



INDIAN INFOTECH & SOFTWARE LTD.
INFORMATION TECHNOLOGY

CIN-L70100MH1982PLC027198

www.indianinfotechandsoftwareltd.com

Date: 21st August, 2021

To,
The Department of Corporate Services,
BSE Limited Phiroze Jeejeebhoy Towers, Dalal
Street, Mumbai - 400 001

Scrip Code - 509051

Sub: Intimation of Board Meeting schedule to be held on 30th August, 2021

Dear Sir(s),

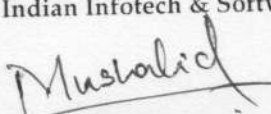
We are pleased to inform you that Meeting of the Board of Directors of the Company schedule to be held on **Monday, on 30th August, 2021 at Chamber No 3 & 4, 7th Floor, Skyline Icon, Andheri Kurla Road, Chimatpada, Marol, Andheri (East) Mumbai - 400059** to inter-alia discuss the following matters:

1. To propose regularization of Mr. Arup Kumar Mukherjee (DIN 09214872) as an Independent Director and recommend the proposal before members in upcoming AGM
2. To propose regularization of Mr. Babulal Singh (DIN 09215726) as an Independent Director and recommend the proposal before members in upcoming AGM
3. To propose regularization of Mr. Suraj Shee (DIN 08828572) as a Non-Executive Non Independent Director and recommend the proposal before members in upcoming AGM.
4. To Consider and approve the Directors Report and annexure thereof, Management Discussion Analysis and Corporate Governance Report for the FY 2020-21.
5. To Consider and fix day, date, time and venue and calendar of events and Notice for 39th Annual General Meeting of the Company.
6. To Consider and fix the dates for closure of Register of Members and Transfer Books.
7. To Appoint Scrutinizer for conducting e-voting and poll process for 39th Annual General Meeting of The Company.
8. To take note on status of Statutory Registers maintained under Companies Act 2013.
9. Authorization to Mr. Mushahid Ahmed Khan Company Secretary of the company to be responsible for conduct 39th Annual General Meeting and entire poll process and e-voting.
10. Any other matter with the permission of chairperson.

Please take the same on your record and acknowledge the receipt of the same.

Thanking You,
Yours Faithfully,

For Indian Infotech & Software Limited


Mushahid Ahmed Khan
Company Secretary