

# We create chemistry

BASF India Limited, Mumbai - 400 079, India

26th November, 2025

The Market Operations Department BSE Limited, Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai 400 001.

Name of the Company : BASF INDIA LIMITED

Security Code No. : 500042

Dear Sir/Madam,

Sub: Postal Ballot - Commencement of e-Voting from Monday, 1st December, 2025 (9 a.m.) to Tuesday, 30th December 2025 (5 p.m.)

We wish to inform you that pursuant to the provisions of Section 108, 110 of the Companies Act, 2013 read with Rules 20 and 22 of the Companies (Management and Administration) Rules, 2014, Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, Secretarial Standards as applicable to General Meetings issued by The Institute of Company Secretaries of India, the Circulars issued by the Ministry of Corporate Affairs and subject to other applicable laws and regulations, the Company is conducting a Postal Ballot (through remote evoting process) for obtaining the approval of the Members of the Company for appointment of Mr. Andrew George Postlethwaite (DIN: 03532678) as Non – Executive Non- Independent Director of the Company, effective 1st December 2025.

The copy of the Postal Ballot Notice dated 14th November 2025 is enclosed herewith for your information. The Postal Ballot Notice is also available on the Company's website i.e. <a href="www.basf.com/in">www.basf.com/in</a> and on the website of National Securities Depository Ltd i.e., <a href="www.evoting.nsdl.com">www.evoting.nsdl.com</a>

The results of the Postal Ballot will be communicated on or before Friday, 2nd January, 2026.

You are requested to take note of the same under Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

Thanking You

Yours faithfully For BASF India Limited

Manohar Kamath Director- Legal, General Counsel (India) & Company Secretary

Pankaj Bahl Senjor Manager- Legal

Senior Manager- Legal & Secretarial

Encl: as above

cc: The Assistant Manager- Listing

The National Stock Exchange of India Ltd. Exchange Plaza,

Plot No.C/1, G Block
Bandra – Kurla Complex

Bandra (East), Mumbai - 400 051.

BASF India Limited Unit No.10A, 10B & 10C (part), 10th Floor, Godrej One, Pirojsha Nagar, Eastern Express Highway, Vikhroli (East), Mumbai - 400 079, India

Tel +91 22 6834 7000

CIN - L33112MH1943FLC003972



# **BASF INDIA LIMITED**

Registered Office: Unit Nos. 10A, 10B, 10C (Part), 10<sup>th</sup> Floor, Godrej One, Pirojsha Nagar, Eastern Express Highway, Vikhroli (East), Mumbai – 400 079 CIN: L33112MH1943FLC003972, Website: www.basf.com/in, Tel: +91 22 6834 7000

#### **POSTAL BALLOT NOTICE**

To, The Member(s),

**NOTICE** is hereby given to the Members of BASF India Limited (hereinafter referred to as the "**Company**") pursuant to the provisions of Section 110 read with Section 108 and other applicable provisions, if any, of the Companies Act, 2013 ("**the Act**"), read with Rule 20 and 22 of the Companies (Management and Administration) Rules, 2014 ("**the Rules**"), Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("**SEBI Listing Regulations**"), Secretarial Standards as applicable to General Meetings issued by The Institute of Company Secretaries of India ("**SS-2**") including any statutory modification(s) or re-enactment(s) thereof for the time being in force, Ministry of Corporate Affairs ("**MCA**") General Circular no. 14/2020 dated 8<sup>th</sup> April 2020, General Circular no. 03/2022 dated 5<sup>th</sup> May 2022, General Circular no. 11/2022 dated 28<sup>th</sup> December 2022, General Circular no.09/2023 dated 25<sup>th</sup> September 2023, General Circular no. 09/2024 dated 19<sup>th</sup> September 2024 and File Policy No. 17/57/2021-CL-V-MCA dated 22<sup>nd</sup> September 2025, respectively (collectively referred to as "**MCA Circulars**") and subject to other applicable laws and regulations, that the Resolution appended below is proposed for approval by the Members by way of Postal Ballot, by voting, through remote e-voting.

The MCA has *vide* the above referred MCA Circulars allowed companies to seek Members' approval on all proposals, other than items of ordinary business or business where any person has a right to be heard, by way of postal ballot through remote e-voting mechanism in accordance with the provisions of the Act and Rules framed thereunder, without holding a general meeting requiring physical presence of the Members at a common venue. MCA has clarified that the requirements provided in Rule 20 of the Rules as well as the framework provided in the MCA Circulars will be applicable *mutatis mutandis* for Companies that are required to provide e-voting facility under the Act, while they are transacting any business(es) by way of Postal Ballot.

In pursuance of and in compliance with the said MCA Circulars, Notice is being sent only through electronic mode to those Members whose e-mail addresses are registered with the Company/ Registrar & Share Transfer Agent / Depositories. Physical copy of the Notice along with Postal Ballot Form and pre-paid business reply envelope will not be sent to the Members for this Postal Ballot and Members are required to communicate their assent or dissent through the remote e-voting system only.

Members may note that the Notice will also be available on the Company's website, websites of the Stock Exchanges, i.e., BSE Limited and National Stock Exchange of India Limited, respectively and website of National Securities Depository Ltd ("**NSDL**").

As required by Rule 20 and 22 of the Companies (Management and Administration) Rules, 2014 read with the MCA Circulars and the SEBI Listing Regulations, the details pertaining to this Postal Ballot will be published in one English national daily newspaper circulating throughout India (in English language) and one Marathi daily newspaper circulating in Mumbai (in vernacular language, i.e., Marathi).

The Explanatory Statement pursuant to Section 102 and other applicable provisions of the Act, pertaining to the resolutions setting out the material facts and the reasons thereof is annexed hereto.

In compliance with the provisions of Section 108, 110 of the Act read with Rules 20 and 22 of the Rules, as amended and Regulation 44 of the SEBI Listing Regulations and the MCA Circulars, the Company is providing e-voting facility to its members to cast their vote on the resolutions proposed in this Notice of the Postal Ballot. For this purpose, the Company has engaged the services of NSDL to provide the e-voting facility to the Members.

Members are requested to carefully follow the instructions under the Section 'Instructions for Remote E-voting' for exercising their votes.

The Board of Directors of the Company at their meeting held on Friday, 14<sup>th</sup> November 2025 have appointed Mr. Hemant Shetye, Designated Partner, M/s HSPN & Associates LLP, Practicing Company Secretaries, (Membership No. FCS-2827 & Certificate of Practice No. 1483), having office at 206, 2<sup>nd</sup> Floor, Tantia & Jogani Industrial Estate, J.R. Boricha Marg, opposite Lodha Excelus, Lower Parel (East), Mumbai 400011, as the Scrutinizer for conducting the remote e-voting process in a fair and transparent manner.

The Scrutinizer will submit his report to the Chairman of the Company or to any other person authorised by the Chairman after the completion of the scrutiny of the remote e-voting. The results of the e-voting shall be announced on or before Friday, 2<sup>nd</sup> January 2026. The said results will be intimated to the Stock Exchanges where the shares of the Company are listed and displayed on the Company's website www.basf.com/in and on the website of NSDL.

#### ITEMS OF SPECIAL BUSINESS

Item No. 1: Appointment of Mr. Andrew George Postlethwaite (DIN: 03532678) as Non – Executive Non-Independent Director of the Company, effective 1st December 2025

To consider and if thought fit, to pass the following resolution as an Ordinary Resolution:

"RESOLVED THAT in accordance with the provisions of Section 152, 161(4) read with Rule 8 and 13 of the Companies (Appointment and Qualification of Directors) Rules, 2014 (as amended) and other applicable provisions of the Companies Act, 2013 and the relevant rules made thereunder, including any statutory modifications or re-enactment thereof, for the time being in force, SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (as amended) and the applicable provisions of Articles of Association of the Company and based on the recommendation of the Nomination & Remuneration Committee, Mr. Andrew George Postlethwaite (DIN: 03532678), who was appointed as the Non-Executive Non-Independent Director of the Company by the Board of Directors in the view of casual vacancy, with effect from 1st December 2025, and in respect of whom the Company has received a notice in writing as per the provisions of Section 160 (1) of the Companies Act, 2013 from a Member intimating his intention to propose Mr. Andrew George Postlethwaite as a candidate for the office of Director, be and is hereby appointed as Non-Executive Non-Independent Director of the Company, effective 1st December 2025, liable to retire by rotation;

**RESOLVED FURTHER THAT** the Board of Directors of the Company be and are hereby authorised to do all acts, deeds, matters and things as may be considered necessary, desirable or expedient to give effect to this resolution."

By Order of the Board of Directors For BASF India Limited

MANOHAR KAMATH
Director-Legal, General Counsel (India) &
Company Secretary

Registered Office: Unit Nos. 10A, 10B, 10C (Part) 10<sup>th</sup> Floor, Godrej One, Pirojsha Nagar, Eastern Express Highway, Vikhroli (East) Mumbai - 400079

Dated: 14th November 2025

CIN: L33112MH1943FLC003972

#### **NOTES:**

- The Postal Ballot Notice is being sent to those Members whose name appears in the Company's Register of Members / List of Beneficial Owners as received from National Securities Depository Limited (NSDL) and Central Depository Services (India) Limited (CDSL) as on the close of business hours on Friday, 21<sup>st</sup> November 2025.
- 2. Members whose names appear in the Company's Register of Members / List of Beneficial Owners as on the close of business hours on Friday, 21st November 2025 will be considered for the purpose of e-voting. The voting rights of Members shall be in proportion to the paid-up value of their shares in the equity share capital of the Company as on the close of business hours on Friday, 21st November 2025.
- 3. Corporate Members are entitled to appoint their authorised representatives to vote through e-voting on their behalf, pursuant to the provisions of Section 113 of the Companies Act, 2013.
- 4. An Explanatory Statement pursuant to Section 102 of the Companies Act, 2013 in respect of the Special Business to be transacted is annexed hereto and forms part of this Notice.
- 5. The documents referred to in the Notice are available electronically for inspection without any fee by the Members from the date of circulation of this Notice up to the date of completion of the postal ballot. Members seeking to inspect such documents can send an email to **investor-grievance-india@basf.com** or **pankaj.bahl@basf.com**.
- 6. The voting rights of Members shall be in proportion to their shares of the paid-up equity share capital of the Company as on Friday, November 21, 2025. In case of joint holders, only such joint holder who is higher in the order of names will be entitled to vote.
- 7. Members are requested to notify any change in their communication address or bank mandate to: (a) their respective Depository Participants in case of shares held in electronic form; or (b) the Company's Registrar & Share Transfer Agent, MUFG Intime India Private Limited (Formerly Link Intime India Private Limited) (hereinafter referred as "MUFG Intime") at C-101, 1st Floor, 247 Park, Lal Bahadur Shastri Marg, Vikhroli West, Mumbai 400 083, in case of shares held in physical form.
- 8. Members holding shares under multiple folios are requested to submit their applications to MUFG Intime India Private Limited (Formerly Link Intime India Private Limited) for consolidation of folios into a single folio.
- 9. To prevent fraudulent transactions, Members are advised to exercise due diligence and notify the Company of any change in address or demise of any Member as soon as possible. Members are also advised to not leave their demat account(s) dormant for long. Periodic statement of holdings should be obtained from the concerned Depository Participant ('DP') and holdings should be verified from time to time.
- 10. In terms of Section 72 of the Companies Act, 2013 and Rule 19 of the Companies (Share Capital and Debentures) Rules, 2014, every holder of securities of the Company may, at any time, nominate, in the prescribed manner, a person to whom his/her securities of the Company shall vest in the event of his/her death. Members, who wish to avail of this facility, may fill in the prescribed Form No. SH-13 and forward the same to MUGF Intime India Private Limited (Formerly Link Intime India Private Limited).
- 11. As per Regulation 40 of the SEBI Listing Regulations, securities of the listed companies can only be transferred in demat form with effect from 1<sup>st</sup> April 2019, except in case of request for transmission or transposition of securities and anything lodged prior to April 1, 2019 and rejected/returned due to deficiency in documents re-lodged with RTA on or before 6<sup>th</sup> January 2026. In view of this and to eliminate all risks associated with physical shares and for ease of portfolio management, Members holding shares in physical form are requested to consider converting their holding to demat form. Members can contact the Company or MUFG Intime for assistance in this regard.
- 12. Members who desire to take part in the Green Initiative of the Company, are requested to register their e-mail addresses with their Depository Participant(s) in case they hold shares in demat form and with the Company/ their RTA for the shares held in physical form by submitting the Investor Service Request Form ISR-1, ISR-2 and Nomination form( optional ) duly filed and signed, as per the specimen signatures registered against the folio, along with the supporting documents stated thereon. On registration, all the communications will be sent to the e-mail address of the Member registered with the Company.
- 13. In order to increase the efficiency of the e-voting process, SEBI vide its circular SEBI/HO/CFD/CMD/CIR/P/2020/242 dated 9<sup>th</sup> December 2020, had decided to enable e-voting to all the demat account holders by way of a single login credential through their demat accounts/ websites of Depositories / Depository Participants. Demat account holders would be able to cast their vote without having to register again with the e-voting service providers (ESPs), thereby, not only facilitating seamless authentication but also enhancing ease and convenience of participating in e-voting process.

14. Members may please note that SEBI has made Permanent Account Number (PAN) as the sole identification number for all participants transacting in the securities market, irrespective of the amount of such transactions. SEBI has also made it mandatory for submission of PAN, Bank details and Nomination(optional) in the following cases: (i) Deletion of name of the deceased Member(s) (ii) Transmission of shares to the legal heir(s) and (iii) Transposition of shares.

Further, the Members are requested to kindly note that as per SEBI circular bearing no SEBI/HO/MIRSSD\_RTAMB/PCIR/2021/655 dated 3<sup>rd</sup> November 2021, it is mandatory for Members holding shares in physical form to register their PAN, KYC details, Bank particulars and Nomination (optional )against their folio no. PAN is also required to be linked to Aadhar No. by the Members to be considered as valid PAN.

Members holding shares in physical form are requested to provide Form ISR-1, ISR-2 and Nomination Form duly filled and signed along with the hard copy of the following self-attested documents to MUFG Intime India Private Limited (Formerly Link Intime India Private Limited) for registration against their respective folio(s):

- Identity Proof: Copy of PAN card/ Aadhar Card
- Address Proof: Copy of Aadhar Card/ Passport/ client Master List/ Utility Bill not over 3 months old
- Bank Details: Copy of the original cancelled cheque stating the name of the Member as account holder
- Contact Details: Mobile no., e-mail ID
- Nomination (optional): Please provide Form SH-13 duly filled and signed.

In the absence of any of the above information registered against your folio no., your folio no. will be frozen for any updation/ dividend payment in accordance with the aforesaid Circular.

Form ISR-1, ISR-2 and Nomination forms are available on the website of Company www.basf.com/in and on the website of our Registrar and Transfer Agent at https://in.mpms.mufg.com/==> Resources → Download→ KYC The Postal Ballot Notice is uploaded on the website of the Company, i.e., www.basf.com/in and on the website of NSDL, i.e., www.evoting.nsdl.com

- 15. Resolutions passed by the Members through postal ballot i.e., through remote e-voting process are deemed to have been passed as if they have been passed at a General Meeting of the Members.
- 16. The e-voting period commences on Monday, 1st December 2025 (9.00 a.m. IST) and ends on Tuesday, 30th December 2025 (5.00 p.m. IST). During this period, Members of the Company holding shares either in physical or dematerialized form as on the cut-off date i.e., Friday, 21st November 2025, may cast their vote electronically. A person who is not a Member as on Friday, 21st November 2025 should treat this Notice for information purposes only.
- 17. The resolutions under this Notice of Postal Ballot, if approved by the requisite majority shall be deemed to have been passed on Tuesday, 30<sup>th</sup> December 2025 i.e., the last date specified for receipt of votes through the remote e-voting process.

## INSTRUCTIONS FOR REMOTE E-VOTING

How do I vote electronically using NSDL e-Voting system?

The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

## Step 1: Access to NSDL e-Voting system

(A) Login method for e-Voting for Individual shareholders holding securities in demat mode

In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Login method for Individual shareholders holding securities in demat mode is given below:

Type of shareholders	Lo	ogin Method
Individual Shareholders holding securities in demat mode with NSDL.	1	For OTP based login you can click on https://eservices.nsdl.com/SecureWeb/evoting/evotinglogin.jsp. You will have to enter your 8-digit DP ID,8-digit Client Id, PAN No., Verification code and generate OTP. Enter the OTP received on registered email id/mobile number and click on login. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period.
	2.	Existing IDeAS user can visit the e-Services website of NSDL Viz. https://eservices.nsdl.com either on a Personal Computer or on a mobile. On the e-Services home page click on the "Beneficial Owner" icon under "Login" which is available under 'IDeAS' section, this will prompt you to enter your existing User ID and Password. After successful authentication, you will be able to see e-Voting services under Value added services. Click on "Access to e-Voting" under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be re-directed to e-Voting website of NSDL for casting your vote during the remote e-Voting period.
	3.	If you are not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com. Select "Register Online for IDeAS Portal" or click at https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp
		Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or <b>e-Voting service provider i.e. NSDL</b> and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period.
	5.	Shareholders/Members can also download NSDL Mobile App "NSDL Speede" facility by scanning the QR code mentioned below for seamless voting experience.
		NSDL Mobile App is available on  App Store Google Play
		■ App store ■ Coogle Flay

Type of shareholders	Login Method	
Individual Shareholders holding securities in demat mode with CDSL	, , , , , , , , , , , , , , , , , , , ,	
	2. After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period. Additionally, there is also links provided to access the system of all e-Voting Service Providers, so that the user can visit the e-Voting service providers' website directly.	
	3. If the user is not registered for Easi/Easiest, option to register is available at CDSL website <b>www.cdslindia.com</b> and click on login & New System Myeasi Tab and then click on registration option.	
	4. Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on www.cdslindia.com home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the evoting is in progress and also able to directly access the system of all e-Voting Service Providers.	
Individual Shareholders (holding securities in demat mode) login through their depository participants		

**Important note:** Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at <b>evoting@nsdl.com</b> or call at 022 - 4886 7000
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at <b>helpdesk.evoting@cdslindia.com</b> or contact at toll free no. 1800-21-09911

(B) Login Method for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.

### How to Log-in to NSDL e-Voting website?

- 1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile.
- 2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section.
- 3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.

Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at https://eservices.nsdl.com/with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.

4. Your User ID details are given below:

	nner of holding shares i.e. Demat SDL or CDSL) or Physical	Your User ID is:
a)	For Members who hold shares in demat	, ,
account with N	account with NSDL.	For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****.
b)	For Members who hold shares in demat	16 Digit Beneficiary ID
account with CDS	account with CDSL.	For example if your Beneficiary ID is 12******** then your user ID is 12************************************
c)	For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the company For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001***

- 5. Password details for shareholders other than Individual shareholders are given below:
  - a) If you are already registered for e-Voting, then you can user your existing password to login and cast your vote.
  - b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
  - c) How to retrieve your 'initial password'?
    - (i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
    - (ii) If your email ID is not registered, please follow steps mentioned below in process for those shareholders whose email ids are not registered.

- 6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:
  - a) Click on "<u>Forgot User Details/Password?</u>" (If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.
  - b) **Physical User Reset Password?**" (If you are holding shares in physical mode) option available on **www.evoting.nsdl.com**.
  - c) If you are still unable to get the password by aforesaid two options, you can send a request at **evoting@nsdl.com** mentioning your demat account number/folio number, your PAN, your name and your registered address etc.
  - d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.
- 7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
- 8. Now, you will have to click on "Login" button.
- 9. After you click on the "Login" button, Home page of e-Voting will open.

## Step 2: Cast your vote electronically on NSDL e-Voting system.

### How to cast your vote electronically on NSDL e-Voting system?

- 1. After successful login at Step 1, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle.
- 2. Select "EVEN" of company for which you wish to cast your vote during the remote e-Voting period.
- 3. Now you are ready for e-Voting as the Voting page opens.
- 4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
- Upon confirmation, the message "Vote cast successfully" will be displayed.
- 6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
- 7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

### **General Guidelines for shareholders**

- 1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to hs@hspnassociates.in with a copy marked to evoting@nsdl.com. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) can also upload their Board Resolution / Power of Attorney / Authority Letter etc. by clicking on "Upload Board Resolution / Authority Letter" displayed under "e-Voting" tab in their login.
- 2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on www.evoting.nsdl.com to reset the password.
- 3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on: 022 4886 7000 or send a request to Ms. Pallavi Mhatre at evoting@nsdl.com

Process for those shareholders whose email ids are not registered with the depositories for procuring user id and password and registration of e mail ids for e-voting for the resolutions set out in this notice:

- In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to <u>investor-grievance-india@basf.com</u>.
- 2. In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) to <u>investor-grievance-india@basf.com</u>. If you are an Individual shareholders holding securities in demat mode, you are requested to refer to the login method explained at step 1 (A) i.e. <u>Login method for e-Voting for Individual shareholders holding securities in demat mode</u>.
- 3. Alternatively shareholder/members may send a request to **evoting@nsdl.com** for procuring user id and password for e-voting by providing above mentioned documents.
- 4. In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are required to update their mobile number and email ID correctly in their demat account in order to access e-Voting facility.

Process for those Members whose email ids are not registered with the depositories for procuring user id and password and registration of e mail ids for e-voting for the resolutions set out in this notice:

- In case shares are held in physical mode please provide Folio No., Name of Member, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) by email to investor-grievance-india@basf.com
- 2. In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) to investor-grievance-india@basf.com. If you are an Individual Members holding securities in demat mode, you are requested to refer to the login method explained at step 1 (A) i.e., Login method for e-Voting.
- 3. Alternatively, Members may send a request to **evoting@nsdl.co.in** for procuring user id and password for e-voting by providing above mentioned documents.

#### **General Guidelines for Members**

- 1. Institutional Members (i.e. other than individuals, HUF, NRI etc.) are required to upload their Board Resolution / Power of Attorney / Authority Letter by clicking on "Upload Board Resolution / Authority Letter" displayed under "e-Voting" tab on this screen or send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. in favour of authorised signatories who are authorized to vote, to the Scrutinizer by e-mail to hs@hspnassociates.in with a copy marked to evoting@nsdl.co.in.
- 2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on www.evoting.nsdl.com to reset the password.
- 3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Members and e-voting user manual for Members available at the download section of www.evoting.nsdl.com or call on toll free no.: 1800 1020 990 /1800 224 430 or send a request at evoting@nsdl.co.in, or contact Ms. Pallavi Mhatre, National Securities Depository Limited, Trade World, 'A' Wing, 4th Floor, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel, Mumbai 400013 at the designated e-mail address: evoting@nsdl.co.in or on toll free no.: 1800 1020 990 /1800 224 430 who will also address grievances connected with voting by electronic means.

# **EXPLANATORY STATEMENT**

Pursuant to Section 102 of the Companies Act, 2013.

The following explanatory statement sets out all material facts relating to the special business mentioned in this Notice:

#### Item No.1

The Board of Directors of the Company at its meeting held on 14<sup>th</sup> November 2025, based on the recommendation of the Nomination and Remuneration Committee and subject to the approval of the Members of the Company, appointed Mr. Andrew George Postlethwaite (DIN: 03532678) as a Non-Executive Non-Independent Director of the Company with effect from 1<sup>st</sup> December 2025, in the casual vacancy caused by the resignation of Mr. Marcelo Rocha Lu.

In terms of the provisions of Section 161(4) of the Companies Act, 2013 as amended by Companies (Amendment) Act, 2017, if the office of any Director appointed by the Company in General Meeting is vacated before his/her term of office expires in normal course, the resulting casual vacancy may, in default of and subject to any regulations in the Articles of Association of the Company, be filled by the Board of Directors at a meeting of the Board which shall be subsequently approved by Members in the immediate next General Meeting of the Company.

Further, in accordance with the provisions of Regulation 17 (1C) of the Securities and Exchange Board of India (Listing Obligations & Disclosure Requirements) Regulations, 2015, effective 1<sup>st</sup> January 2022, the Company is required to ensure that the approval of the Members of the Company is sought for the appointment of a person on the Board of Directors at the next general meeting or within a period of three (3) months from the date of appointment, whichever is earlier.

The Company has received requisite consent and declarations from Mr. Andrew George Postlethwaite in accordance with the provisions of the Companies Act, 2013 (the Act') and as per SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, ('SEBI Listing Regulations'). He is neither disqualified from being appointed as Director in terms of provisions of the Act nor debarred from being appointed to the office of Director by virtue of any order of SEBI or any such other authority. A notice in writing in the prescribed manner required pursuant to Section 160 of the Act, as amended and the Rules made thereunder has been received by the Company, concerning the appointment of Mr. Andrew George Postlethwaite as a Non-Executive Non-Independent Director of the Company.

The profile and other relevant information as required under the SEBI Listing Regulations and SS-2 is provided in additional information section of this Notice (Annexure 1).

Based on the recommendation of the Nomination & Remuneration Committee, the Board of Directors of the Company recommended the appointment of Mr. Andrew George Postlethwaite as Non-Executive Non-Independent Director of the Company, liable to retire by rotation, as an Ordinary Resolution as set out at Item No. 1 of this Notice before the Members for their approval.

None of the Directors, Key Managerial Personnel of the Company or their relatives except Mr. Andrew George Postlethwaite is, in any way, concerned with or interested, whether financially or otherwise, in the resolution as set out in the Notice, in so far as it concerns his appointment as a Non-Executive Non-Independent Director.

By Order of the Board of Directors For BASF India Limited

MANOHAR KAMATH Director-Legal, General Counsel (India) & Company Secretary

# Registered Office:

Unit Nos. 10A, 10B, 10C (Part) 10<sup>th</sup> Floor, Godrej One, Pirojsha Nagar, Eastern Express Highway, Vikhroli (East) Mumbai - 400079 CIN: L33112MH1943FLC003972

Dated: 14th November 2025

# **BASF India Limited**

# Annexure 1

Additional information on Directors recommended for appointment as required under Regulation 36 of SEBI Listing Regulations and Secretarial Standards

Name of the Director	Mr. Andrew George Postlethwaite
Brief Profile	Mr. Andrew George Postlethwaite has graduated from the University of New England, Australia with a Masters in Business Administration. He joined BASF New Zealand Limited as a Marketing Trainee in 1986 and then in 1993 worked as Industry Manager in Paper Chemicals business. He took up assignments in Sales & Material Management and Regional Information Systems of BASF South East Asia Pte. Ltd., Singapore in 1997 and 2000 before being appointed as Director, Life Science & Functional Polymers, Corporate Strategy, BASF (Malaysia) Sdn. Bhd. In 2005, Mr. Andrew was part of Fine Chemicals for BASF (China) Company Ltd. In 2008, Mr. Andrew George Postlethwaite became Vice President, Nutrition & Health, Asia Pacific, BASF East Asia Regional Headquarters Ltd., Hong Kong. In 2011, Mr. Andrew was appointed as the Senior Vice President, Performance Materials, Asia Pacific. Later in 2017, he was appointed as a Director on the Board of BASF South East Asia Pte. Ltd, Singapore and in 2025, he has now been appointed as its Managing Director
Age	61
DIN	03532678
Nature of expertise in specific functional areas	Knowledge of the Chemical sector & related value chains
Inter-se relationships with directors and key managerial personnel	Mr. Andrew George Postlethwaite (DIN: 03532678) is not related to any Director and / or Key Managerial Personnel of the Company.
Listed companies in which Director holds directorship and committee membership	None
Shareholding in the Company	Nil
Key terms and conditions of appointment	Mr. Andrew George Postlethwaite's appointment as a Non-Executive Non-Independent Director of the Company would be subject to retirement by rotation as per the relevant provisions of the Companies Act, 2013 and / or SEBI Listing Regulations, as may be applicable in this regard,
Remuneration proposed to be paid	Mr. Andrew George Postlethwaite will not receive any sitting fees or commission or remuneration.
Date of first appointment on Board, last drawn remuneration and number of Board meetings attended	It is proposed to appoint Mr. Andrew George Postlethwaite as Non-Executive Non-Independent Director on the Board effective 1 <sup>st</sup> December 2025 and hence, these details are not applicable.
Listed Entities from which the Director has resigned as Director in past 3 years	None
Skills and capabilities required for the role and the manner in which the Independent Director meets such requirements	Not Applicable (being appointed as Non-Executive Non-Independent Director)