











14. All documents referred to in the accompanying notice will be available for inspection at the corporate office of the company during business hours on all working days up to the date of declaration of the result of the 24th AGM of the Company.



a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****.
b) For Members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID For example if your Beneficiary ID is 10***** then

**General Guidelines for shareholders**

1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/ JPG Format) of the relevant Board Resolution/ Authority letter etc. with the documents.



**MISQUITA ENGINEERING LIMITED**

**CIN: L74210GA1998PLC002537**

Registered Address: 182/1 Vaiginim Vaddo Nachinol Aldona North Goa 403508.

Tel: +91-22-40101293

**Website: [www.misquitaengg.com](http://www.misquitaengg.com) Email: [info@misquitaengg.com](mailto:info@misquitaengg.com)**

**ATTENDANCE SLIP**

**TO BE COMPLETED AND HANDED OVER AT THE ENTRANCE OF THE MEETING**

<b>Name and Address of Shareholder</b>	<b>Folio No.</b>
<b>No. of Shares</b>	<b>Client ID</b>

I hereby record my presence at the 24th Annual General Meeting of the Company on Friday, the 30th day of September, 2022 at 4.30 pm at Dina Banquet Hall, Hotel Miramar, Near Kamat Kinara, Caranzalem Goa. 403002.

Signature of the Shareholder/Proxy

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**PROXY FORM**

Name of the Member(Sh.
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**MISQUITA ENGINEERING LIMITED**  
**CIN: L74210GA1998PLC002537**

Registered Address: 180/1, Main Road, Feroze Nagar, Sector 18, Gurgaon, Haryana - 122002



2. This Form should be completed by the Director(s) of the Company and signed by the Director(s) on behalf of the Company.