

**UNIVERSAL OFFICE AUTOMATION LIMITED**

CIN: L34300DL1991PLC044365

Registered Office: 806, Sidharth, 96, Nehru Place,

New Delhi – 110019, India; 011- 26444812

[www.uniofficeautomation.com](http://www.uniofficeautomation.com) | [investor@hcl.com](mailto:investor@hcl.com)

April 21, 2023

The Secretary

BSE Limited

Phiroze Jeejeebhoy Tower

Dalal Street, Fort,

Mumbai – 400001

**Sub: Compliance Certificate under Regulation 40(9) of the SEBI (Listing Obligations & Disclosure Requirements), Regulations, 2015 for the year ended on 31.03.2023**

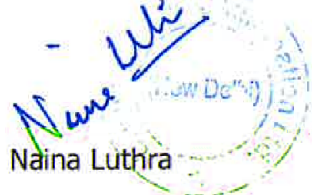
Dear Sir/ Madam,

We are submitting herewith certificate as required under Regulation 40(9) of the SEBI (Listing Obligations & Disclosure Requirements), Regulations, 2015. Kindly find enclosed herewith Certificate by practicing company secretary in relation to the share transfer, consolidation, sub-division, renewal, exchange or endorsement of calls / allotment monies carried out by our Share Transfer Agent i. e. M/s Skyline Financial Services Private Limited for the half year ended on March 31, 2023.

Kindly take the same on your records.

Thanking You

For Universal Office Automation Limited



Naina Luthra

Company Secretary

*Encl.* Certificate as above

# Mehak Gupta & Associates

COMPANY SECRETARIES

Head Office :304, 6A/1, Ganga Chamber, W.E.A.,

Karol Bagh, New Delhi - 110005

Phone Number:- 9953488844, 25710134

Email: [mhkgupta18@gmail.com](mailto:mhkgupta18@gmail.com)

Website: <https://www.csmehakgupta.in>

**CLOSURE**

## **CERTIFICATE UNDER REGULATION 40(9) OF THE SEBI (LISTING OBLIGATIONS AND DISCLOSURE) REGULATIONS, 2015**

### **FOR THE FINANCIAL YEAR ENDED AS ON 31<sup>ST</sup> MARCH, 2023**

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Company  
96, Nehru  
Company's  
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change or  
purpose of  
Disclosure  
company,

We have examined all Share Transfer Deeds, Memorandum of Transfers, Requests, Registers and other documents relating to **Universal Office Automation Limited ("the Company")**, a company incorporated under the Companies Act, 1956, having its registered office at 806, Siddhartha, Connaught Place, New Delhi 110019 maintained by Skyline Financial Services Private Limited, the Company's Registrar and Share Transfer Agents, having office at D-153/A, 1<sup>st</sup> Floor, Okhla Industrial Area, New Delhi-110020, pertaining to transfer, sub-division, consolidation, renewal, exchange and endorsement of calls/allotment monies for the financial Year ended 31<sup>st</sup> March, 2023 for the purpose of issuing certificate as per Regulation 40(9) of the SEBI (Listing Obligations and Disclosures) Regulations, 2015 with the Stock Exchange and based on the information provided by the Company, it is hereby certified that during the financial year ended on 31<sup>st</sup> March, 2023:

cial Year as  
ective date

A. Share Certificate relating to the Securities Transfer Forms received during the Financial Year entered in the Memorandum of Transfers have been issued within 15 days from respective date of lodgment of each deed excepting those rejected on technical grounds.

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B. Share Certificates in respect of requests for renewal & exchange of duplicate, consolidated and split certificates have been issued within stipulated time of lodgment.

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C. The Company has not issued any Debentures to the Public.

For Mehak Gupta & Associates  
Company Secretaries

