

**February 03, 2026**

**BSE Limited**

Department of Corporate Relationship  
1<sup>st</sup> Floor, New Trade Ring, Rotunda Building  
Phiroze Jeejeebhoy Towers  
Dalal Street, Mumbai- 400001  
*Scrip Code: 524742*

**National Stock Exchange of India Ltd.,**

Department of Corporate Services  
Exchange Plaza, 5<sup>th</sup> Floor,  
C-1, Block G, Bandra Kurla Complex,  
Bandra (E), Mumbai – 400 051  
*Scrip Code: CAPLIPOINT.*

Dear Sir/Madam,

**Sub: Appointment of Directors of the Company- Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations")**

Pursuant to Regulation 30 read with Schedule III of the SEBI Listing Regulations, this is to inform you that the shareholders of the Company, on 31<sup>st</sup> January, 2026, through Postal Ballot, had approved the following:

1. Appointment of Mr. Ashok Partheeban (DIN: 02507261) as Director (Non-executive Non-Independent) and Vice-Chairman of the Company with effect from 5<sup>th</sup> November 2025 and whose term is liable to retirement by rotation.
2. Appointment of Mr. Vivek Partheeban (DIN: 02507289) as Director (Non-executive Non-Independent) and Vice-Chairman of the Company with effect from 5<sup>th</sup> November 2025 and whose term is liable to retirement by rotation.
3. Appointment of Dr. K C John (DIN: 01067374) as Director (Non-executive Independent) of the Company for a term of five years with effect from 5<sup>th</sup> November 2025.

The details of the above Directors, in accordance with Regulation 30 of Listing Regulations read with SEBI Circular No. SEBI/HO/CFD/PoD2/CIR/P/0155 dated November 11, 2024 along with the brief profile were provided vide our earlier letter dated November 05, 2025.

The shareholders had also approved the appointment of Mrs. Susan Mathew (DIN: 00517738) as Director (Non-executive Independent) of the Company for a term of five years with effect from 31<sup>st</sup> January 2026, i.e. the date of conclusion of Postal Ballot. The details of Mrs. Susan Mathew (DIN: 00517738) as required under Regulation 30 of Listing Regulations read with the above SEBI Circular is enclosed as "Annexure- A" along with her brief profile.

This is for your kind information and records.

Thanking You,

Sincerely yours,

For **Caplin Point Laboratories Limited**

**Venkatram G**  
**General Counsel & Company Secretary**  
**Membership No. A23989**

**Annexure – A**

S. No.	Particulars	Mrs. Susan Mathew
1.	Reason for change viz. appointment, <del>re-appointment, resignation, removal, death or otherwise</del>	Appointment of Mrs. Susan Mathew (DIN: 00517738) as Director (Non-executive Independent) of the Company for a term of 5 years.
2.	Date of appointment/ <del>re-appointment/cessation</del> (as applicable) & term of appointment/ <del>re-appointment</del> ;	31 <sup>st</sup> January 2026
3.	Brief profile	Annexed
4.	Disclosure of relationships between directors (in case of appointment of a director)	Nil
5.	Information required pursuant to BSE Circular no. LIST/COMP/14/2018-19 and the NSE Circular no. NSE/CML/2018/24, both dated 20 <sup>th</sup> June 2018	Mrs. Susan Mathew is not debarred from holding the office of director by virtue of any SEBI order or any other such authority.

## **MRS. SUSAN MATHEW**

Mrs. Susan Mathew, I.A.S. (Retd.), hails from Alwaye, Kerala. She is a graduate of Women's Christian College, Chennai, and has completed her post-graduation from Union Christian College, Alwaye. She was selected to the Indian Administrative Service in 1975 and has over 36 years of distinguished service with the Government.

During her career, she held several senior and key positions, including Collector of Madras; Project Coordinator for the World Bank Nutrition Project (for which she was awarded the prestigious Lester Pearson Fellowship by the Government of Canada and pursued higher studies in Public Administration at Carleton University and the University of Ottawa, Canada); Director of Tourism; Special Secretary to the Government, Health & Family Welfare Department; Secretary to the Government, Energy Department; Chairman, Tamil Nadu Electricity Board; Secretary to the Government, Commercial Taxes & Registration Department; Chairman & Managing Director, Tamil Nadu Power Finance & Infrastructure Development Corporation; Chairman, Tamil Nadu Women's Development Corporation; Additional Chief Secretary and Vice-Chairman, Chennai Metropolitan Development Authority (CMDA); and Additional Chief Secretary and Chairman & Managing Director, Tamil Nadu Industrial Development Corporation (TIDCO).

She played a pivotal role in major policy and institutional initiatives, including establishment of private power projects in the State, computerisation of registration services, notification of the Second Master Plan for the Chennai Metropolitan Area, formulation of the Comprehensive Transport Policy for the State, and preparation of the State's "Vision-2020" document for industrial development. She also represented the Government of India in several international delegations and conferences relating to health, nutrition, urban development, and infrastructure.

Post retirement, Mrs. Susan Mathew served as Advisor to the Union Public Service Commission, New Delhi, and as a member of Interview Boards for selection to the I.A.S., I.F.S., I.P.S., Central Services and Para-Military Forces. She has also served on the Executive Committee and Council of the Christian Medical College, Vellore. She currently serves on the Council of the Christian Education Health and Development Society, as an Independent Director on the Board of a joint venture of the Holiday Inn Group of Hotels, as a Member of the Board of Governors of XIME, and on the Advisory Board of Greenfield International School, Chennai.