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: 1<sup>st</sup> September, 2020

To,  
The Manager - CRD

Phiroze Jeejeebhoy Towers,  
Dalal Street, Fort,  
Mumbai - 400001.

Dear Sir,

Pursuant to Regulation 29 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we hereby inform you that a meeting of the Board of Directors of the Company is scheduled to be held on Saturday, the 5<sup>th</sup> day of September, 2020, at the Registered Office of the Company, inter alia, to consider, approve following matters among other businesses:

1. To fix date, time and venue of the ensuing Ninth Annual General Meeting (AGM) of the Company to be held for financial year 31<sup>st</sup> March, 2020;
2. To fix book closure date and E-Voting related matter for the purpose of forthcoming AGM of the Company;
3. To appoint "Scrutinizer" prescribed under Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management & Administration) Rules, 2014 for the purpose of forthcoming AGM of the Company;
4. To consider and approve the Secretarial Audit Report to be received from VKM & Associates, Practicing Company Secretary under Section 204 of the Companies Act, 2013;
5. To consider and approve the draft Notice, Board's Report along with other related documents for the forthcoming AGM;
6. Any other matter with permission of the Chair.

Thanking you.

Yours faithfully,

