



# AMINES & PLASTICIZERS LIMITED

(ISO 9001:2015, ISO 14001:2015, ISO 45001:2018 CERTIFIED COMPANY)

February 04, 2026

<b>BSE Limited</b> Phiroze Jeejeebhoy Towers Dalal Street, Fort, Mumbai - 400001. <u>Security code: 506248</u>	<b>National Stock Exchange of India Limited</b> Exchange Plaza, Bandra-Kurla Complex, Bandra East, Mumbai- 400051. <u>Symbol: AMNPLST</u>
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Dear Sir/Madam,

**Sub: Special Window for Transfer and Dematerialisation of physical securities sold/purchased  
“Prior to April 01, 2019”.**

Please find attached herewith an information (hereinafter referred to as “said information”) regarding the **Special Window** for a period of 1(one) year commencing from **February 05, 2026 to February 04, 2027** for lodgement/re-lodgement of transfer and Dematerialisation of physical securities sold/purchased prior to April 01, 2019 in accordance with the Securities Exchange Board of India (hereinafter referred to as “SEBI”) Circular No. HO/38/13/11(2)2026-MIRSD-POD/I/3750/2026 dated January 30, 2026.

The said information is being submitted to BSE and NSE for the purpose of wider dissemination. The said information will also be made available on the website of the Company under the Investor Section at [www.amines.com](http://www.amines.com)

You are requested to kindly take this on your record.

Thanking you,  
Yours faithfully,  
**For Amines & Plasticizers Limited**

**Omkar Mhamunkar**  
**Company Secretary & Compliance Officer**  
**(ACS – 26645)**

**Encl:** As above

CORPORATE OFFICE : 'D' BUILDING, 6<sup>TH</sup> FLOOR, SHIV SAGAR ESTATE, DR. ANNIE BESANT ROAD, WORLI, MUMBAI - 400 018.

PHONE : +91-22-6221 1000 • FAX : +91-22-2493 8162 • E-MAIL : [info@amines.com](mailto:info@amines.com)

WEBSITE : [www.amines.com](http://www.amines.com) • CIN No.: L24229AS1973PLC001446

REGD. OFFICE : T-11, 3<sup>RD</sup> FLOOR, GRAND PLAZA, PALTAN BAZAR, G. S. ROAD, GUWAHATI - 781008, ASSAM.



## AMINES & PLASTICIZERS LIMITED

CIN: L24229AS1973PLC001446

Regd. Off.: T-11, Third Floor, Grand Plaza, Paltan Bazar, G. S. Road, Guwahati - 781 008, Assam.

Corp. Off.: D Building, Shivsagar Estate, 6<sup>th</sup> Floor, Dr. Annie Besant Road, Worli, Mumbai – 400018.

Tel.: 022 62211000 | Fax: 022 24938162

Email id: [cs@amines.com](mailto:cs@amines.com) | Website: [www.amines.com](http://www.amines.com)

### **SPECIAL WINDOW FOR TRANSFER AND DEMATERIALISATION OF PHYSICAL SECURITIES SOLD/PURCHASED “PRIOR TO APRIL 01, 2019”**

*[For the purpose of dissemination on the website of BSE Limited (BSE) and National Stock Exchange of India Limited (NSE) and on the website of the Company for general awareness of Shareholders]*

Shareholders are hereby informed that Securities and Exchange Board of India (hereinafter referred to as “SEBI”) vide its Circular No. HO/38/13/11(2)2026-MIRSD-POD/I/3750/2026 dated **January 30, 2026** (hereinafter referred to as “said SEBI Circular”) shall open another Special Window (hereinafter referred to as “said Special Window”) for a period of **1(one) year** commencing from **February 05, 2026 to February 04, 2027** for lodgement/re-lodgement of transfer requests (hereinafter referred to as “said transfer requests”) and dematerialisation of physical securities.

The applicability of the said Special Window is as follows:

Execution Date of Transfer Deed	Lodged for transfer before April 01, 2019?	Original Security Certificate available?	Eligible to lodge in the existing Special window?
Before April 01, 2019	No*	Yes	✓
Before April 01, 2019	Yes <sup>#</sup>	Yes	✓
Before April 01, 2019	No*	No	✗
Before April 01, 2019	Yes <sup>#</sup>	No	✗

\*- Fresh lodgement

#- Transfer requests lodged before April 01, 2019 but were rejected/returned/not attended to due to deficiency in document/process/or otherwise

The transfer requests lodged under the said Special Window shall be dealt with pursuant to the said SEBI Circular as under:

1. The securities so transferred shall be mandatorily credited to the transferee only in demat mode and shall be under lock-in period for a period of one year from the date of registration of transfer. Such securities shall not be transferred/lien-marked/pledged during the said lock-in period.
2. Cases involving disputes between transferor and transferee will not be considered in the said Special Window and may be settled by transferor and transferee through court/National Company Law Tribunal (“NCLT”) process.
3. The securities which have already been transferred to Investor Education and Protection Fund (“IEPF”) shall not be considered under the said Special Window for processing. The concerned Shareholder shall refer to the prescribed IEPF Rules to claim their securities which have been transferred to IEPF.
4. The mandatory list of documents as required to be submitted by the Shareholder while registering the said transfer requests are provided in Para 7 of the said SEBI Circular attached to this letter.
5. The Company and Company’s Registrar and Share Transfer Agent (“RTA”), i.e., MUFG Intime India Private Limited (Formerly known as Link Intime India Private Limited) shall process the said

transfer requests within 70 days from the date of receipt of request from the transferee with complete documentation.

Should you need any further information or have any further queries or need any assistance in attending such requests, you may contact either the Company or Company's RTA, on below mentioned details:

<b>For Company</b>	<b>For RTA</b>
<p><b>Ms. Kajal Pawar/Ms. Vibisha Lodha</b> <b>Secretarial &amp; Legal Department</b> Amines &amp; Plasticizers Limited. 'D' Building, Shiv Sagar Estate, 6<sup>th</sup> Floor, Dr. Annie Besant Road, Worli, Mumbai - 400018. <b>Tel No.:</b> 022- 62211000 <b>Extension No.:</b> 41 <b>Email Id:</b> <a href="mailto:cs@amines.com">cs@amines.com</a></p> <p><b>Escalation</b> <b>Mr. Omkar Mhamunkar</b> <b>Company Secretary &amp; Compliance Officer</b> <b>Email Id:</b> <a href="mailto:omkar@amines.com">omkar@amines.com</a> <b>Tel No.:</b> 022- 62211000 <b>Extension No.:</b> 04</p>	<p><b>Ms. Shriya Motiwale</b> <b>Associate - Client Relations - Registry</b> MUFG Intime India Private Limited (Formerly known as Link Intime India Private Limited) <b>Unit:</b> Amines &amp; Plasticizers Limited C-101, Embassy, 247, L. B. S. Marg, Vikhroli (West), Mumbai 400 083. <b>Tel No.:</b> 1800 1020 878/ (0) 810 811 6767 <b>Email Id:</b> <a href="mailto:investor.helpdesk@in.mpms.mufg.com">investor.helpdesk@in.mpms.mufg.com</a></p>

The above information is in a brief and summarised form for quick reference. However, for detailed information, Shareholders are advised to read [SEBI Circular](#) as appended below.

**CIRCULAR**

**HO/38/13/11(2)2026-MIRSD-POD/ I/3750/2026**

**January 30, 2026**

**To,**

**All Registrars to an Issue and Share Transfer Agents (RTAs)**

**All Recognised Stock Exchanges**

**All Listed Companies**

Madam / Sir,

**Sub: Ease of Doing Investment – Special Window for Transfer and Dematerialisation of Physical Securities**

1. To facilitate ease of investing for investors and to secure their rights in the securities purchased by them, vide Circular dated July 02, 2025, a special window was opened for re-lodgement of transfer deeds of physical securities.
2. In order to further facilitate the investors to get rightful access to their securities, the Board has decided to open another special window for transfer and dematerialisation (“demat”) of physical securities which were sold/purchased prior to April 01, 2019.
3. This special window shall be open for a period of one year from **February 05, 2026 to February 04, 2027.**
4. The special window shall also be available for such transfer requests which were submitted earlier and were rejected/returned/not attended to due to deficiency in the documents/process/or otherwise.
5. The securities so transferred shall be mandatorily credited to the transferee only in demat mode and shall be under lock-in for a period of one year from the date of

registration of transfer. Such securities shall not be transferred/lien-marked/pledged during the said lock-in period.

6. For clarity with regard to applicability of this window, below matrix may be referred to:

Execution Date of Transfer Deed	Lodged for transfer before April 01, 2019?	Original Security Certificate Available?	Eligible to lodge in the current window?
Before April 01, 2019	No (it is fresh lodgement)	Yes	✓
Before April 01, 2019	Yes (it was rejected/returned earlier)	Yes	✓
Before April 01, 2019	Yes	No	✗
Before April 01, 2019	No	No	✗

7. **Conditions to be fulfilled by the investor/transferee**

The transferee shall be mandatorily required to submit the following documents:

- a. Original security certificate(s);
- b. Transfer deed executed prior to April 01, 2019;
- c. Proof of purchase by transferee, as may be available;
- d. KYC documents of the transferee (as per ISR forms);
- e. Latest Client Master List ('CML'), not older than 2 months, of the demat account of the transferee, duly attested by the Depository Participant; and
- f. Undertaking cum Indemnity as per the format at Annexure-A.

8. Cases involving disputes between transferor and transferee will not be considered in this window and may be settled by transferor and transferee through court/NCLT process.
9. Further, securities which have been transferred to Investor Education and Protection Fund (IEPF) shall not be considered under this window for processing.

#### **10. Obligations on Listed Companies/RTAs/Depositories**

##### **(A) Identity verification:**

- i) PAN, identity proof and address proof of the transferee(s) and transferor(s) shall be mandatorily verified.
- ii) In case of mismatch of name in PAN card vis-à-vis name on transfer deed, transfer shall be registered on submission of additional documents explaining the difference in names viz. copy of any Officially Valid Document or copy of gazette notification regarding change in name.

##### **(B) Signature verification:**

Procedure as laid down in Para (B) of Schedule VII of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 shall be followed for difference or non-availability of signature of the transferor(s).

##### **(C) Non-delivery of objection memo to the transferor / non-availability of any document required for transfer:**

- i) In case of non-delivery of the objection memo to the transferor, non-cooperation by / inability / non-traceability of the transferor / non-availability of any document required for transfer as per Para A above, an advertisement shall be published in at least:
  - a. one English language national daily newspaper having nationwide circulation; and

b. one regional language daily newspaper published in the place of last known address of the transferor available in the records of the listed entity,

giving notice of the proposed transfer and seeking objection, if any, to the same within a period of 30 days from the date of advertisement. A copy of the advertisement shall also be posted on the listed company's website.

ii) As a measure of ease to the investor, only a minimal fee may be charged by the listed company from the investor towards such advertisement.

iii) Transfer shall be effected only after the expiry of 30 days from the newspaper advertisement.

(D) In case of death of transferee as per the executed transfer deed, legal heir(s) can claim the securities with all required documents as per the specified transmission procedure.

(E) While giving credit of securities in the demat account of the transferee, listed company/RTA shall intimate the depository regarding one-year lock-in of the securities.

(F) After the transfer, if a fraud is detected during the one-year lock-in period, the lock-in shall continue on the related securities till further intimation. In such cases, securities so locked-in shall be released only in favour of the claimant as per order from competent court for release of securities.

11. The listed companies / RTAs shall process the transfer requests within 70 days from the date of receipt of request from the transferee with complete documentation.

12. Listed companies, RTAs and Stock Exchanges shall publicize the opening of this special window through various media including print and social media, once every two months during the one-year period.

13. This circular is being issued in exercise of powers conferred under Section 11 (1) of the Securities and Exchange Board of India Act, 1992, read with regulation 101 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Regulation 37 and 38 of Securities and Exchange Board of India (Registrars to an Issue and Share Transfer Agents) Regulations, 2025 to protect the interests of investors in securities and to promote the development of, and to regulate the securities market.

14. This circular is available on SEBI website at [www.sebi.gov.in](http://www.sebi.gov.in) under the category: 'Legal → Circulars'.

**Yours faithfully,**

**Aradhana Verma**  
**General Manager**  
**Tel. No. 022-26449633**  
**E-mail: [aradhanad@sebi.gov.in](mailto:aradhanad@sebi.gov.in)**

**Annexure-A**

(To be reproduced on Non-Judicial Stamp Paper or franked with equivalent amount and duly notarized)

**Undertaking -cum- Indemnity bond**

This Undertaking-cum-Indemnity Bond is made and executed on \_\_\_\_\_, at \_\_\_\_\_

**By**

Mr. / Ms. \_\_\_\_\_ son / daughter / wife of \_\_\_\_\_ and Mr./Ms. \_\_\_\_\_ son / daughter / wife of \_\_\_\_\_ residing \_\_\_\_\_ at \_\_\_\_\_ having permanent address at \_\_\_\_\_ (hereinafter called as "Indemnifier", which expression unless it be repugnant to the context or meaning thereof, mean and include my / our legal heirs, successors, administrators and assigns) of the one Part

**In favour of**

M/s \_\_\_\_\_, a Company duly incorporated under the provisions of Companies Act, 1956 (since replaced by the Companies Act, 2013) and having its Registered Office at \_\_\_\_\_, (hereinafter called as "Indemnified" / the Company which expression unless it be repugnant to the context or meaning thereof, mean and include its successors, administrators and assigns) of the Other Part and

**WHEREAS:**

I / We have purchased / acquired the following securities from the seller (s) / transferor(s) Mr./ Ms / M/s. \_\_\_\_\_ and \_\_\_\_\_ for a consideration amount of Rs.\_\_\_\_\_

Folio No:

Certificate No:

Distinctive Nos:

I / We have lodged duly executed Instrument of Transfer (Form 7B) / Securities Transfer (Form - SH4) along with the original certificates for the aforesaid securities with the Company / RTA for transfer of the securities in my / our favour, as provided in circular issued by SEBI dated \_\_\_\_\_.

**In consideration of the Company approving the transfer of the aforesaid securities in my / our favour:**

I / We shall indemnify and keep indemnified and saved, harmless \_\_\_\_\_ the Company, its management, officers, staff, the RTA M/s \_\_\_\_\_, its management, officials, staff from and against (i) any harm, loss, damage or injury, (ii) any claim or demand and (iii) any suit, action, litigation or other proceedings whatsoever, that the Company / RTA management, officers, staff, may suffer or incur or may be called upon to suffer or incur (including all costs, charges and expenses incurred or required to be incurred on prosecuting or defending any suit, action litigation and/or proceedings) by reason of or as a consequence of the Company transferring the securities to my / our name(s) the \_\_\_\_\_

I / We accept that the request made by me / us for the transfer of securities, referred above will be subject to the regulations and circulars issued by SEBI from time to time. I / We also confirm that the securities so transferred shall be under the lock-in period of One Year after the securities are credited into my/our Demat Account.

I / We acknowledge, understand, accept and admit that this Undertaking-cum-Indemnity Bond shall be equivalent to the value of the securities at prevailing market price with all the benefits accrued on the transacted securities and it shall be binding upon my / our legal heirs, successors, administrators and assigns.



Signed by the Indemnifier in the presence of the Magistrate / Notary Public and following witnesses on the date and place first written herein above;

Indemnifier(s) First named transferee:

Indemnifier(s) Second named transferee:

Witnesses:

1. Name: \_\_\_\_\_

Add:

Sign:

2. Name: \_\_\_\_\_

Add:

Sign:

Name and full address of Magistrate / Notary Public (Affix Official Seal and Notarial / Court Fee Stamp, as applicable)

Registration No.

Notary Register at Book No. ----- Serial No. -----