

September 01, 2021

To,

Corporate Service Dept. <b>BSE Limited</b> Jeejeebhoy Towers Dalal Street, Mumbai - 400 001 Script code: 532722	The Listing Department, <b>National Stock Exchange of India Limited</b> Exchange Plaza, Bandra Kurla Complex, Bandra (E), Mumbai - 400051. Script code: NITCO
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**Ref.: - BSE Code: 532722; NSE Code: NITCO; ISIN: INE858F01012**

**Sub: Submission of Annual Report and Notice of 55<sup>th</sup> Annual General Meeting of the Company & Book Closure dates**

Dear Sir/Madam,

This is to inform you that the 55<sup>th</sup> Annual General Meeting of the Company will be held on Friday, 24<sup>th</sup> September, 2021 at 11:00 A.M. through Video Conferencing (VC) or other Audio Visual means (OAVM).

Pursuant to regulation 34 of the SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015 an Annual Report and Notice of the Annual general Meeting is enclosed herewith for your reference & records.

In compliance with the circulars issued by Ministry of Corporate Affairs (MCA) and Securities and Exchange Board of India (SEBI), the Annual Report for the financial year 2020-21 and Notice of the 55<sup>th</sup> Annual General Meeting will be sent today i.e. September 01, 2021 to all the members of the Company whose email addresses are registered with the Company / Depository Participant(s). The Annual Report and Notice of AGM will also be available on company's website at <https://www.nitco.in/corporate/investors/PDFFiles/Annual-Report-2020-21.pdf>.

Pursuant to section 91 of the Companies Act, 2013 and regulation 42 of the SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015 the Register of Members and Share Transfer Books of the Company will be closed from Saturday, 18<sup>th</sup> September, 2021 to Friday, 24<sup>th</sup> September, 2021 (both days inclusive) for the purpose of Annual General Meeting.



Further it is informed that the Company will provide remote e-voting facility to the shareholders for the purpose of casting vote on the resolutions proposed to be passed in the ensuing Annual General Meeting. The remote e-voting period commences from Tuesday, September 21, 2021 at 9:00 A.M. and ends on Thursday, September 23, 2021 at 5:00 P. M.

Kindly take the same on record.

Thanking You,

Yours Faithfully,  
For **NITCO Limited**

**Puneet Motwani**  
**Company Secretary & Compliance Officer**