



HFCL Limited

8, Commercial Complex, Masjid Moth, Greater Kailash - II,

New Delhi - 110048, India

Tel : (+91 11) 3520 9400, 3520 9500 Fax : (+91 11) 3520 9525

Web : www.hfcl.com

Email : secretarial@hfcl.com

HFCL/SEC/2023-24

May 26, 2023

The BSE Ltd.

1st Floor, New Trading Wing, Rotunda Building
Phiroze Jeejeebhoy Towers, Dalal Street, Fort
Mumbai – 400001

corp.relations@bseindia.com

Security Code No.: 500183

The National Stock Exchange of India Ltd.

Exchange Plaza, 5th Floor, C – 1, Block G
Bandra – Kurla Complex, Bandra (E)
Mumbai – 400051

cmlist@nse.co.in

Security Code No.: HFCL

RE: Intimation under Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“SEBI Listing Regulations”).

Subject: Intimation to Shareholders holding Shares in Physical Mode for furnishing PAN, KYC, Nomination Details etc.

Dear Sir(s)/ Madam,

Pursuant to Regulation 30 and Part A of Schedule III of SEBI Listing Regulations, please find enclosed herewith a copy of the letter sent to all the shareholders holding shares in physical mode in compliance with the SEBI Circular No. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023.

The Company vide its letter dated May 22, 2023 has informed all the shareholders of the Company holding equity shares in physical mode to furnish their PAN, KYC, Nomination Details etc., to the Registrars and Share Transfer Agent of the Company i.e. MCS Share Transfer Agents Limited.

Kindly take the same on your records.

Thanking you
Yours faithfully,
For **HFCL Limited**

(Manoj Baid)

Sr. Vice-President (Corporate) &
Company Secretary

Encl. as above



SUB: TO FURNISH PAN, KYC AND NOMINATION DETAILS ETC.

Dear Shareholder,

This is to bring to your kind notice that the Securities and Exchange Board of India has, in supersession of the Circular nos. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/655 dated November 3, 2021 & SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/687 dated December 14, 2021, issued a Circular no. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023 and mandated to shareholders holding securities in physical mode for furnishing the following details to the Registrar and Share Transfer Agent of the company as an on-going measure to enhance the ease of doing business for investors in the securities market pertaining to Common and simplified norms for processing any service request from the shareholder/investors.

Permanent Account Number

Nomination details;

Contact details (Postal address with PIN, Mobile Number and e-mail ID);

Bank Account details (Bank Name & branch, Bank Account Number, MICR, IFSC); and

Specimen Signature through Form ISR-2

As the aforesaid details with respect to the physical share(s) held by you in the Company are not present in the database of the - M/s MCS Share Transfer Agent Limited, we request you to kindly furnish the same to through the Form ISR-1, alongwith the necessary attachments / documents as stated in the form itself. A copy of the said Form can be downloaded from the website of the Company at www.hfcl.com or from the website of the RTA at www.mcsregistrars.com. While filling up the form, please strike out the portion which is not applicable to you.

Please note that the PAN to be furnished by you should be linked with Aadhaar. In case the same is not so linked you are requested to do the same by June 30, 2023. In the event such linkage is not done within the specified date, then your PAN will be deemed to be invalid and consequently your folio will be treated in the same manner as applicable in case of folios for which no PAN has been furnished.

For appointing a nominee, you are requested to furnish the Form SH-13. The said form can be downloaded from the website of the Company at www.hfcl.com or from the website of the RTA at www.mcsregistrars.com. While filling up the form, please strike out the portion which is not applicable to you.

In case you do not wish to nominate any person with respect to the physical share(s) held by you then, please furnish the Form ISR -3. The said Form can be downloaded from the website of the Company at www.hfcl.com or from the website of the RTA at www.mcsregistrars.com.

In case you wish to cancel / change nomination at a later date with respect to the physical share(s) held by you then, please furnish the Form SH-14. The said Form can be downloaded from the website of the Company at www.hfcl.com or from the website of the RTA at www.mcsregistrars.com.

In compliance of the above said Circular dated March 16, 2023, if the aforesaid details are not furnished, then your folio will be frozen by the on and after October 1, 2023. or the Company to the administering authority under the Benami Transactions (Prohibitions) Act, 1988 and or Prevention of Money Laundering Act, 2002, if it continues to remain frozen as on December 31, 2025.

As such, you are requested to kindly take a note of the above and furnish the aforesaid information/documents at the earliest to the RTA - MCS Share Transfer Agent Limited, F-65, 1st Floor, Okhla Industrial Area, Phase-1, New Delhi - 110020.

Thanking you,

For HFCL Limited

Sd/-

(Manoj Baid)

**Sr. Vice-President (Corporate) &
Company Secretary**

Date: 22.05.2023

Place: New Delhi