17th August,2020

To,
The Corporate Relations Department
Bombay Stock Exchange Limited
PJ Tower, Dalal Street, Fort
Mumbai – 400001.
Scrip Code: 532342

To,
Listing & Compliance,
Metropolitan Stock Exchange of India Ltd
(MSEI), Vibgyor Towers, 4th floor,
Plot No C 62, G - Block, Opp. Trident Hotel,
Bandra Kurla Complex,
Bandra (E), Mumbai – 400 098
Scrip Code: COTL

Ref: Intimation of 20th Annual General Meeting and Book Closure: Commex Technology Limited.

This is to inform you that 20th Annual General Meeting of **Commex Technology Limited** will be held on Tuesday, 15th September, 2020 at 10.00 A.M through video conference (VC) / other Audio -Visual Means(OAVM).

1. Pursuant to Regulation 42 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirement) Regulation, 2015, we inform that the Register of Member and Share Transfer Books of the Company will remain close from **Wednesday, 9th September, 2020 to Tuesday, 15th September, 2020** (both days inclusive).

2. Pursuant to regulation 30 of the Securities and Exchange Board of India (Listing Obligation and Disclosure Requirement) Regulation, 2015, please find enclosed the Notice of 20th Annual General Meeting of the Company to be held on **Tuesday, 15th September, 2020** at 10.00 A.M through video conference/ Other Audio Visual Means (OAVM).

NOTICE

NOTICE IS HEREBY GIVEN THAT THE TWENTEENTH ANNUAL GENERAL MEETING OF THE MEMBERS OF COMMEX TECHNOLOGY LIMITED WILL BE HELD ON TUESDAY, 15TH DAY OF SEPTEMBER, 2020 AT 10.00 A.M. through Video Conferencing/ Other Audio Visual Means ("VC/OAVM") Facility to transact following business:

ORDINARY BUSINESS:

1. To receive, consider and adopt the audited Financial Statements (Standalone and Consolidated) of the

Details of Directors seeking Re-appointment/Re-designation at the Annual general Meeting

As details require under regulation 36 of SEBI (LODR) regulation, 2015 of particulars of Directors who's shall be appoint orre-appoint at annual general meeting is below

Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations") and MCA Circulars, the AGM of the Company is being held through VC / OAVM herein after called as "e-AGM".

2. e-AGM: Company has made arrangements to provide Video Conferencing facility for the Annual General Meeting and the attendant enablers for conducting of the e-AGM.

3. Pursuant to the provisions of the circulars of MCA on the VC/OVAM(e-AGM):

a. Members can attend the meeting through log in credentials provided to them to connect to Video conference. Physical attendance of the Members at the Meeting venue is not required and accordingly

Stakeholders Relationship Committee, Auditors etc.

Commex Technology Ltd, B-401,Unit No 42,4th Flr, Vasudev Chambers,Opp Wilson Pen Company,
Old Nagardas Road, Andheri (E) MUMBAI Mumbai City MH 400069
T: +91 (22) 2621 2117 F: +91 (22) 2621 2118 W: www.commextechnology.com
E: info@commextechnology.com CIN: L72900MH2000PLC123796

5. Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop

their name, demat account number/folio number, email id, mobile number at cs@commextechnology.com. The shareholders who do not wish to speak during the AGM but have queries may send their queries in advance 7 days prior to meeting mentioning their name, demat account number/folio number, email id, mobile number at cs@commextechnology.com. These queries will be replied to by the Company suitably by email. These shareholders who have registered

Client ID will be your User ID. However, if you are already registered for e-voting, you can use your existing User ID and password for casting your votes.

iv. After entering the details appropriately, click on LOGIN.

v. You will reach the password change menu wherein you are required to mandatorily change your

viii. On the voting page, the number of shares (which represents the number of votes) held by you as on the cut-off date will appear. If you desire to cast all the votes assenting/dissenting to the resolution, enter all shares and click 'FOR'/'AGAINST' as the case may be or partially in 'FOR' and partially in 'AGAINST', but the total number in 'FOR' and/or 'AGAINST' taken together should not exceed your total shareholding as on the cut-off date. You may also choose the option 'ABSTAIN' and the shares held will not be counted under either head.

ix. Members holding multiple folios/demat accounts shall choose the voting process separately for each folio/demat account.

e blocked.

of Directors have appointed SG &Associates , Practicing Company Secretary (Membership 22) as the Scrutiniser to scrutinise the voting process in a fair and transparent manner. The will submit his report to the Chairman or any person authorised by him after completion of and the results of voting will be announced after the Meeting of the Company. Subject to

www.commextechnology.com

https://evotingindia.com

3. As mandated by SEBI, effective from April 1, 2019, that securities of listed companies shall be transferred only in dematerialised form. In view of the above and to avail various benefits of dematerialisation, Members are advised to dematerialise share(s) held by them in physical form.

- The Procedure / Instructions for e-voting are as under:

(i) The voting period begins on **Saturday,12th September, 2020 at 9:00 A.M. and ends on Monday, 14th September, 2020 at 5:00 P.M.** During this period shareholders of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of **8thSeptember,2019** may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.

(ii) Shareholders who have already voted prior to the m

www.evotingindia.com

www.evotingindia.com

	Participant are requested to use the first two letters of their name and the 8 digits of the sequence number which is mentioned in address label as sr. no. affixed on Annual Report, in the PAN Field. • In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. Eg. If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN Field.
Dividend Bank Details **OR** Date of Birth (DOB)	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login. • If both the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (v).

(ix) After entering these details appropriately, click on "SUBMIT" tab.

(x) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required datorily enter their login password in the new password field. Kindly note that this password is to be ed by the demat holders for voting for resolutions of any other company on which they are eligible to rovided that company opts for e-voting through CDSL platform. It is strongly recommended not to our password with any other person and take utmost care to keep your password confidential.

ers holding shares in physical form, the details can be used only for e-voting on the resolutions ed in this Notice.

e EVSN of Commex Technology Limited on which you choose to vote.

ng page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and IO implies that you dissent to the Resolution.

"RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.

olution you have decided to vote on, click on "SUBMIT". A confirmation box will be h to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and

(xi) For Memb contain

(xii) Click on th

(xiii) On the vot voting. S option N

(xiv) Click on the

(xv) After selecting the reso displayed. If you wis

n

m

www.evotingindia.com

helpdesk.evoting@cdslindia.com

solution and Power of Attorney (PDA) which they have issued in favour
Uploaded in PDF format in the system for the scrutinizer to verify the

regarding e-voting, you may refer the Frequently Asked Questions
e at www.evotingindia.com, under help section or write an email to

- A scanned copy of the Board Re of the Custodian, if any, should be same.

(xvi) In case you have any queries or issues ("FAQs") and e-voting manual availab helpdesk.evoting@cdslindia.com.

t No 42,4th Fl, Vasudev Chambers,Opp Wilson Per Company,
Andheri (E) MUMBAI Mumbai City MH 400069
91 (22) 2621 2118 W: www.commextechnology.com
nology.com CIN: L72900MH2000PLC123796

Commex Technology Ltd, B-401,Un
Off Nagardas Road,
T: +91 (22) 2621 2117 F: +
E: info@commextech

Date: 17/08/2020
Place: Mumbai

By Order of the Board of Directors
Commex Technology Limited,

Jayant Mitra
Chairman & Managing Director
DIN: 00801211

Registered Office: B-401, Unit No. – 42, 4th Floor,
Vasudev Chamber, Opp Wilson Pen Company,
Nagardas Road, Andheri (East), Mumbai: 400069