

# iStreet Network Limited

CIN L51900MH1986PLC040232

Unit.no 17, Sonal Industrial Estate, Linking road,  
Kanchpada, Malad west, Mumbai- 400064

Tel.: (022) 27827900 Email: info@istreetnetwork.com

Website: www.istreetnetwork.com



02<sup>nd</sup> August 2021

To,  
The Department of Corporate Services,  
BSE Limited,  
Phiorze Jeejeebhoy Towers,  
Dalal Street,  
Mumbai – 400 001

**Ref : Scrip code : 524622**

Dear Sir/Madam,

**Sub: Intimation about Annual Internal Audit report of our RTA Adroit Corporate Services Private Ltd**

We would like to submit the Annual Internal Audit report of our RTA Adroit Corporate Services Private Ltd for the period 01st April 2020 to 31st March 2021.

Kindly take note of the same in your records.

Thanking you,

Yours faithfully,

For iStreet Network Limited

  
**Surabhi Pal**  
Company Secretary



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# ANNUAL INTERNAL AUDIT REPORT

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For the period

From 01/04/2020 to 31/03/2021

## ADROIT CORPORATE SERVICES PRIVATE LIMITED

18-20, Jafferbhoy Industrial Estate, Makwana Road , Marol Naka, Andheri (E), Mumbai – 400059

*B Durgaprasad Rai*  
*Company Secretary*  
*D-211, Ghatkopar Industrial Estate,*  
*Off: LBS Marg, Ghatkopar West*  
*Mumbai – 400086*

UDIN: A010060C000708824

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To

## **2. Background**

### **2.1. About Adroit**

#### **Statutory and Regulatory Registrations**

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## **RTA Operations**

### **3. Scope of Audit**

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#### **4. Methodology**

#### **5. Sampling**

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## **6. Management's Responsibility**

## **7. Our Responsibility**

*inter-alia*

## **8. Limitations and Risk**

## **9. Independence**

## **10. Summary of Operations**

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### **10.1. Inward Department**

### **10.2. Signature Verification and Processing**

*inter-alia*

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### **10.3. Outward and Dispatch**

### **10.4. Stores**

### **10.5. Corporate Actions**

#### **10.5.1. Non-Cash Corporate Actions**

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#### **10.5.2. Cash Corporate Actions**

#### **10.6. Re-validation/ Re-issue of warrants**

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#### **10.7. General Meetings/ Postal Ballot**

#### **10.8. Investor Relations/ Grievance**

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### **10.9. Reconciliation of ISIN Balances**

## **11. Summary of Systems**

## **12. Data Back-up and Storage system**



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### **13. Risk Management including Business Continuity**

### **14. Summary of Audit**

#### **14.1. Process and Transaction Audit**

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## **15. Size of Operations and Transactions Audited**

## **16. Findings and Recommendations**

### **16.1. Schedule of Findings**

#### **01. Rematerialisation requests**

#### **02. Dematerialisation requests**

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- |     |  |
|-----|--|
| 03. | Rejection of Rematerialisation requests:                                     |
| 04. | Inward Date Stamping;  |
| 05  | Policy and Control on Stationery   |
| 06  | System Based Alerts for processing where enhanced due diligence is required. |

## Opinion

**b.**

Balyottu  
Durgaprasad  
Rai

Digitally signed by Baiyotthu Durgaprasad Rai  
DN: c=IN, o=Personal, st=IN, cn=Baiyotthu Durgaprasad Rai  
serialNumber=19c29ac676725c583cd5d144  
0c5d79d71275bca25041c306a6c2224469f8134  
2f, cn=Baiyotthu Durgaprasad Rai  
Date: 2021.07.30 11:45:01 +05'30'

**B Durgaprasad Rai**  
**Practising Company Secretary**  
**ACS 10060**  
**COP: 4390**  
**UDIN: A010060C000708824**

**Mumbai**  
**Date 29/07/2021**