



SESHASAYEE PAPER AND BOARDS LIMITED

Regd. Office: Pallipalayam, Namakkal District, Cauvery RS PO, Erode 638 007.
Phone: (04288) 240221 to 240228 Fax No. (04288) 240229,
Email: investor@spbtd.com Web: www.spbtd.com
CIN: L21012TZ1960PLC000364

NOTICE

NOTICE is hereby given that the 61st Annual General Meeting (AGM) of the Members of the Company will be held on Saturday, the July 24, 2021 at 11.00 AM IST through Video Conferencing (VC). In Compliance with General Circular Nos. 20/2020, 14/2020, 17/2020 and 02/2021, issued by the Ministry of Corporate Affairs (MCA) and Circular Nos. SEBI/HO/CFD/CMD1/CIR/P/2020/79 and SEBI/HO/CFD/CMD2/CIR/P/2021/11, issued by the Securities and Exchange Board of India (SEBI) (hereinafter collectively referred to as Circulars), Companies are allowed to hold AGMs through VC, without the physical presence of Members at a common venue. Hence, the 61st AGM of the Company is being held through VC to transact the business as set forth in the Notice of the AGM dated June 15, 2021.

In Compliance with the Circulars referred to above, electronic copies of the Notice of the AGM and Annual Report 2020-21 have been sent to all the Members whose email IDs are registered with the Company / Depository Participant(s). These documents are also available for download on the Company's website www.spbtd.com, the website of the Stock Exchanges viz. BSE Ltd. www.bseindia.com and National Stock Exchange of India Ltd. www.nseindia.com and on the website of National Securities Depository Limited (NSDL) www.evoting.nsdl.com. The despatch of Notice of the AGM, through emails, has been completed on July 01, 2021.

In compliance with the provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014 and Regulation 44 of SEBI Regulation as amended from time to time, the Company is pleased to provide the facility through National Securities Depository Limited (NSDL), for Remote e-voting or e-voting at the AGM for transacting all the business proposed for the 61st AGM. The cut-off date for determining the eligibility to vote by Remote e-Voting or by e-Voting at the AGM shall be July 17, 2021.

The Remote e-voting will commence on Wednesday, the July 21, 2021 (09.00 AM IST) and end on Friday, the July 23, 2021 (05.00 PM IST). The Remote e-voting module shall be disabled by NSDL for voting thereafter and Members will not be allowed to vote electronically beyond the said date and time.

The Members as on the cut-off date viz. July 17, 2021 attending the AGM are entitled to exercise their voting at the meeting electronically, in case they have not already cast their vote by Remote e-voting. Members who have cast their vote by Remote e-voting are entitled to attend the AGM but they cannot cast their vote at the AGM.

Pursuant to the provisions of Section 91 of the Companies Act, 2013 and Regulation 42 of SEBI Regulations, the Register of Members and Share Transfer Books of the Company will remain closed from Thursday, the July 15, 2021 to Saturday, the July 24, 2021 (both days inclusive) for the purpose of AGM and payment of dividend for the financial year 2020-21, if declared.

Remote e-Voting process, participation in the AGM through VC and voting at the AGM are detailed in Pages 21-29 of the Annual Report. For any queries, please refer to the Frequently Asked Questions (FAQs) for Members and Remote e-voting User Manual for Members available at the downloads section of NSDL www.evoting.nsdl.com or call Toll-free Nos. 1800 1020 990 and 1800 22 44 30 or contact Ms. Sarita Mote, Assistant Manager, NSDL, at designated e-mail id SaritaM@nsdl.co.in.

By order of the Board

For Seshasayee Paper and Boards Limited

(V PICHAI)

Place: Erode

Date : July 01, 2021

Deputy Managing Director & Secretary



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