



June 26, 2023

**The BSE Limited**  
Phiroze Jeejeebhoy Towers,  
Dalal Street, Mumbai – 400 001  
Scrip Code: 532531

**The National Stock Exchange of India Limited**  
Exchange Plaza, Bandra-Kurla Complex,  
Bandra (E), Mumbai - 400 051  
Scrip Code: STAR

Dear Sirs,

**Sub: Notice of Postal Ballot**

In line with the SEBI (Listing Obligations and Disclosure Requirements) Regulation 2015, we enclose herewith Notice of Postal Ballot dated May 25, 2023, seeking approval of shareholders of the Company for the following resolution:

#	Description of the Resolution	Type of Resolution
1.	To approve holding of office/ place of profit by Mr. Aditya Arun Kumar including remuneration payable to him	Ordinary

**Date of events relevant to Postal Ballot are as below:**

#	Particulars	Dates
1.	Date of Completion of dispatch of Notice (by electronic means) to members whose names appear in the Register of Members/ List of Beneficial Owners as received from Depositories as on Friday, June 23, 2023	Monday, June 26, 2023
2.	Date of Commencement of e-Voting	Tuesday, June 27, 2023 at 09.00 hrs IST
3.	Date of Ending of e-Voting (“Last Date”)	Wednesday, July 26, 2023 at 17:00 hrs IST
4.	Results of Postal Ballot	On or before Friday, July 28, 2023

Postal Ballot Notice, along with the Explanatory Statement, is uploaded on the website of the Company at [www.strides.com](http://www.strides.com) and on the website of KFin Technologies Limited at <https://evoting.kfintech.com>.

This is for your information and records.

Thanks & Regards,  
For **Strides Pharma Science Limited**,

**Manjula Ramamurthy**  
Company Secretary  
ICSI Membership No. A30515

Encl. As above

**Strides Pharma Science Limited**

CIN: L24230MH1990PLC057062

Corp Off: Strides House, Bilekahalli, Bannerghatta Road, Bengaluru - 560 076, India | Tel: +91 80 6784 0000 Fax: +91 80 6784 0700  
Head Off: 201, Dewawata, Sector 17, Vashi, Navi Mumbai - 400 703, India | Tel: +91 22 2789 2924 / 3199 Fax: +91 22 2789 2949

**STRIDES PHARMA SCIENCE LIMITED**

CIN: L24230MH1990PLC057062

Regd. Office: 201, 'Devavrata', Sector – 17, Vashi, Navi Mumbai – 400 703.

Tel No.: +91 22 2789 2924/ 2789 3199

Corp. Office: 'Strides House', Bilekahalli, Bannerghatta Road, Bengaluru – 560 076.

Tel No.: +91 80 6784 0000/ 6784 0290

Website: [www.strides.com](http://www.strides.com); Email: [investors@strides.com](mailto:investors@strides.com)**NOTICE OF POSTAL BALLOT****Dear Shareholders,**

**NOTICE** is hereby given, in accordance with Section 110 of the Companies Act, 2013 (the “**Act**”) read with Rules 20 and 22 of the Companies (Management and Administration) Rules, 2014 (“**Rules**”) including any amendment(s) thereof, Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended (“**Listing Regulations**”), General Circular No. 14/ 2020 dated April 8, 2020, General Circular No. 17/ 2020 dated April 13, 2020, General Circular No. 22/ 2020 dated June 15, 2020, General Circular No. 33/ 2020 dated September 28, 2020, General Circular No. 39/ 2020 dated December 31, 2020, General Circular No. 10/ 2021 dated June 23, 2021, General Circular No. 20/ 2021 dated December 8, 2021, General Circular No. 3/ 2022 dated May 5, 2022 and General Circular No. 11/ 2022 dated December 28, 2022, (collectively “**General Circulars**”) issued by the Ministry of Corporate Affairs (the “**MCA**”) for seeking approval of the Shareholders of Strides Pharma Science Limited (the “**Company**”) for the business set out hereunder through Postal Ballot by remote e-voting (“**Postal Ballot/ e-Voting**”).

MCA in terms of its General Circulars, has advised the companies to take all decisions of urgent nature requiring shareholders’ approval, other than items of ordinary business or business where any person has a right to be heard, through the mechanism of Postal Ballot/ e-Voting in accordance with the provisions of the Act and Rules made thereunder, without holding a general meeting that requires physical presence of Shareholders at a common venue.

Further, in terms of the General Circulars, the Company shall send Postal Ballot Notice by email to all its Shareholders who have registered their email addresses with the Company or depository/ depository participants and the communication of assent/ dissent of the Shareholders shall only take place through remote e-Voting system. This Postal Ballot is accordingly being initiated in compliance with the General Circulars.

Explanatory Statement pursuant to Section 102 of the Act setting out all material facts relating to the proposed resolutions is annexed hereto for your consideration.

**Scrutinizer for conducting the Postal Ballot**

The Board of Directors, pursuant to Rule 22(5) of the Rules, have appointed Mr. Gigi Joseph K J, Practicing Company Secretary (ICSI Membership No. F6483 and CP:5576) of M/s. Joseph & Chacko LLP, Company Secretaries, Bengaluru, as Scrutinizer for conducting the Postal Ballot/ e-Voting in accordance with the law and in a fair and transparent manner.

**E-voting**

Pursuant to Section 108 of the Act read with Rule 20 of the Rules and Regulation 44 of the Listing Regulations, the Company has engaged KFin Technologies Limited (formerly, KFin Technologies Private Limited), Registrar and Transfer Agents of the Company (“**KFintech**” or “**RTA**”), as the agency to provide e-Voting facility for its Shareholders.

The remote E-voting facility is available at the link: <https://evoting.kfintech.com/> and commences from **Tuesday, June 27, 2023 at 09:00 hrs IST** and concludes on **Wednesday, July 26, 2023 at 17:00 hrs IST**. E-Voting module shall be disabled by KFintech for voting thereafter. Shareholders desiring to exercise their votes are requested to carefully read the “**Information and Instructions relating to e-Voting**” provided in the Notes to this Notice.

The Scrutinizer shall submit his Report, in writing, upon completion of scrutiny of e-Voting data provided by KFintech, in a fair and transparent manner. Result on resolution proposed to be passed through Postal Ballot/ e-Voting shall be announced on or before **Friday, July 28, 2023** and shall be communicated to BSE Limited and The National Stock Exchange of India Limited (“**Stock Exchanges**”) where the equity shares of the Company are listed. Results of the Postal Ballot/ e-Voting shall also be displayed on the notice board at the Registered Office of the Company for a period of 3 (Three) days, on the Company’s website at [www.strides.com](http://www.strides.com) and on the website of KFintech: <https://evoting.kfintech.com/>.

### Key details regarding the Postal Ballot/ e-Voting

#	Particulars	Details
1)	Link for remote e-Voting	<a href="https://evoting.kfintech.com/">https://evoting.kfintech.com/</a>
2)	Cut-off date for eligibility for e-Voting	Friday, June 23, 2023
3)	Time period for e-voting	Starts from 09:00 hrs IST on Tuesday, June 27, 2023; and Ends on Wednesday, July 26, 2023 at 17:00 hrs IST.
4)	Last date for publishing results of the e-Voting	On or before Friday, July 28, 2023
5)	In case of any grievances or queries, contact	KFin Technologies Limited (formerly known as KFin Technologies Private Limited)  Ms. Rajitha C, Dy. Vice President/ Mr. Mohan Kumar A, Manager  Toll Free No.: 1800 309 4001 E-mail: <a href="mailto:einward.ris@kfintech.com">einward.ris@kfintech.com</a> ; <a href="mailto:evoting@kfintech.com">evoting@kfintech.com</a>
6)	Scrutinizer Details	Mr. Gigi Joseph K J, Practicing Company Secretary (ICSI Membership No. F6483 and CP:5576) of M/s. Joseph & Chacko LLP, Company Secretaries, Bengaluru Email: <a href="mailto:gigi@jandc.in">gigi@jandc.in</a>
7)	Strides contact details	Email: <a href="mailto:investors@strides.com">investors@strides.com</a> Tel No.: +91 80 6784 0732/ 0734

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**RESOLUTION FOR APPROVAL THROUGH POSTAL BALLOT**

**SPECIAL BUSINESS**

**Item 1: To approve holding of office/ place of profit by Mr. Aditya Arun Kumar including remuneration payable to him**

*To consider and if deemed fit, to pass with or without modification(s), the following resolution as an Ordinary Resolution:*

“**RESOLVED THAT** pursuant to the provisions of Section 177 and 188 and other applicable provisions, if any, of the Companies Act, 2013 (the Act) read with Rules framed thereunder (including any statutory modification(s) or re-enactment thereof to the Act), consent of shareholders of the Company be and is hereby accorded for Mr. Aditya Arun Kumar to continue to hold an office of profit in the Company as Head – Business Development (B2B) of the Company, on such terms and conditions including remuneration, as detailed below, effective April 1, 2023.

<b>Fixed Pay</b>	INR 75 lacs per annum
<b>Performance linked Variable Pay</b>	INR 25 lacs per annum Payout shall be linked to performance of Aditya on pre-agreed parameters and Company’s performance, which shall be reviewed and recommended by the Nomination and Remuneration Committee (NRC) and approved by the Board of Directors of the Company (Board).
<b>Other Benefits</b>	<ul style="list-style-type: none"> <li>• Insurance and other Employee Benefits as per Company Policy;</li> <li>• Encashment of un-availed leave as per Company’s Policy;</li> <li>• Reimbursement of expenses incurred for Strides’ business-related matters; and</li> <li>• One club Membership</li> </ul>

**RESOLVED FURTHER THAT** Mr. Aditya Arun Kumar shall be entitled for an annual increment of an amount not exceeding 15% of the last drawn remuneration as recommended by NRC and approved by the Board.

**RESOLVED FURTHER THAT** the NRC and Board be and are hereby severally authorized to effect change in designation and responsibilities of Mr. Aditya Arun Kumar and to alter, modify and vary the terms and conditions of employment and the remuneration payable to Mr. Aditya Arun Kumar, to the extent the Board may deem fit, within the maximum limit approved by the shareholders.

**RESOLVED FURTHER THAT** the Executive Directors & Company Secretary of the Company be and are hereby severally authorised to do all acts and take all such steps as may be necessary, proper or expedient to give effect to this resolution.”

**By Order of the Board**  
**For Strides Pharma Science Limited,**  
**Sd/-**  
**Manjula Ramamurthy**  
**Company Secretary**  
**ICSI Membership no. A30515**

**Place: Bengaluru**  
**Date: May 25, 2023**

## **EXPLANATORY STATEMENT**

*(Pursuant to Section 102 of the Companies Act, 2013)*

As required under Section 102 of the Companies Act, 2013 (Act), the following explanatory statement sets out all the material facts relating to the business mentioned under Item 1 of the accompanying Notice.

### **To approve holding of office/ place of profit by Mr. Aditya Arun Kumar including remuneration payable to him**

Mr. Aditya Arun Kumar (Aditya) is the son of Mr. Arun Kumar, Founder and Executive Chairperson of the Company. He is holding the office of profit in the Company (as provided in Section 188 of the Act) as Head of Business Development (B2B Business) since June 2022.

#### **Brief profile of Aditya**

Aditya is a Bachelor of Science in Biomedical Sciences from the University of Newcastle and a Master of Research in Biophysics from Kings College, London.

Aditya has ~10 years of experience in the pharma space. He started his career at Strides as a Management Trainee in October 2013 and was associated with Strides until March 2017 in his first stint.

Aditya is primarily involved in business development. Before heading the B2B business for Strides, he was responsible for integrating two acquired consumer divisions viz., the US-based Consumer Healthcare division and the Australia-based OTC division. He has been instrumental in providing innovative and highly effective products in the consumer healthcare sector with the launch of 'Nixit' - India's first nicotine lozenges.

Aditya has also led the business development of a promoter-funded start-up for about five years in developing and manufacturing oral lyophilizes, the second platform technology globally. He was responsible for finding partners for a first-in-class generic launch for products in the US, Canada, Australia, and Europe.

In his current role at Strides, Aditya is responsible for growing the partnered business which cuts across the US, Europe and Australia as key markets, and seeding new markets through his team in Canada, Latin America, Middle East and North Africa region, Commonwealth of Independent States and Asia-Pacific.

#### **Aditya's Remuneration**

Aditya was appointed as Head of Business Development on June 1, 2022. Considering Company's performance in FY 22, Aditya opted out of remuneration and was paid Rs. 1/- per annum. Other Benefits provided to him included Insurance and other Employee Benefits as per Company Policy, Reimbursement of expenses incurred for Strides' business-related matters; and One club Membership.

Based on recommendation of Nomination & Remuneration Committee (NRC) and Audit Committee (Audit), Board of Directors (Board) at its meeting held on May 25, 2023, has approved the remuneration of Aditya effective April 1, 2023, as stated in the resolution, subject to approval of shareholders of the Company.

As required in terms of provisions of Section 177 and 188 of the Companies Act, 2013 and Rule 15(3)(b) of the Companies (Meetings of Board and Its Powers) Rules, 2014, approval of shareholders of the Company by way of an ordinary resolution is being sought.

**Information in accordance with Rule 15 of Companies (Meetings of Board and its Powers) Rules, 2014 is provided hereunder:**

#	Particulars	Remarks
1.	Name of the Related Party	Mr. Aditya Arun Kumar
2.	Name of the director or key managerial personnel who is related	Mr. Arun Kumar, Executive Chairperson & Managing Director of the Company
3.	Nature of relationship	Aditya is son of Mr. Arun Kumar
4.	Nature, material terms, monetary value and particulars of the contract or arrangements	As per resolution mentioned above
5.	Any other information relevant or important for the members to take a decision on the proposed resolution	Aditya is part of the promoter group and holds 58,422 shares of Strides as at the date of this Notice (i.e., ~ 0.06% of Strides' paid-up capital)

Other than Mr. Arun Kumar, Founder and Executive Chairperson of Strides and his relatives (part of the Company's promoter group), none of the other Directors and Key Managerial Personnel of the Company are, in any way, concerned or interested in the said resolution.

Your Directors recommend the resolution as set out in Item 1 of this Notice for your approval as an Ordinary Resolution.

**Place: Bengaluru**  
**Date: May 25, 2023**

**By Order of the Board**  
**For Strides Pharma Science Limited,**  
**Sd/-**  
**Manjula Ramamurthy**  
**Company Secretary**  
**ICSI Membership no. A30515**

## NOTES

1. Approval of Shareholders of the Company is solicited by passing requisite resolution through Postal Ballot/ e-Voting for business set out in Item 1 of this Notice.

Explanatory Statement pursuant to Sections 102 read with Section 110 of the Act stating all material facts pertaining to the resolution is annexed along with Postal Ballot Notice for your consideration.

Board of Directors of the Company on May 25, 2023, considered the special business under Item 1 as unavoidable and to be transacted through Postal Ballot/ e-Voting.

2. **Postal Ballot Notice is being sent only by electronic mode to all the Shareholders of the Company**, whose names appear in the Register of Members/ List of Beneficial Owners as received from National Securities Depository Limited (“NSDL”) and Central Depository Services (India) Limited (“CDSL”), (NSDL together with CDSL, the “Depositories”) and as available with the Company as at Friday, June 23, 2023 (“**Cut Off Date**”).

A copy of this Postal Ballot Notice shall also be available on the website of the Company [www.strides.com](http://www.strides.com), relevant section of the websites of Stock Exchanges on which the Equity Shares of the Company are listed and the website of KFin Technologies Limited (formerly, KFin Technologies Private Limited), Registrar and Transfer Agent of the Company (“**KFintech**” or “**RTA**”).

Shareholders holding equity shares as on the Cut-off Date can cast their vote using remote e-Voting facility only. A person who is not a Shareholder as on the Cut-off Date should treat this Notice for information purpose only.

Voting rights of a Shareholder/ beneficial owner (in case of electronic shareholding) shall be in proportion to his/ her/ its shareholding in the paid-up equity share capital of the Company as on the Cut Off Date.

3. Resolution, if approved, by the Shareholders by means of Postal Ballot/ e-Voting is deemed to have been passed at a General Meeting of the Shareholders and the last date of the e-Voting i.e., Wednesday, July 26, 2023 shall be the date on which the Resolution shall be deemed to have been passed, if approved by the requisite majority.
4. In compliance with Sections 108 and 110 of the Act and the Rules made thereunder and Regulation 44 of the Listing Regulations and General Circulars, Company is providing the facility to the Shareholders to exercise their votes electronically and vote on the resolution through e-Voting facility.

Company has engaged the services of KFintech as the agency to provide e-Voting facility.

Instructions for e-Voting are provided as part of this Postal Ballot Notice which the Shareholders are requested to read carefully before casting their vote.

5. A Shareholder cannot exercise vote by sending physical Postal Ballot or by proxy on Postal Ballot.

**All the Shareholders are requested to cast their votes only through remote e-Voting as per the procedure provided in Annexure 1.**

**6. Scrutinizer for the Postal Ballot process**

Mr. Gigi Joseph K J, Practicing Company Secretary (ICSI Membership No. F6483 and CP:5576) of M/s. Joseph & Chacko LLP, Company Secretaries, Bengaluru, has been appointed as the Scrutinizer for conducting the Postal Ballot/ e-Voting in accordance with the law and in a fair and transparent manner.

Scrutinizer shall submit his Report on the resolution proposed to be passed through Postal Ballot/ e-Voting to the Chairperson or Company Secretary of the Company after completion of the scrutiny.

The result of the voting by Postal Ballot shall be announced on or before Friday, July 28, 2023 and shall be communicated to BSE Limited and The National Stock Exchange of India Limited (“Stock Exchanges”) where the equity shares of the Company are listed.

The results of the Postal Ballot/ e-Voting shall also be displayed on the notice board at the Registered Office of the Company for a period of 3 (Three) days, on the Company’s website at [www.strides.com](http://www.strides.com) and on the website of Kfintech at <https://evoting.kfintech.com/>.

## Annexure 1

### GENERAL INSTRUCTIONS TO CAST VOTES THROUGH REMOTE E-VOTING

#### I PROCEDURE FOR REMOTE E-VOTING

- 1) In compliance with the provisions of Section 108 of the Act, read with Rule 20 and 22 of the Companies (Management and Administration) Rules, 2014, as amended from time to time, Regulation 44 of the SEBI Listing Regulations and in terms of SEBI circular no. SEBI/ HO/ CFD/ CMD/ CIR/ P/ 2020/ 242 dated December 9, 2020 in relation to e-voting Facility provided by Listed Entities, Shareholders are provided with the facility to cast their vote electronically, through the e-voting services provided by KFin Technologies Limited (Formerly, KFin Technologies Private Limited) (KFintech), on the resolution set forth in this Notice.
- 2) Voting rights of the Shareholders shall be in proportion to their shares in the paid-up equity share capital of the Company as on the **Cut-off date, Friday, June 23, 2023**.

A person who is not a shareholder as on the Cut-off date should treat this Notice for information purposes only.

Once the vote on a Resolution is cast by the shareholder, the shareholder shall not be allowed to change it subsequently.

The e-voting facility will be available during the following period:

- **Commencement of e-Voting:** 09:00 hrs IST on Tuesday, June 27, 2023;
- **End of e-Voting:** 17:00 hrs IST on Wednesday, July 26, 2023.

The remote e-Voting will not be allowed beyond the aforesaid date and time and the remote-e-Voting module shall be forthwith disabled by KFintech upon expiry of the aforesaid period.

*The process and manner of e-Voting shall be as under:*

**Step 1:** Access to Depositories e-voting system in case of individual Shareholders holding shares in demat mode.

**Step 2:** Access to KFintech e-voting system in case of Shareholders holding shares in physical form and non-individual Shareholders in demat mode.

#### 2.1) Details on Step 1 are mentioned below:

**Login method for remote e-voting for Individual Shareholders holding securities in demat mode.**

#### NSDL Individual Shareholders holding securities in demat mode with NSDL

- I. **Instructions for existing Internet-based Demat Account Statement (“IDeAS”) facility Users:**
  - a) Visit the e-services website of NSDL <https://eservices.nsdl.com>.

- b) On the e-services home page click on the “Beneficial Owner” icon under “Login” under ‘IDeAS’ section.
- c) A new page will open. Enter the existing user id and password for accessing IDeAS.
- d) After successful authentication, members will be able to see e-voting services under ‘Value Added Services’.
- e) Please click on “Access to e-voting” under e-voting services, after which the e-voting page will be displayed.
- f) Click on company name, i.e., ‘Strides Pharma Science Limited’, or e-voting service provider, i.e., KFintech.
- g) Members will be re-directed to KFintech’s website for casting their vote during the remote e-voting period.

## II. Instructions for those Members who are not registered under IDeAS:

- a) Visit <https://eservices.nsdl.com> for registering.
- b) Select “Register Online for IDeAS Portal” or click at <https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp>
- c) Visit the e-voting website of NSDL <https://www.evoting.nsdl.com/>.
- d) Once the home page of e-voting system is launched, click on the icon “Login” which is available under ‘Shareholder / Member’ section. A new screen will open.
- e) Members will have to enter their User ID (i.e., the sixteen digits demat account number held with NSDL), password / OTP and a Verification Code as shown on the screen.
- f) After successful authentication, members will be redirected to NSDL Depository site wherein they can see e-voting page.
- g) Click on company name, i.e., Strides Pharma Science Limited or e-voting service provider name, i.e., KFintech, after which the member will be redirected to e-voting service provider website for casting their vote during the remote e-voting period.

## III. NSDL Mobile App

Members can also download the NSDL Mobile App “NSDL Speede” facility by scanning the QR code for seamless voting experience.

NSDL Mobile App is available on

 App Store  Google Play



**CDSL Individual Shareholders holding securities in demat mode with CDSL**

- a) Users who have opted for CDSL Easi/ Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication.
- b) The users to login to Easi/ Easiest are requested to visit CDSL website [www.cdslindia.com](http://www.cdslindia.com) and click on login icon & New System Myeasi Tab.
- c) After successful login the Easi/ Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by company.
- d) On clicking the evoting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting, as applicable.
- e) Additionally, there is also links provided to access the system of all e-Voting Service Providers, so that the user can visit the e-Voting service providers' website directly.
- f) If the user is not registered for Easi/ Easiest, option to register is available at CDSL website [www.cdslindia.com](http://www.cdslindia.com) and click on login & New System Myeasi Tab and then click on registration option.
- g) Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on [www.cdslindia.com](http://www.cdslindia.com) home page.
- h) The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the Demat Account.
- i) After successful authentication, user will be able to see the e-Voting option where the e-voting is in progress and also able to directly access the system of all e-Voting Service Providers.

**Individual Shareholders login through their demat accounts/ Website of Depository Participant**

- a) Instructions for login through Demat Account/ website of Depository Participant.
- b) Members can also login using the login credentials of their demat account through their DP registered with the Depositories for e-voting facility.
- c) Once logged-in, members will be able to view e-voting option.
- d) Upon clicking on e-voting option, members will be redirected to the NSDL / CDSL website after successful authentication, wherein they will be able to view the e-voting feature.
- e) Click on options available against **Strides Pharma Science Limited** or KFintech.
- f) Members will be redirected to e-voting website of KFintech for casting their vote during the remote e-voting period without any further authentication.

**Important note:**

Members who are unable to retrieve User ID / Password are advised to use Forgot user ID and Forgot Password option available at respective websites.

**Helpdesk for individual members holding securities in demat mode for any technical issues related to login through NSDL/ CDSL:**

Login type	Helpdesk details
Securities held with NSDL	Please contact NSDL helpdesk by sending a request at <a href="mailto:evoting@nsdl.co.in">evoting@nsdl.co.in</a> or Contact at Toll free no.: 1800 1020 990/ 1800 22 44 30
Securities held with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at <a href="mailto:helpdesk.evoting@cDSLindia.com">helpdesk.evoting@cDSLindia.com</a> or Contact at Toll free no.: 1800 22 55 33

**2.2) Details on Step 2 are mentioned below:**

**Login method for Shareholders holding shares in physical form and non-individual Shareholders in demat mode**

**(A) Instructions for Members whose email IDs are registered with the Company/ Depository Participant(s)**

Members whose email IDs are registered with the Company / Depository Participant(s) will receive an email from KFintech which will include details of E-voting Event Number (EVEN), USER ID and password.

**They will have to follow the following process:**

- a) Launch internet browser by typing the URL: <https://evoting.kfintech.com/>
- b) Enter the login credentials (i.e., User ID and password). In case of physical folio, User ID will be EVEN (E-Voting Event Number) followed by folio number.
- c) In case of Demat account, User ID will be your DP ID and Client ID.
- d) However, if a member is registered with KFintech for e-voting, they can use their existing User ID and password for casting the vote.
- e) After entering these details appropriately, click on “LOGIN”.
- f) Members will now reach password change Menu wherein they are required to mandatorily change the password.
- g) The new password shall comprise of minimum 8 characters with at least one upper case (A-Z), one lower case (a-z), one numeric value (0-9) and a special character (@,#,\$, etc.,).

- h) The system will prompt the member to change their password and update their contact details viz. mobile number, email ID etc.
  - i) On first login, Members may also enter a secret question and answer of their choice to retrieve their password in case they forget it. It is strongly recommended that members do not share their password with any other person and that they take utmost care to keep their password confidential.
  - j) Members would need to login again with the new credentials.
  - k) On successful login, the system will prompt the member to select the “EVEN”, viz., ‘Strides Pharma Science Limited – Postal Ballot’, and click on “Submit”.
  - l) On the voting page, enter the number of shares (which represents the number of votes) as on the Cut-off Date under “FOR/ AGAINST” or alternatively, a member may partially enter any number in “FOR” and partially “AGAINST” but the total number in “FOR/ AGAINST” taken together shall not exceed the total shareholding as mentioned herein above.
  - m) A member may also choose the option ABSTAIN.
  - n) If a member does not indicate either “FOR” or “AGAINST” it will be treated as “ABSTAIN” and the shares held will not be counted under either head.
  - o) Members holding multiple folios / demat accounts shall choose the voting process separately for each folio / demat account.
  - p) Members may then cast their vote by selecting an appropriate option and click on “Submit”.
  - q) A confirmation box will be displayed. Click “OK” to confirm else “CANCEL” to modify.
  - r) Once members have voted on the resolution(s), they will not be allowed to modify their vote. During the voting period, members can login any number of times till they have voted on the Resolution.
  - s) Corporate/ Institutional members (corporate / FIs / FIIs / trust / mutual funds / banks, etc.) are required to send scanned copy (pdf format) of the relevant board resolution to the Scrutinizer through e-mail to [gigi@jandc.in](mailto:gigi@jandc.in) with a copy to [evoting@kfintech.com](mailto:evoting@kfintech.com).
  - t) The file scanned image/ pdf file of the board resolution should be in the naming format “Corporate Name”.
- (B) Instructions for Members whose email IDs are not registered with the Company / Depository Participant(s), and consequently the Postal Ballot Notice and e-voting instructions cannot be serviced:**

Members are requested to follow the process as guided to capture the email address and mobile number for receiving the soft copy of the Postal Ballot Notice and e-voting instructions along with the User ID and Password. In case of any queries, members may write to [einward.ris@kfintech.com](mailto:einward.ris@kfintech.com).

**(C) Procedure for Registration of email and Mobile**

**Physical shareholders are hereby notified** that based on SEBI Circular number: SEBI/HO/ MIRSD/ MIRSD-PoD-1/ P/ CIR/ 2023/ 37, dated March 16, 2023, all holders of physical securities in listed companies shall register the postal address with PIN for their corresponding folio numbers.

It shall be mandatory for the security holders to provide mobile number.

Moreover, to avail online services, the security holders can register e-mail ID.

Holder can register/update the contact details through submitting the requisite ISR 1 form along with the supporting documents.

ISR 1 Form can be obtained by following the link:

<https://ris.kfintech.com/clientservices/isc/default.aspx>

**ISR Form(s) and the supporting documents can be provided by any one of the following modes:**

a) Through ‘In Person Verification’ (IPV): the authorized person of the RTA shall verify the original documents furnished by the investor and retain copy(ies) with IPV stamping with date and initials;

b) Through hard copies which are self-attested, which can be shared on the address below;

Name	KFIN Technologies Limited Unit: Strides Pharma Science Limited
Address	Selenium Building, Tower-B, Plot No 31 & 32, Financial District, Nanakramguda, Serilingampally, Hyderabad, Rangareddy, Telangana India - 500 032.

c) Through electronic mode with e-sign by following the link:

<https://ris.kfintech.com/clientservices/isc/default.aspx#>

**Detailed FAQ can be found on the link: <https://ris.kfintech.com/faq.html>**

For more information on updating the email and Mobile details **for securities held in electronic mode**, please reach out to the respective DP(s), where the DEMAT a/c is being held.

**(D) Method for obtaining user id and password for members who have forgotten the User ID and password**

Members who have forgotten the user id and password, may obtain/ retrieve the same in the manner mentioned below:

If the mobile number of the member is registered against Folio No. / DP ID Client ID, the member may send SMS: MYEPWD<space>E-voting Event Number (EVEN) + Folio No. or DP ID Client ID to +91 9212993399



Example for NSDL: MYEPWD<SPACE>IN12345612345678

Example for CDSL: MYEPWD<SPACE>1402345612345678

Example for Physical: MYEPWD<SPACE> XXXX1234567890

If email ID of the member is registered against Folio No. / DP ID Client ID, then on the home page of <https://evoting.kfintech.com>, the member may click 'Forgot password' and enter Folio No. or DP ID Client ID and PAN to generate a password.

Members may send an email request to [einward.ris@kfintech.com](mailto:einward.ris@kfintech.com).

If the member is already registered with the KFintech e-voting platform then such member can use his/ her existing User ID and password for casting the vote through remote e-voting.

Members may call KFintech toll free number 1-800-309-4001 for any clarifications / assistance that may be required.

## II OTHER INSTRUCTIONS/ INFORMATION

- 1) In case of any queries, you may refer the Frequently Asked Questions (FAQs) for shareholders and e-voting User Manual for shareholders available at the download section of <https://evoting.kfintech.com/public/Faq.aspx>.

In case of any queries/ concern/ grievances, you may contact

KFin Technologies Limited,  
Selenium, Tower B, Plot 31 & 32,  
Financial District, Nanakramguda,  
Serilingampally Mandal,  
Hyderabad – 500 032, India  
email: [einward.ris@kfintech.com](mailto:einward.ris@kfintech.com)  
Toll free: 1-800-309-4001.

### 2) **KYC updation**

To prevent fraudulent transactions, Shareholders are advised to exercise due diligence and notify the Company of any change in address, as soon as possible. Further, in case of demise of a Shareholder, their legal heirs are requested to notify the Company, at their earliest convenience.

Shareholders are also advised to not leave their demat account(s) dormant for long. Periodic statement of holdings should be obtained from the concerned Depository Participant(s) and holdings should be verified from time to time.

- 3) **Non-Resident Indian Shareholders** are requested to inform RTA/ respective Depository participants, immediately of any:

- a) Change in their residential status on return to India for permanent settlement; and
- b) Particulars of their bank account maintained in India with complete name, branch, account type, account number and address of the bank with pin code, if not furnished earlier.

**4) Furnishing of PAN, KYC details and Nomination by holders of physical securities**

SEBI has mandated the submission of the Permanent Account Number (PAN) by every participant in the securities market.

Shareholders holding shares in electronic form are, therefore, requested to submit their PAN to their Depository Participant(s).

Further, SEBI vide their Circular dated November 3, 2021, December 14, 2021 and March 16, 2023 has mandated furnishing of PAN, email address, mobile number, bank account details and nomination by holders of physical securities.

Effective January 1, 2022, RTA/ Company shall consider any service request such as transfer, transmission, issue of duplicate share certificates, renewal/ exchange of share certificates, consolidation of folios etc., only upon registration of the PAN, Bank details and Nomination.

**5) Freezing of Folios without PAN, KYC details and Nomination**

a. **Effective October 1, 2023** – In case a holder of physical securities fails to furnish PAN, KYC and Nomination details or link their PAN with Aadhaar before the due date, RTA is obligated to freeze such folios.

The securities in the frozen folios shall be eligible to receive payments (including dividend) and lodge grievances only after furnishing the complete documents.

b. **Effective January 1, 2026**, frozen folios shall be referred by RTA/ Company to the administering authority under the Benami Transactions (Prohibitions) Act, 1988 and/ or Prevention of Money Laundering Act, 2002.

6) Shareholders holding shares in electronic form and who have not updated their PAN are the requested to submit the details to their depository participant(s).

Shareholders holding shares in physical mode and who have not updated their details as above are requested to furnish the documents/ details, as per the table below, to the Registrars & Transfer Agents M/s KFin Technologies Limited (Formerly known as KFin Technologies Private Limited) at their earliest convenience:

Type of Holder	Particulars	Form
Physical	Form for availing investor services to register PAN, email address, bank details and other KYC details or changes / update thereof for securities held in physical mode	Form ISR - 1
	Update of signature of securities holder	Form ISR - 2
	Declaration to opt out Nomination	Form ISR-3
	Form for requesting issue of Duplicate Certificate for shares held in physical form	Form ISR-4

	Request for transmission of Securities by Nominee or Legal Heir	Form ISR-5
	Nomination form	Form: SH-13
	Cancellation of nomination by the holder(s) (along with ISR-3) / Change of Nominee	Form: SH-14
<b>Demat</b>	Please contact your DP and register your email address and bank account details in your demat account, as per the process advised by your DP.	

The aforesaid forms can be downloaded from the website of the Company and RTA at: [https://www.strides.com/Shareholders\\_service\\_request.html](https://www.strides.com/Shareholders_service_request.html) and [https://ris.kfintech.com/clientservices/isc/default.aspx#isc\\_download\\_hrd](https://ris.kfintech.com/clientservices/isc/default.aspx#isc_download_hrd)

You are requested to forward the duly filled in and executed documents along with the related proofs as mentioned in the respective forms to the following address:

**KFin Technologies Limited**

(Formerly known as KFin Technologies Private Limited),

**Unit: Strides Pharma Science Limited**

Selenium Tower B, Plot 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad – 500 032

Toll Free No.: 1800 309 4001

E-mail: [einward.ris@kfintech.com](mailto:einward.ris@kfintech.com)

**7) Compulsory linking of PAN and Aadhaar**

SEBI has mandated that all Shareholders holding shares in physical mode to mandatorily link their PAN with Aadhaar by June 30, 2023.

Shareholders are requested to adhere to the same.

**8) Transfer of Shares**

In terms of the SEBI Listing Regulations, securities of listed companies can only be transferred in dematerialized form with effect from April 1, 2019.

Further, as an ongoing measure to enhance ease of dealing in securities by investors, SEBI vide its Circular of January 25, 2022, has mandated listed companies to issue securities in demat form only while processing service requests such as transfer, transmission, issue of duplicate share certificates, renewal/ exchange of share certificates, consolidation of folios etc.

**In terms of the Circular,**

1. Claimant/ Securities Holder shall submit their request in Form ISR-4 (hosted on website of Company and RTA) along with requisite documents and details;
2. RTA shall verify the request and documents submitted and thereafter issue a **Letter of Confirmation** (LoC) in lieu of physical securities certificates to the Claimant/ Securities Holder within 30 days of receipt of such request;



3. LoC shall be valid for a period of 120 days from the date of its issuance;
4. Claimant/ Securities Holder to make a request to the Depository Participant for dematerializing the said securities;
5. **In case the Claimant/ Securities Holder fails to submit the demat request within the prescribed period, such shares shall be credited to the Suspense Escrow Demat Account of the Company;**
6. Claimant/ Securities Holder to reinitiate the process for claiming shares from the Suspense Escrow Demat Account of the Company.

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