



Date: 7<sup>th</sup> September, 2022

To,

The Corporate Relationship Manager,  
Department of Corporate Services,  
BSE Ltd. P J Towers,  
Dalal Street, Mumbai - 400001

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Dear Sir,

Notice is hereby given pursuant to section 91 of the Companies Act, 2013 and Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Register of Members and Share Transfer Books of the Company will remain closed from Saturday September 24, 2022 to Friday September 30, 2022 (both days inclusive) for the purpose taking record of the shareholders for the ensuing Annual General Meeting (AGM) of the Company to be held on Friday, September 30, 2022 at the registered office of the Company.

We would further like to inform that the Company has fixed Friday, September 23, 2022 as the cut-off date for the purpose of remote e-voting, for ascertaining the names of the Shareholders holding shares either in physical form or in dematerialized form, who will be entitled to cast their votes electronically in respect of the businesses to be transacted at the AGM.

Kindly take the same on your record

Thanking you,



**Kaarya Facilities And Services Ltd.**

Inspire Hub 115, 1st Floor, Western Heights, JP Road, Opp. Gurudwara,  
4 Bungalows, Andheri (West), Mumbai - 400 058.

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