KANCO TEA & INDUSTRIES LIMITED

Registered Office : "Jasmine Tower", 3rd Floor
31 Shakespeare Sarani, Kolkata - 700 017, India, Telefax : 2281-5217
E-mail : contact@kancotea.in, Website : www.kancotea.in
Corporate Identity Number (CIN)-L15491WB1983PLC035793

Ref: KTIL/25-26//AGM

28th July, 2025

To,
The Manager,
Corporate Affairs Department,
BSE Limited
Phiroze Jeejeebhoy Towers
Dalal Street,
Mumbai – 400 001

Scrip Code/ID-541005/KANCOTEA

Dear Sir,

Sub: Intimation under Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015

Pursuant to Regulation 30 of the SEBI Listing Regulations, we wish to inform you that in compliance with Regulation 36(1)(b) of the SEBI Listing Regulations, the Company has dispatched letters to those Shareholders whose e-mail addresses are not registered with Company/Registrar & Transfer Agent/Depository Participants, providing the web-link, including the exact path where complete details of the Annual Report for the Financial Year 2024-25 are available at the Company's website- www.kancotea.in.

A copy of the letter is enclosed herewith for your record.

Thanking you,
For **Kanco Tea & Industries Limited**

CHARULATA KABRA
Digitally signed by CHARULATA KABRA
Date: 2025.07.28 16:06:26 +05'30'

Charulata Kabra
Company Secretary and Compliance Officer
Membership No: F9417

Encl: a/a

KANCO TEA & INDUSTRIES LIMITED
CIN:L15491WB1983PLC035793
Regd. Office: Jasmine Tower, 3rd Floor, 31 Shakespeare Sarani, Kolkata-700 017
Website: www. kancotea in, email id: contact@kancotea.in
Telefax: (033) 2281 5217

Date : 28/07/2025

Dear Sir/Madam,

Sub.: Notice of 42nd Annual General Meeting (AGM) of Kanco Tea & Industries Limited and Annual Report for the Financial Year 2024-25.

We are pleased to inform you that the **42nd Annual General Meeting** ('AGM') of the Members of Kanco Tea & Industries Limited ('the Company') is scheduled to be held on **26th August, 2025, at 11:30 A.M (IST)** through Video Conferencing ('VC') facility / Other Audio Visual Means ('OAVM').

As per Regulation 36 (1) (b) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, ('SEBI Listing Regulations, 2015'), as amended, the web-link, including the exact path, where complete details of the Annual Report are available is required to be sent to those member(s) who have not registered their email address(es) either with the Company or with any Depository or CB Management Services (P) Ltd, Registrar & Share Transfer Agent (RTA) of the Company.

Accordingly, the web-link, including the exact path where complete details of the Annual Report for the Financial Year 2024-25 are available at: Website: www.kancotea.in.

Exact path of Annual Report 2024-25:
https://www.kancotea.in/pdf/2024-2025/Annual%20Report%20for%20the%20year%20ended%2031st%20March%202025.pdf

This letter is being sent to those member(s) who have not registered their email address (es) either with the Company or with any Depository or RTA of the Company as on the cut-off date as on 18th July, 2025..

This is also a reminder to update KYC details pursuant to SEBI Master Circular No. SEBI/HO/MIRSD/POD-1/P/CIR/2024/37 dated May 07, 2024, and to dematerialise physical securities. The circular issued by SEBI mandates all the listed companies to record PAN, Address with PIN code, Mobile Number, Bank Account details, Specimen Signature and choice of Nomination of security holders holding securities in physical mode. While updating Email ID is optional, the security holders are requested to register email id also to avail online services. This is applicable for all security holders holding securities in physical mode.

The formats for choice of Nomination and Updation of KYC details viz; Forms ISR-1, ISR-2, ISR-3, SH-13, SH-14 and SEBI circulars are available on our website as mentioned below:
https://cbmsl.com/services/details/sebi-download-forms-for-kyc

The aforesaid SEBI Circular also mandates that security holders holding in physical mode whose folios do not have PAN, Choice of Nomination, Contact details, Bank Account details and Specimen Signature updated, shall be eligible for any payment including dividend, interest or redemption payment in respect of such folios, only through electronic mode with effect from April 1, 2024.

Should you have any queries, please feel free to contact our investor relations department at compliance@kancotea.in/contact@kancotea.in.

Moreover, you are also requested to update your e mail address at the earliest either through your depository participants for electronic holding or send a communication to us / our RTA to facilitate the updation to continue receiving all important information & documents thereafter and encourage Green Initiative.

Thanking you,
For Kanco Tea & Industries Limited

Charulata Kabra
Company Secretary and Compliance Officer