional area	Trading activities and Accounts
No. of Equity Shares held in the Company	Nil
Directorship in other Listed Companies as on 31.3.2017	Nil
Chairmanship / Membership of Committees in other listed Companies as on 31.3.2017	Nil

GRANDMA TRADING AND AGENCIES LIMITED

Registered Office: B3, Plot No. 15, HACP Colony, Karkhana,
Secunderabad - 500 009, Telangana

Email: grandmatrading@gmail.com; Website: www.grandmatradingagencies.com

ATTENDANCE SLIP

I / We hereby record my/our presence at the 36th Annual General Meeting of the Company held on Saturday, 30th September, 2017 at 11:00 AM at B3, Plot No. 15, HACP Colony, Karkhana Secunderabad - 500 009, Telangana.

Full Name of the Member / Proxy's (in Block Letters):

*Regd. Folio No: DP ID: Client ID:

No. of shares held:

Signatures of the Member(s) or Proxy/Proxies present:

Note:

1. Member / Proxy must bring the Attendance slip to the Meeting and hand it over, duly signed, at the registration counter.
2. The Copy of the Notice may please be brought to the Meeting Venue.

*Applicable only in case of investors holding shares in Physical form.

Form No. MGT-11 - PROXY FORM

[Pursuant to Section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

GRANDMA TRADING AND AGENCIES LIMITED

Registered Office: B3, Plot No. 15, HACP Colony, Karkhana,
Secunderabad - 500 009, Telangana

Email: grandmatrading@gmail.com; Website: www.grandmatradingagencies.com

Name of the member(s) :	
Registered Address:	
Email Id :	
Folio No. / Client Id :	
DP ID :	

I / We, being the holder(s) of _____ shares of Grandma Trading and Agencies Limited,, hereby appoint

1. Name: _____ Email Id: _____
Address : _____
Signature: _____ or failing him / her
2. Name: _____ Email Id: _____
Address : _____
Signature: _____ or failing him / her
3. Name: _____ Email Id: _____
Address : _____
Signature: _____ or failing him / her

as my / our Proxy to attend and vote (on a poll) for me / us and on my / our behalf at the Annual General Meeting of the Company, to be held on Saturday, 30th September 2017 at 11.00 a.m. at B3, Plot No. 15, HACP Colony, Karkhana, Secunderabad - 500 009, Telangana and at adjournment thereof in respect of such resolution as are indicated below:

Resolution No.	Resolutions
ORDINARY BUSINESS	
1	Adoption of Financial Statements and report thereon for the year ended 31.3.2017
2	Re-appointment of Mr. Vishal Patel, as Director who retire by rotation
3	Ratification of appointment of M/s. Gupta Shahria & Co. as Auditors of the Company

Signed this _____ day of _____ 2017

.....
Signature of shareholder

.....
Signature of proxy holder(s)

Affix
Revenue
Stamp

Note:- This form of Proxy in order to be effective should be duly completed and deposited at Registered Office of the Company.