



Lee & Nee

Softwares (Exports) Ltd.

CIN : L70102WB1988PLC045587

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Date: 14-05-2018

To,
The Secretary
Bombay Stock Exchange.
Phiroze Jeejeebhoy Towers
Dalal Street
Mumbai – 400 001

NOTICE

Notice is hereby given that the Meeting of Board of Directors of M/s. Lee & Nee Softwares Exports Limited will be held on 21st May, 2018 at 3 P.M at 14B Camac street, Kolkata-17 to transact the following business.

- 1) To Confirm minutes of last board meeting.
- 2) To grant leave of absence.
- 3) To Confirm and ratify the resolutions passed by circulation if any.
- 4) To note the quarter statement of investor compliant (4th Qtr) u/r 13(3) of LODR, 2015.
- 5) To consider the report of Corporate Governance for the Quarter ended 31st March, 2018.
- 6) To take note of various committee minutes.
- 7) To Consider and approve the Standalone and Consolidated Financial Statements and Cash Flow statements and statement of Profit & Loss and Balance sheet of the Company for the Financial Year ended 31st March, 2018 together with the reports of the Auditors thereon along with the audited statement of accounts of the two subsidiaries companies together with auditor's report thereon.
- 8) To consider and approve the Audited Financial Results & Statement of Assets and Liabilities of the Company for the 4th quarter and financial year ended 31st March, 2018
- 9) To note Certificate from CFO/MD as required u/r 17(8) of LODR.
- 10) To note certificate u/r 40(9) of LODR. Shareholding pattern, Corporate Governance Report for the 4th Qtr ended 31st March, 2018.
- 11) To consider and appoint practicing company secretary for secretarial audit.
- 12) To Consider the Director Sitting Fees.
- 13) To take note of declaration under section 149(6) of Companies Act, 2013 by independent directors.
- 14) To take note and consider the disclosure of Notice of Interest (Form MBP 1) under section 184 of companies Act, 2013 by Directors.

- 15) To consider and approve a Code of Conduct of all Board Members and senior management level.
- 16) To review the Compliance of Applicable Laws on the entity specially IND-AS.
- 17) To review & consider the plans for orderly succession for appointment to the Board of Directors & Senior Management.
- 18) To Consider & discuss the minimum information required pursuant to Clause 17(7) of LODR Regulations 2015.
- 19) To consider minutes of two subsidiary companies.
- 20) To discuss any other business with the permission of the chair.

Further pursuant to securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, the trading windows of the Company shall remain close from May 14, 2018 to May 23, 2018 (both days inclusive), in view of consideration of the audited financial results of the Company for the quarter/financial year ended 31st March 2018 by the board and will open for trading 48 hours after the financial results of the company are made public. During the period any purchase sale or other dealing in the shares of the Company is prohibited to all the directors/officers/Designated Employee etc. (including their immediate relatives of the company).

Thanking You

Yours Truly

For Lee & Nee Softwares (Exports) Limited
LEE & NEE SOFTWARES (EXPORTS) LTD.

Arpita Gupta
Director

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Director