

NAVKETAN MERCHANTS LIMITED

CIN: L51909WB1994PLC062027

12, Waterloo Street, Kolkata-700069, Tel: 91-33-22485923, Fax: 91-33-22484665
Email - info@navketanmerchants.com • Website: www.navketanmerchants.com

Date: 28th October, 2020

To
The Manager
Department of Corporate Services
Bombay Stock Exchange
Dalal Street, Mumbai – 400 001

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Dear Sir / Madam,

With reference to the captioned subject, we wish to inform you that our Company ! #6, ' 4# / ž ' 2% #/ 43ž+ +4 & has provided remote E-Voting facility to its shareholders for exercising their right to vote on the resolutions during the ensuing Annual General Meeting scheduled to take place on Thursday, 19th November, 2020 at 11:00 am at 12 Waterloo street, Kolkata 700069 for which we have entered into agreement with CDSL.

1. Date and time of commencement of remote E-voting: Monday, 16th November, 2020 from 09.00 am
2. Date and time of end of remote E-voting: Wednesday, 18th November, 2020 at 5.00 pm
3. Remote e-voting shall not be allowed beyond: Wednesday, 18th November, 2020 at 5.00 pm
4. Cut-off date: Thursday, 12th November, 2020.
5. A member may participate in the General Meeting even after exercising his right to vote through remote e-voting but shall not be allowed to vote again in the meeting; and
6. A person whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting as well as voting in the General Meeting.
7. Notice of the Annual General Meeting has been displayed on the web site of the Company www.navketanmerchants.com and on website of e-voting platform provided by Central Depository Services (India) i.e. www.evotingindia.com.
8. In case you have any queries or issues regarding e-voting, write an email to info@navketanmerchants.com or contact Mr Goutam Chowdhury; Tel: +91 9836123922; Email Id: info@navketanmerchants.com / goutam43@gmail.com .

Kindly take the same on record and acknowledge the receipt of the same.

Thanking you,
Yours faithfully,

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Kamal Datta



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Managing Director
DIN: 07960272