

Date: 01-09-2021

SE Limited

Corporate Relationship Department,  
2nd Floor, New Trading Ring,  
PJ Towers, Dalal Street, Mumbai - 400 001

Stock Code: BSE: 540843

Dear Sir / Madam,

Sub: Intimation of Book Closure date under Regulation 42 of SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015

Pursuant to Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements), 2015 the Board of Directors at their meeting held on 27<sup>th</sup> August, 2021 has fixed 18<sup>th</sup> September 2021 to 24<sup>th</sup> September, 2021 (both days inclusive) as the Book Closure Dates for the purpose of 11<sup>th</sup> Annual General Meeting of the Company for Shareholders holding fully paid up equity shares (ISIN: INE819Y01015).

Book Closure (both days inclusive)		Remote e-voting date	Cut-off date	Purpose
From	To	Tuesday, 21 <sup>st</sup> September, 2021 (9.00 A.M)	Friday, 17 <sup>th</sup> September, 2021	11 <sup>th</sup> AGM
18 <sup>th</sup> September, 2021	24 <sup>th</sup> September, 2021	to Thursday, 23 <sup>rd</sup> September, 2021 (5.00 P.M)		

Kindly take the above information on your record.

Thanking you.

Yours Truly,

For Rithwik Facility Management Services Limited




S Jayapandi  
Company Secretary & Compliance Officer  
ACS No.21909