



NEO INFRACON LIMITED

(FORMERLY KNOWN AS ANUVIN INDUSTRIES LIMITED)

14th February, 2023

To,
BSE Limited,
Phiroze Jeejeebhoy Towers,
Dalal Street,
Mumbai - 400 001

Dear Sir,

Subject: Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015: Submission of Postal Ballot Notice

Ref.: Security Code No. 514332.

Dear Sir/Madam,

This is further to our letter dated 9th February, 2023 informing that the Company will be seeking consent of the members by way of passing a Special Resolution through Postal Ballot by way of electronic voting ("remote e-voting") for the Reappointment of Mr. Nitesh Jain (DIN: 08077578) and Reappointment of Mr. Rahul Kanungo (DIN: 08117162) as Non-executive, Independent Director of the company not liable to retire by rotation for a second term of 5 (Five) consecutive years from the date of 26/03/2023 to 25/03/2028."

In this regard, please find enclosed Postal Ballot Notice dated 9th February, 2023 together with Explanatory Statement. The copy of the said Postal Ballot Notice is being uploaded on the website of the Company at www.neoinfraconltd.com and on the website of National Securities Depository Limited ("NSDL") at www.evoting.nsdl.com.

In conformity with the requirements, the said notice is being sent only through electronic mode to those members whose names appear in the Register of Members/ List of Beneficial Owners and whose e-mail IDs are registered with the Company/ Depositories as on Friday,

NEO INFRACON LIMITED
CIN: L65910MH1981PLC248089

**Regd. Off. : 52/52-A, Nanubhai Desai Road, 9, Mulji Thakarsi Building, Sindhi Lane
Mumbai - 400004**

Email: nileshah@gmail.com

Phone: 022-66393527

Website : <http://www.neoinfraconltd.com/>

Postal Ballot Notice

[Pursuant to Section 110 read with Section 108 of the Companies Act, 2013, Rules 22 and 20 of the Companies (Management and Administration) Rules, 2014, as amended and applicable Circulars issued by the Ministry of Corporate Affairs, Government of India]

Dear Member(s),

NOTICE is hereby given that pursuant to the provisions of Sections 110 and 108 of the
G E 0 6 4 5 7 . E 0 tory modification(s) or re-enactment(s)
thereof for the time being in force and other applicable provisions, if any, of the Act and Rule
22 and Rule 20 of the Companies (Management and Ad V 0 6 4 5 8 .

v 0 e General Circular Nos. 14/2020 dated 8th
April 2020, 17/2020 dated 13th April 2020, 22/2020 dated 15th June 2020, 33/2020 dated 28th
September 2020, 39/2020 dated 31st December 2020, 10/2021 dated 23rd June 2021 and
20/2021 dated 8th December 2021 and General Circular No. 11/2022 dated December 28,
2022 in relation to extension of the framework provided in the aforementioned circulars up to
September 30, 2023 issued by the Ministry of Corporate Affairs, Government of India

. Q G E . ectively referred to Q G E G 0 V 44 of the

I F M . P S H V V 0 6 4 5 9 . P

V 0 by The Institute of
Company Secretaries of India, as amended and pursuant to other applicable laws and
regulations, resolution as set out in this Postal Ballot Notice for re-appointment of Mr. Nitesh
Jain (DIN: 08077578) and Mr. Rahul Kanungo (DIN : 08117162) as an Independent Non-
Executive Director for a term of five consecutive years with effect from 26th March, 2023, on
the terms and conditions as contained in the draft letter of appointment, is proposed to be
passed as Special Resolution by members of Neo Infracon Limited . 0 y

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Members are requested to read the instructions in the .

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would only take place through the remote e-voting system.

In compliance with MCA Circulars, this Postal Ballot Notice is being sent only through
electronic mode to those members whose e-mail addresses are registered with the Company/
Depositories as on the Cut-off date. . -mail address is not registered with the
Company/ Depositories, then please follow the process provided in the Notes to receive this
Postal Ballot Notice, login ID and password for remote e-voting.

An Explanatory Statement pursuant to Section 102 and other applicable provisions of the Act, pertaining to the resolution setting out the material facts and reasons thereof, is appended to this Postal Ballot Notice. Pursuant to Rule 22(5) of the Rules, the Board of Directors of the Company vide Resolution dated 9th February, 2023 has appointed Mr. Vijaykumar Mishra, Practising Company Secretary as the Scrutinizer for conducting the Postal Ballot through remote e-voting process in a fair and transparent manner.

The remote e-voting period commences at 9:00 A.M. (IST) on Friday, 17th February, 2023 and will end at 5:00 P.M. (IST) on Saturday, 18th March, 2023, thereafter, the remote e-voting will be blocked and voting shall not be allowed beyond said time. Based on the Scrutinizer's Report, the Results of remote e-voting will be submitted within 2 working days from conclusion of the e-voting period, to the Stock Exchanges in accordance with Listing Regulations.

The declared Result, along with the Scrutinizer's Report, will be available forthwith on the Company's website at <http://www.neoinfracnld.com/> under the name of the Company also be forwarded to the BSE Limited, where the Company's shares are listed. National Securities Depository Limited (NSDL) by the Company for facilitating remote e-voting, will also display the Result on its website at www.evoting.nsdl.com.

SPECIAL RESOLUTION

To consider and, if thought fit, to pass the following resolution as a Special Resolution:

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By Order of the board
For Neo Infracon Limited

Date : 09/02/2023
Place : Mumbai

Tamanna Rawal
Company secretary

Notes:

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E the Resolution in the accompanying Notice, is annexed hereto.

2. In compliance with Sections 110 and 108 of the Act and Rules made thereunder, the Company has provided the facility to the members to exercise their votes electronically through remote e-voting facility provided by NSDL, instead of dispatching Postal Ballot Form. The instructions for electronic voting are annexed to this Postal Ballot Notice.

3. Voting rights of the members shall be in proportion to the shares held by them in the paid-up equity share capital of the Company as on 10/02/2023 . G - 2 S members whose names are recorded in the Register of Members of the Company or in the Register of Beneficial Owners maintained by the Depositories as on the Cut-off date will be entitled to cast their votes by remote e-voting.

4. The remote e-voting period commences at 9:00 A.M. (IST) on Friday, 17th February, 2023 and will end at 5:00 P.M. (IST) on Saturday, 18th March, 2023, thereafter remote e-voting module will be blocked and voting shall not be allowed beyond said time. During this period, members of the Company holding shares either in physical form or in dematerialized form, as on the Cut-off date, i.e., 10/02/2023, may cast their vote electronically. Once a member casts the vote on the Resolution, he or she will not be allowed to change it subsequently.

5. In conformity with the applicable regulatory requirements, the Postal Ballot Notice is being sent only through electronic mode to those members whose names appear in the Register of Members of the Company or in the Register of Beneficial Owners maintained by the Depositories, on 10/02/2023, and who have registered their e-mail addresses with the Company or with the Depository Participant, in accordance with the provisions of the Companies Act, 2013, read with Rules made thereunder and General Circular No. 14/2020 dated April 8, 2020, General Circular No. 17 / 2020 dated April 13, 2020, in relation to G lutions by companies under the Companies Act, 2013 and the rules made thereunder on account of the threat posed by Covid - S K G R 2 5 5 3 6 4 6 6 H 6 0 6 4 6 6 0 relation to extension of the framework provided in the aforementioned circulars up to September 30, 2023, issued by the Ministry of Corporate Affairs, Government of India .

6. Members who have not registered their email address with the Company or Depository Participant, may complete the email registration process as under:

i) Members holding shares in physical form and whose email addresses are not registered with the Company, may register their email address by sending scanned copy of a signed request letter mentioning name, folio number and complete address, self-attested scanned copy of the PAN Card; and self-attested scanned copy of any document (such as AADHAR Card, Driving Licence, Election Identity Card, Passport) in support of the address of the member as registered with the Company, by email at cs@neoinfraconltd.com.

ii) Members holding shares in demat form can update their email address with their Depository Participant.

website at <http://www.neoinfraconltd.com/>, websites of BSE Limited at www.bseindia.com and on the website of National Securities Depository Limited (www.evoting.nsdl.com). And also available for inspection without any fee by the members at the Registered Office of the Company during business hours on any working day.

8. Mr. Vijaykumar Mishra, Practising Company Secretary, has been appointed as the Scrutinizer to scrutinize the remote e-voting process and casting vote through the remote e-voting module in a fair and transparent manner.

9. The Scrutinizer shall, immediately after the conclusion of voting through remote e-voting unblock the votes cast through remote e-voting and submit a report of the total votes cast in favour and against, if any, and submit his report to the Chairman of the Company or any person authorised by him, within 2 working days from conclusion of the e-voting period. The declared Results along with the Scrutinizer's Report will be submitted to the BSE Limited, available on the Company's website at <http://www.neoinfraconltd.com/>, National Securities Depository Limited ('NSDL'), engaged by the Company for facilitating e-voting, will also display the Results on its website at www.evoting.nsdl.com.

10. Resolution passed by the members through Postal Ballot are deemed to have been passed as if the same were passed at a general meeting of the members convened in that regard on the last date specified for remote e-voting i.e. Saturday, 18th March, 2023.

THE INSTRUCTIONS FOR MEMBERS FOR REMOTE E-VOTING ARE AS UNDER:

The remote e-voting period commences on Friday, 17th February, 2023 at 9:00 A.M. and ends on Saturday, 18th March, 2023 at 05:00 P.M. The remote e-voting module shall be disabled by NSDL for voting thereafter. The Members, whose names appear in the Register of Members/Beneficial Owners as on the record date (cut-off date) i.e. Friday, 10th February, 2023, may cast their vote electronically. The voting right of shareholders shall be in proportion to their share in the paid-up equity share capital of the Bank as on the cut-off date, being, Friday, 10th February, 2023.

How do I vote electronically using NSDL e-Voting system?

The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:








Step 1: Access to NSDL e-Voting system




A) Login method for e-Voting for Individual shareholders holding securities in demat mode

In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote

through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Login method for Individual shareholders holding securities in demat mode is given below:

Type of shareholders	Login Method
Individual Shareholders holding securities in demat mode with NSDL.	<ol style="list-style-type: none"><li data-bbox="687 526 1458 1115">1. Existing IDeAS user can visit the e-Services website of NSDL Viz. https://eservices.nsdl.com either on a Personal Computer or on a mobile. On the e-Services home page  icon under  which is available under  section , this will prompt you to enter your existing User ID and Password. After successful authentication, you will be able to see e-Voting services under Value added services. Click on  to e-  under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be re-directed to e-Voting website of NSDL for casting your vote during the remote e-Voting period.<li data-bbox="687 1122 1458 1368">2. If you are not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com. Select  or click at  at https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp<li data-bbox="687 1375 1458 1536">3. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-

	<p>the remote e-Voting period.</p> <p>4. Shareholders/Members can also download NSDL Speede the QR code mentioned below for seamless voting experience.</p> <div data-bbox="821 398 1332 705" style="text-align: center;"> <p>NSDL Mobile App is available on</p>    </div>
<p>Individual Shareholders holding securities in demat mode with CDSL</p>	<ol style="list-style-type: none"> 1. Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The users to login Easi / Easiest are requested to visit CDSL website www.cdslindia.com and click on login icon & New System Myeasi Tab and then user your existing my easi username & password. 2. After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period. Additionally, there is also links provided to access the system of all e-Voting Service Providers, so that the user can visit the e- 3. If the user is not registered for Easi/Easiest, option to register is available at CDSL website www.cdslindia.com and click on login & New System Myeasi Tab and then click on registration option. 4. Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on www.cdslindia.com home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the Demat Account.

	After successful authentication, user will be able to see the e-Voting option where the evoting is in progress and also able to directly access the system of all e-Voting Service Providers.
Individual Shareholders (holding securities in demat mode) login through their depository participants	You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. upon logging in, you will be able to see e-Voting option. Click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period.

Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at toll free no.: 1800 1020 990 and 1800 22 44 30
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at toll free no. 1800 22 55 33

B) Login Method for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.

How to Log-in to NSDL e-Voting website?

1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <https://www.evoting.nsdl.com/> either on a Personal Computer or on a mobile.
2. Once the home page of e-Voting system is launched,
3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.
Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at <https://eservices.nsdl.com/> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.
4. Your User ID details are given below :

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:
a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****.
b) For Members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID For example if your Beneficiary ID is 12***** then your user ID is 12*****
c) For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the company For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001***

5. Password details for shareholders other than Individual shareholders are given below:
 - a) If you are already registered for e-Voting, then you can use your existing password to login and cast your vote.

b) If you are using NSDL e-Voting system for the first time, you will need to system will force you to change your password.

c) How to retrieve your

(i) If your email ID is registered in your demat account or with the ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for

your

(ii) If your email ID is not registered, please follow steps mentioned below in **process for those shareholders whose email ids are not registered**

6. forgotten your password:

a) **Forgot User Details/Password?**

demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.

b) **Physical User Reset Password?**

option available on www.evoting.nsdl.com.

c) If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.co.in mentioning your demat account number/folio number, your PAN, your name and your registered address etc.

d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.

7. on the check box.

8.

9. -Voting will open.

Step 2: Cast your vote electronically on NSDL e-Voting system.

How to cast your vote electronically on NSDL e-Voting system?

1. which you are holding shares and whose voting cycle.

2. Voting period.

3. Now you are ready for e-Voting as the Voting page opens.

4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify

5. Up
6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

General Guidelines for shareholders

1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to vkmassociates@yahoo.com with a copy marked to evoting@nsdl.co.in. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) can also upload their Board Resolution / Power of Attorney / Authority Letter etc. by clicking on "**Upload Board Resolution / Authority Letter**" displayed under "**e-Voting**" tab in their login.
2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you may click on "Forgot User Details/Password?" or "Physical User Reset Password?" available on www.evoting.nsdl.com to reset the password.
3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on toll free no.: 1800 1020 990 and 1800 22 44 30 or send a request to Mr. Sagar S. Gudhate and Ms. Pallavi Mhatre at evoting@nsdl.co.in

Process for those shareholders whose email ids are not registered with the depositories for procuring user id and password and registration of e mail ids for e-voting for the resolutions set out in this notice:

1. In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to cs@neoinfraconltd.com.
2. In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) to cs@neoinfraconltd.com. If you are an Individual shareholders holding securities in demat mode, you are requested to refer to the login method explained at **step 1 (A) i.e. Login method for e-Voting for Individual shareholders holding securities in demat mode.**

3. Alternatively shareholder/members may send a request to evoting@nsdl.co.in for procuring user id and password for e-voting by providing above mentioned documents.
4. In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are required to update their mobile number and email ID correctly in their demat account in order to access e-Voting facility.

Explanatory Statement Pursuant To Section 102 Of The Companies Act, 2013

1. Based on the recommendation of the Nomination and Remuneration Committee, the Board of Directors on 9th February, 2023 has recommended, the re-appointment of Mr. Nitesh Jain (DIN: 08077578) as an Independent Non-Executive Director of the Company for a second term of 5 (five) consecutive years to hold office from 26th March, 2023 to 25th March, 2028 to the members for their approval by way of a Special Resolution, in terms of the Companies Act, 2013 . Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations.

The Company has received a Notice from a member in writing under Section 160(1) of the Act proposing his candidature for the office of Director. The Company has also received from Mr. Nitesh Jain (DIN: 08077578) (i) consent in writing to act as Director in Form DIR-2 pursuant to Rule 8 of the Companies (Appointment & Qualification of Directors) Rules, 2014; (ii) intimation in Form DIR-8 in terms of the Companies (Appointment & Qualification of Directors) Rules, 2014, to the effect that he is not disqualified under Section 164(2) of the Act; and (iii) a declaration to the effect that he meets the criteria of independence as provided under Section 149(6) of the Act and Rules framed thereunder and Regulation 16(1)(b) of the Listing Regulations.

He has extensive experience in Steel Trading business.

The Members are, therefore, requested to grant their approval by way of a Special Resolution for the re- hold office for a second term of 5 (five) consecutive years, from 26th March, 2023 up to 25th March, 2028, not liable to retire by rotation.

None of the Directors, Key Managerial Personnel of the Company or their relatives is in any way, concerned or interested, financially or otherwise, in the aforementioned resolution.

2. Based on the recommendation of the Nomination and Remuneration Committee, the Board of Directors on 9th February, 2023 has recommended, the re-appointment of Mr. Rahul Kanungo (DIN: 08117162) as an Independent Non-Executive Director of the Company for a second term of 5 (five) consecutive years to hold office from 26th March, 2023 to 25th March, 2028 to the members for their approval by way of a Special Resolution, in terms of the

Obligations and Disclosure Requirements) Regulations, 2015.

The Company has received a Notice from a member in writing under Section 160(1) of the Act proposing his candidature for the office of Director. The Company has also received from Mr. Rahul Kanungo (DIN: 08117162) (i) consent in writing to act as Director in Form DIR-2 pursuant to Rule 8 of the Companies (Appointment & Qualification of Directors) Rules, 2014; (ii) intimation in Form DIR-8 in terms of the Companies (Appointment & Qualification of Directors) Rules, 2014, to the effect that he is not disqualified under Section 164(2) of the Act; and (iii) a declaration to the effect that he meets the criteria of independence as provided under Section 149(6) of the Act and Rules framed thereunder and Regulation 16(1)(b) of the Listing Regulations.

He has extensive experience in Steel Trading business.

The Members are, therefore, requested to grant their approval by way of a Special Resolution for the re-appointment of Mr. Rahul Kanungo (DIN: 08117162) to hold office for a second term of 5 (five) consecutive years, from 26th March, 2023 up to 25th March, 2028, not liable to retire by rotation.

None of the Directors, Key Managerial Personnel of the Company or their relatives is in any way, concerned or interested, financially or otherwise, in the aforementioned resolution.

By Order of the board
For Neo Infracon Limited

Date : 09/02/2023
Place : Mumbai

Tamanna Rawal
Company secretary