

July 22, 2025

BSE Limited  
Corporate Relation Dept.  
P. J. Towers, Dalal Street  
Mumbai 400 001.  
**Scrip Code : 532859**

National Stock Exchange of India Ltd.  
"Exchange Plaza"  
Bandra Kurla Complex, Bandra (East), I  
400 051.  
**Symbol : HGS**

Dear Sirs/ Madam,

**Sub: Intimation to Members - Furnishing of PAN, KYC details and Nomination**

---

In terms of Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed the intimation that is being sent to the shareholders holding shares in physical mode in compliance with the SEBI Circular No. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023 as amended.

The Shareholders holding shares in physical form are required to furnish their PAN, KYC and Nomination details for updation to the Registrar and Transfer Agent of the Company (RTA) i.e. M/s. Kfin Technologies Limited.

Further, the prescribed forms as per the aforesaid Circular are available on the website of the Company and RTA at <https://www.kfintech.com/> and <https://hgs.cx/investors/> in respectively.

We request you to take the above on record.

Thanking you,

For **Hinduja Global Solutions Limited**

NAREN  
DRA  
SINGH

Digitally signed  
by NARENDRA  
SINGH  
Date: 2025.07.22  
12:11:53 +05'30'

**Narendra Singh**  
**Company Secretary**  
**F4853**

Encl : As above

**HINDUJA GLOBAL SOLUTIONS LIMITED.**

**Corporate Office:** Gold Hill Square Software Park, No. 690, 1st Floor, Hosur Road, Bommanahalli, Bengaluru - 560 068. India. Telephone: +91-80-4643 1000 / 4643 1222

**Regd. Office:** Tower C (1st floor), Plot C-21, G Block, Bandra Kurla Complex, Bandra East, Mumbai – 400 051. India. Telephone: +91-22-6136 0407,

E-mail: [investor.relations@teamhgs.com](mailto:investor.relations@teamhgs.com) Website: [www.hgs.cx](http://www.hgs.cx) Corporate Identity Number: L92199MH1995PLC084610



## HINDUJA GLOBAL SOLUTIONS LIMITED

**Corporate Identification Number (CIN):** L92199MH1995PLC084610

**Registered Office and Correspondence Address:** Tower C (1st floor), Plot C-21, G Block, Bandra Kurla Complex, Bandra East, Mumbai – 400 051, Maharashtra | **Tel:** +91 22 6136 0407

**Website:** [www.hgs.cx](http://www.hgs.cx) | **E-mail:** [investor.relations@teamhgs.com](mailto:investor.relations@teamhgs.com)

Reference No:

Date: 22/07/2025

Name :

Address :

Dear Shareholder,

**Sub.: Furnishing of PAN, KYC details and Nomination by holders of physical securities**

**Ref.: SEBI Circulars dated December 14, 2021, March 16, 2023 and November 17, 2023**

We have to inform you that SEBI has issued the above referred circulars for having common and simplified norms for processing investor's service requests by RTAs and norms for furnishing PAN, KYC details and Nomination.

We observe that you have not furnished the following mandatory documents/details against your holding.

You are required to furnish the details as per the table below, to our Registrars & Transfer Agents (RTA) M/s KFin Technologies Limited immediately, by sending the duly signed documents.

#	Particulars	Status as per records
1	PAN	
2	Complete Address	
3	Email address	
4	Mobile Number	
5	Demat account details	
6	Bank account details	
7	Nomination details	
8	Declaration to opt out nomination	In case of opting out, please submit ISR-3 Form

You may be aware that in supersession of earlier circulars, SEBI vide the captioned circular dated March 16, 2023, mandated:

- a. furnishing of PAN, email address, mobile number, bank account details and nomination by holders of physical securities,
- b. any service request and complaint shall be entertained only upon registration of the PAN, Bank details and the nomination,
- c. linking of PAN and Aadhaar.

For the details of the required forms and documents, please refer to the Frequently Asked Question (FAQ) provided on the link <https://ris.kfintech.com/faq.html>

Further, as per the SEBI circular dated November 03, 2021 (subsequently amended by circulars dated December 14, 2021, March 16, 2023 and November 17, 2023) mandated that the security holders (holding securities in physical form), whose folio(s) do not have PAN or Choice of Nomination or Contact Details or Mobile Number or Bank Account Details or Specimen Signature updated, shall be eligible for any payment including dividend, interest or redemption in respect of such folios, only through electronic mode with effect from **April 01, 2024**. Hence effective April 01, 2024, you will not be eligible for receiving dividend payments in physical mode.

You are requested to forward the duly filled in documents along with the related proofs as mentioned in the respective forms to the following address:

**KFin Technologies Limited**  
**Unit: Hinduja Global Solutions Limited**  
Selenium Tower B, Plot 31-32, Gachibowli, Financial District, Nanakramguda,  
Serilingampally, Hyderabad Rangareddi, Telangana – 500 032  
**E-mail: einward.ris@kfintech.com**

Thanking you,  
For **Hinduja Global Solutions Limited**  
**Sd/-**  
**Narendra Singh**  
**Company Secretary and Compliance Officer**  
**F4853**

*This communication is computer generated*