SHREE RAJIVLOCHAN OIL EXTRACTION LTD.

Regd. Office : 27/ 3, Jawahar Nagar, Near Agrasen Bhawan, RAIPUR-492001 (C.G.),Tel : 0771-2225441, 2537846

Date: 23/08/2017

To
The Manager
Department of Corporate Services
BSE Ltd.
Dalal Street, Fort
Mumbai - 400 001

Sub. : - Submission of notice of Annual General Meeting

Ref. -: Scrip Code- 530295

Dear Sir / Madam,

Please find enclosed herewith Notice of Annual General Meeting of Shree Rajiv Lochan Oil Extraction Limited which is going to be held on Friday, 15th September 2017 at 11.00 AM at the 27/3, Jawahar Nagar, Raipur (CG).

Kindly take the same on your records and acknowledge the receipt.

Thanking you,

Yours faithfully,
For, Shree Rajiv Lochan Oil Extraction Limited

(Prakash Chand Raheja)
Managing Director
DIN: 00341864

Date: 23/08/2017
Place: Raipur

Encl: as above

SHREE RAJIV LOCHAN OIL EXTRACTION LIMITED

CIN: L15143CT1994PLC005981
Registered Office : 27/3, Jawahar Nagar, Raipur – 492001, Chhattisgarh
Phone No. +91-771-2225441 | E-mail : raheja_deep@yahoo.co.in

NOTICE OF 27TH ANNUAL GENERAL MEETING

NOTICE is hereby given that the **27th Annual General Meeting** of the Members of Shree Rajiv Lochan Oil Extraction Limited will be held on Friday, 15th September 2017 at 11.00AM at 27/3, Jawahar Nagar, Raipur – 492001 to transact the following business:-

ORDINARY BUSINESS:

1. To consider and adopt the Audited Financial Statement of the Company for the financial year ended on 31st March 2017, and the reports of the Board of Directors and Auditor thereon.

2. To appoint a Director in place of Shri Harish Raheja (DIN: 00285608), who retires by rotation under the provisions of the Companies Act, 2013 and, being eligible, offers himself for re-appointment.

3. To ratify appointment of M/s. S.K. Bhamkar & Associates, Chartered Accountants (FRN: 007482C) as Statutory Auditors in accordance with provisions of section 139 and rules made there under, appointed in 25th AGM of the Company to hold office till the conclusion of 30th AGM of the Company on such remuneration as may be determined by the Board in consultation with them.

By the order of Board of Directors,
For, Shree Rajiv Lochan Oil Extraction Limited

(Prakash Chand Raheja)
Director
DIN: 00341864

Date: 19/07/2017
Place: Raipur

NOTES:

1. The explanatory statement as required under section 102 of the Companies Act, 2013 is annexed with this notice.

2. **A member entitled to attend and vote at the AGM is entited to appoint a proxy to attend and vote in the meeting instead of himself/herself, and the proxy need not be a member of the Company.** A person can act as a proxy on behalf of not exceeding 50 members and holding in aggregate not more than 10% of the total share capital of the Company.

3. Corporate members intending to send their authorized representative to attend the meeting are requested to send a certified copy of the Board resolution of the Company, authorizing their representative to attend and vote on their behalf at the meeting.

4. The instrument appointing the proxy, duly completed, must be deposited at the Company's registered office not less than 48 hours before the commencement of the meeting. A proxy form for the AGM is enclosed.

Shree Rajiv Lochan Oil Extraction Ltd. Raipur

5. During the period beginning 24 hours before the time fixed for the meeting with the conclusion of the meeting, a member would be entitled to inspect lodged at any time during the business hours of the Company, provided that n 3 days of notice in writing is given to the Company.

6. Members /proxies/authorized representative should bring the duly filled atte enclosed herewith to attend the meeting.

7. The Register of Directors and Key Managerial Personnel and their s maintained under section 170 of the Companies Act, 2013 will be available fo by the members at AGM.

8. The Register of contracts or Arrangement in which directors are interested, under section 189 of the Companies Act will be available for inspection by th at AGM.

9. In case of joint holder, the signature of any one holder on proxy form will be s names of the entire joint holder should be stated.

10. The Company Registrar and Transfer Agent for its registry work (Physical and is M/s. Niche Technologies Private Limited having its Registered office at D-5 Market, 05th Floor, 71 B.R.B. Basu Road, Kolkata-700001.

11. Pursuant to provisions of section 91 of the Act, the Register of members transfer books will remain closed from 09/09/2017 to 15/09/2017 (both days in

12. For the convenience of members and for proper conduct of the meeting, e ***place of meeting will be regulated by attendance slip, which is a part of Members are requested to sign at the place provided on the attendanc hand it over at the entrance to the venue.***

Members / proxies should bring the duly filled Attendance Slip attached attend the meeting. Duplicate Attendance Slip and / or copies of the Ann shall not be issued/ available at the venue of the Meeting.

Members, who hold shares in dematerialized form, are requested to bring the and DP ID Nos. for easier identification of attendance at the meeting

13. A member desirous of getting any information on the accounts of the C requested to send the queries to the Company at least 10 days in adva meeting.

14. The Company does not have any unpaid/ unclaimed amount in respect o which was required to be transferred to the Investor Education and Protection

15. Members holding shares in physical form are requested to intimate char registered address mentioning full address in block letters with Pin code Office and bank particulars to the Company's Registrar and Share Transfer A case of members holding their shares in electronic form, this information shou to their Depository Participants immediately.

Members whose shareholding is in the electronic mode are requested to info of address and updates of savings bank account details to their respective participants. Members are encouraged to utilize the Electronic Clearing Syster receiving dividends.

16. The Notice of the AGM along with the Annual Report for 2016-17 are bei electronic mode to those Members whose e-mail addresses are registere Company/ Depositories, unless any Member has requested for a physical c said documents. For Members who have not registered their e-mail addresse copies of the above mentioned documents are being sent.

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Shree Rajiv Lochan Oil Extraction Ltd.

17. As mandated by The Securities and Exchange Board of India (SEBI), every participant in the securities market has to submit Permanent Account Number (PAN). Members holding shares in electronic form are, therefore, requested to submit the PAN to their Depository Participants with whom they are maintaining their demat accounts. Members holding shares in physical form can submit their PAN details to the Company / RTA.

Shree Rajiv Lochan Oil Extraction Ltd. Raipur

18. Voting through electr[illegible]**onic means**

I. In compliance with prov[illegible] 108 of the Companies Act, 2013, Rule 20 of the Companies (Managem[illegible]istration) Rules, 2014 as amended by the Companies (Manageme[illegible]ation) Amendment Rules, 2015 Regulation-44 of Securities and Exch[illegible] India (Listing Obligations and Disclosure Requirements) Regulat[illegible]ompany is pleased to provide members facility to exercise their right to [illegible]ons proposed to be considered at the Annual General Meeting (AGM[illegible] means and the business may be transacted through e-Voting Servi[illegible] of casting the votes by the members using an electronic voting system[illegible]er than venue of the AGM (remote e-voting) will be provided by National [illegible]itory Limited (NSDL).

II. The facility for voting th[illegible]er shall be made available at the AGM and the members attending the [illegible]e not cast their vote by remote e-voting shall be able to exercise their rig[illegible] through ballot paper.

III. The members who hav[illegible] by remote e-voting prior to the AGM may also attend the AGM but sha[illegible] cast their vote again.

IV. The remote e-voting per[illegible] **12th September 2017 (9:00 am)** and ends on **14th September 2017 (**[illegible]is period members' of the Company, holding shares either in physic[illegible]erialized form, as on the cut-off date of **08th September 2017**, may [illegible]emote e-voting. The remote e-voting module shall be disabled by NS[illegible]fter. Once the vote on a resolution is cast by the member, the membe[illegible]d to change it subsequently.

V. The process and mann[illegible]**ing are as under:**

A. In case a Member rece[illegible] NSDL [for members whose email IDs are registered with the Comp[illegible]ticipants(s)] :

(i) Open email and open PI[illegible]-voting.pdf' with your Client ID or Folio No. as password. The said PDF [illegible]ser ID and password/PIN for remote e-voting. Please note that the pas[illegible]ssword.

(ii) Launch internet browser [illegible]https://www.evoting.nsdl.com/

(iii) Click on Shareholder - L[illegible]

(iv) Put user ID and passwor[illegible]/PIN noted in step (i) above. Click Login.

(v) Password change menu [illegible]e password/PIN with new password of your choice with minimum 8 c[illegible]ombination thereof. Note new password. It is strongly recommended [illegible] password with any other person and take utmost care to keep your [illegible]ial.

(vi) Home page of remote e-[illegible]n remote e-voting: Active Voting Cycles.

(vii) Select "EVEN" of **"Shree** [illegible]**Extraction Limited".**

(viii) Now you are ready for [illegible]ast Vote page opens.

(ix) Cast your vote by select[illegible]on and click on "Submit" and also "Confirm" when prompted.

(x) Upon confirmation, the m[illegible]uccessfully" will be displayed.

Shree Rajiv Lochan Oil Extraction Ltd. ★ Raipur

(xi) Once you have voted on the resolution, you will not be allowed to modify your vote.

(xii) Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer through e-mail to office.csps@gmail.com with a copy marked to evoting@nsdl.co.in

B. In case a Member receives physical copy of the Notice of AGM [for members whose email IDs are not registered with the Company/Depository Participants(s) or requesting physical copy] :

(i) Initial password is provided in the Annexure or at the bottom of the Attendance Slip for this AGM (enclosed herewith).

(ii) Please follow all steps from Sl. No. (ii) to Sl. No. (xii) above, to cast vote.

VI. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Members and remote e-voting user manual for Members available at the downloads section of www.evoting.nsdl.com or call on toll free no.: 1800-222-990.

VII. If you are already registered with NSDL for remote e-voting then you can use your existing user ID and password/PIN for casting your vote.

VIII. You can also update your mobile number and e-mail id in the user profile details of the folio which may be used for sending future communication(s).

IX. The voting rights of members shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut-off date of 08th September 2017. A person who is not a member as on Cut Off date should treat this notice for information purpose only.

X. Any person, who acquires shares of the Company and become member of the Company after dispatch of the notice and holding shares as of the cut-off date i.e. 08th September 2017, may obtain the login ID and password by sending a request at evoting@nsdl.co.in or raheja_deep@yahoo.co.in .

However, if you are already registered with NSDL for remote e-voting then you can use your existing user ID and password for casting your vote. If you forgot your password, you can reset your password by using "Forgot User Details/Password" option available on www.evoting.nsdl.com or contact NSDL at the following toll free no.: 1800-222-990.

XI. A member may participate in the AGM even after exercising his right to vote through remote e-voting but shall not be allowed to vote again at the AGM.

XII. A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting as well as voting at the AGM through ballot paper.

XIII. **Shri Brajesh R Agrawal, Practicing Company Secretary, (Membership No. 5771 and CP No. 5649)** of C/o Goyal Enterprises, Infront of Satkar Hotel, Civil Station Road, Raipur (CG)-492001 has been appointed as the Scrutinizer for providing facility to the members of the Company to scrutinize the voting and remote e-voting process in a fair and transparent manner.

XIV. The Chairman shall, at the AGM, at the end of discussion on the resolutions on which voting is to be held, allow voting with the assistance of scrutinizer, by use of 'Ballot Paper' for all those members who are present at the AGM but have not cast their votes by availing the remote e-voting facility.

Shree Rajiv Lochan Oil Extraction Raipur shall after th

XV. The Scrutinizer she meeting e conclusion of voting at the general meeting, will first count the votes cast at t of at least and thereafter unblock the votes cast through remote e-voting in the presencer than thre two witnesses not in the employment of the Company and shall make, not late total votes e days of the conclusion of the AGM, a consolidated scrutinizer's report of thelm in writin cast in favour or against, if any, to the Chairman or a person authorized by hwith. g, who shall countersign the same and declare the result of the voting forthw

ared alongw

XVI. The Results decl immediate with the report of the Scrutinizer shall be placed on the on the website of NSDLm in writing y after the declaration of result by the Chairman or a person authorized by hai. . The results shall also be immediately forwarded to the BSE Limited, Mumba

y (includin

14. Since e-voting facilitsions of Seg Ballot Forms) is provided to the Members pursuant to the provisent and Action 108 of the Companies Act, 2013, read with Companies (Managem Administration) Rules, 2014, voting by show of hands are not allowed.

rs,

By the order of Board of Directo**xtraction Li**
For, Shree Rajiv Lochan Oil E imited

(Prakash Chand Raheja)
Managing Director
DIN: 00341864

Date: 19/07/2017
Place: Raipur

SHREE RAJIV LOCHAN OIL EXTRACTION LIMITED

CIN: L15143CT1994PLC005981
Registered Office : 27/3, Jawahar Nagar, Raipur – 492001, Chhattisgarh
Phone No. +91-771-2225441 | E-mail : raheja_deep@yahoo.co.in

ATTENDANCE SLIP
(To be handed over at the entrance of the Meeting Hall)

Folio No.	
DP ID No	
Client ID No	
Name of Member(s)	
Registered Address	
Number of shares held	

I certify that i am a member/proxy/authorized representative for the members of the Company.

I hereby record my presence of the 27TH **ANNUAL GENERAL MEETING** of the Company held on Friday, the 15th September 2017 at 11.00 a.m. at 27/3, Jawahar Nagar, Raipur – 492001.

*Signature of the Member / Representative / Proxy Holder**
** Strike out whichever is not applicable*

Shree Rajiv Lochan Oil Extraction Ltd.

Reg

SHREE RAJIV LOCHAN OIL EXT RACTION LIMI TED
CIN: L15143CT1994PL C005981
istered Office : 27/3, Jawahar Nagar, R aipur – 492001, Chhattisgarh
one No. +91-771-2225441 | E-mail : r aheja_deep@y ahoo.co.in

MGT-11

(P ursuant to Section 105(6) of the Companies Act, 2013 an he Companies (Management and Administration) Rul Rule 19(3) of es 2014)

FORM OF PROX Y

Foli o No.	
DP ID No	
Clie nt ID No	
Nan ne of Member(s)	
Reg istered Address	

I/We, being member(s), holding ________ shares of SH REE RAJIV LO CHAN OIL EXTRACTION LIMITED hereby appoint:

1. Name:________________ E-mail id:________________
Address:________________________________
or failing him/her

2. Name:________________ E-mail id:________________
Address:________________________________
or failing him/her

3. Name:________________ E-mail id:________________
Address:________________________________

as my/ our Proxy to vote for me/ us, on my/ our behalf at the 27th ANNUAL GENERAL MEETING of the Company held on Friday, the 15th September 2017 at 11.00 a.m. at 27/3, Jawahar Nagar, Raipur – 492001 and at any adjournment thereof in respect of the following resolutions:

Ordinary Business

1. Adoption of audited financial statement for the financial year ended on 31/03/2017 along with report of Board and Auditor thereon.
2. Re-Appointment of Shri Harish Raheja as Director who is retiring by rotation
3. Ratification of Appointment of M/s. S.K. Bhamkar & Associates, Chartered Accountants as Statutory Auditor of the Company.

Signed this _____ day of ____________ 2017. Signature of Member________________

Revenue Stamp

Signature of Proxyholder(s): 1.________________ 2.________________ 3.________________

NOTE: The Form of Proxy duly completed must be deposited at the Registered Office of the Company 27/3, Jawahar Nagar, Raipur – 492001, CG not later than 48 hours before the time for holding the meeting.