

PUNCTUAL TRADING LIMITED

11-B, Mittal Tower, Free Press Journal Marg, Nariman Point, Mumbai 400 021
Tel. No. : 022-61155300 /61155200 Email add: punctualtradingltd@gmail.com
CIN : L67120MH1986PLC039919

October 7, 2021

**The Manager Listing Compliances,
BSE Limited,**
Phiroze Jeejeebhoy Towers,
Dalal Street, Fort,
Mumbai-400 001.

Script Code : 512461.

Ref. : Regulation 30 of SEBI (LODR) Regulations, 2015.

Sub.: Proceedings of the 35th Annual General Meeting

Dear Sir/ Madam,

Pursuant to Regulation 30 of the SEBI (LODR) Regulations, 2015, we submit
herewith the proceedings of the Adjourned 35th Annual General Meeting of the

members of the Company held on Thursday, October 7, 2021, which is enclosed herewith.



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Proceedings of the Adjourned 35th Annual General Meeting of Punctual Trading Limited:

1. Date, time and venue of the Meeting:

The Adjourned 35th Annual General Meeting (AGM) of the Members of the Company was held on Friday, the 7th day of October, 2021 at 1:00 p.m. at the Registered Office of the Company

The Meeting commenced at 1:00 p.m. (IST) but due to lack of quorum got adjourned for half an hour and restarted at 1.30 pm. with members who were present treated as quorum as per section 103(3) of the Companies Act, 2013 and concluded at 2:00 p.m. (IST)

2. Proceedings in brief:

Ms. Deepa Bhavsar, the Chairman of the Board of Directors, chaired the Meeting and welcomed the Members.

The following members of the Board were present at the AGM:

Sr. no.	Name of the Director	Category/ Designation
1	Ms. Deepa Bhavsar	Women Director
2	Mr. Nikunj Shah	Independent Director
3	Mr. Manoj Dadhich	Wholetime Director

After ascertaining that the requisite quorum was present, the Chairman called the Meeting to Order.

The Chairman addressed the Members and delivered his speech.

The Chairman then informed the Members that:

a. the notice convening the Meeting, having been duly circulated may be taken as read.

b. as there was no qualification in the Auditors Report on the financial statements of the Company for the year ended March 31, 2021, the same need not be read in the meeting.

b. the remote e-voting commenced at Monday, 27th September, 2021 (9:00 a.m. 1ST) and concluded on Wednesday, the 29th September, 2021(5:00 p.m. 1ST) and that those shareholders who did not participate in this remote e-voting, can now vote, in this meeting.

c. the Company has appointed Mr. Harshad Pusalkar of M/s. Pusalkar & Co., the Practicing Company Secretary as the Scrutinizer to scrutinize the entire e-voting process.

d. the following resolutions as set out in the Notice convening the 35th Annual General Meeting for member's consideration and approval: ...2/-

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Sr. No.	Particulars	Type of Resolution	Mode of voting
1.	Adoption of audited standalone Financial Statements with Reports of the Directors' and Auditor thereon for the year ended 31-03-2021.	Ordinary	Remote e-voting and e-voting on the day of AGM (InstaPoll)
2.	Appoint. Ms. Neeta Bhavsar (Din: 07167937) who retires by rotation in terms of section 152(6) of the Companies Act, 2013.	Ordinary	-do-
3.	Approve appointment of Auditor to fill a casual vacancy.	Ordinary	-do-

4.	Approve appointment of Statutory Auditor.	Ordinary	-do-
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Patel

