

General Manager,
Department of Corporate Services,
BSE Ltd.
Phiroze Jeejeebhoy Towers,
Dalal Street, Mumbai 400 001

May 29, 2023

Dear Sir,

Security Code : 502865
Security ID : FORBESCO

Intimation under Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements), Regulations, 2015

Dear Sir/Madam,

Pursuant to Regulation 30 of the Securities and Exchange Board of India (Listing Obligation and Disclosure Requirements) Regulations, 2015, and SEBI Circular bearing reference no. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023, we wish to inform that the enclosed letter togetherwith the attached Forms are sent to identified shareholders urging them to update their KYC details.

The aforesaid intimation shall be placed on the website of the Company at www.forbes.co.in

Yours faithfully,
For Forbes & Company Limited

Rupa Khanna
Company Secretary and Compliance Officer

Encl: As above

Dear Investor,

Subject: _____

We refer to the above circulars issued by SEBI that mandates all the listed companies to record **PAN, Address with PIN code, Mobile Number, Bank Account details, Specimen Signature and Nomination of holders of physical securities. Email ID is optional, however the security holders are requested to register email id also to avail online services.** This is applicable for all security holders, holding shares in physical mode.

The salient features and requirements of the circular are as follows:

A) **Non – updation of KYC: Folios wherein any ONE** of the cited details/documents, (i.e. PAN, Address with PIN code, Mobile Number, Bank Account details, Specimen Signature and Nomination) **is not available on or after October 01, 2023, shall be frozen as per SEBI circular.**

Notes:

- 1) The securities in the frozen folios shall BE ELIGIBLE:
 - To lodge any grievance or avail of any service from us, only after furnishing the complete documents / details as mentioned above.
 - To receive any payment including dividend, interest or redemption amount (which would be only through electronic mode) only after they comply with the above stated requirements.

- 2) a) The formats for Nomination and Updation of KYC details viz; Forms ISR-1, Annexure to Form ISR-1, ISR-2, ISR-3, SH-13, SH-14 and SEBI circular are available on our website as mentioned below :

<https://www.tcplindia.co.in> → Investor Services → Downloads → Forms → Formats for KYC

In case you hold Shares in multiple Companies, serviced by TSR Consultants Private Ltd., wherein the names of the holders are in the same order, you may download the Annexure to Form ISR-1, from the above mentioned website & provide the details of all such Companies & corresponding folios & submit along with other KYC documents.

- b) For registering new bank details or where there is a change in such details, mandatory submission of **Original cancelled cheque leaf** bearing the name of the first named security holder or alternatively, submission of copy of bank passbook/ statement attested by the bank along with Form ISR-2 is required. In case of joint holding, updation of bank details will be done based on the documents provided by the first holder only.

B) **Mandatory Linkage of PAN with Aadhaar–It is mandatory to link PAN with Aadhaar number by June 30, 2023**, as per the Central Board of Direct Taxes (CBDT). Security holders who are yet to link their PAN with Aadhaar number are requested to get the same done before June 30, 2023. Post June 30, 2023 or any other date as may be specified by the CBDT, we will accept for registration only valid PANs which have been linked to their corresponding Aadhaar numbers. **The securities held in folios which have no PAN registered against the same or have invalid PAN registered on our records, as on notified cut-off date of June, 30, 2023 or any other date as may be specified by the CBDT, shall also be frozen.**

Note: - Security holders from Sikkim can provide self-attested copy of Aadhaar Card/Voter's Card/Driving License/Passport

OR

any other identity proof as issued by the Govt.

In view of the above, we request you to submit at the earliest the KYC Form printed overleaf and Form ISR-1 duly signed along with the required supporting documents, as applicable.

You may use any ONE of the following modes for submission:

1. **In Person Verification (IPV):** by producing the originals to the authorised person of the RTA, who will retain copy(ies) of the document(s). Please note the registered shareholder(s) has to visit the office of the RTA for IPV and not his/her representative.
2. **In hard copy:** by furnishing self-attested photocopy(ies) of the relevant document, with date.
3. **With e-sign:**
 - (a) In case your email id is already registered with us, you may send the scanned copies of your KYC documents with additionally **e-sign** affixed on the documents at our dedicated email-id: kyc@tcplindia.co.in. Kindly mention the email subject line as "**KYC Updation - (Company Name) - Folio No : _____**"
 - (b) Investors can also upload KYC documents with additionally **e-sign** affixed on the documents on our website <https://www.tcplindia.co.in> → Investor Services →

This is a computer generated letter and hence no signature is required. If you have already submitted the documents for updating KYC or have dematerialised your physical securities, please do not submit the documents again.

Form ISR – 1

(SEBI Circular No. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16,2023 on Common and Simplified Norms for processing investor's service request by RTAs and norms for furnishing PAN, KYC details and Nomination)

REQUEST FOR REGISTERING PAN, KYC DETAILS OR CHANGES / UPDATION THEREOF

[For Securities (Shares / Debentures / Bonds, etc.) of listed companies held in physical form]

A. I / We, request you to Register / Change / Update the following (Tick ✓relevant box) Date : / /
PAN Signature Mobile Number
Bank details Registered Address E-mail address

B. Security and KYC Details [to be filled in by the First Holder]:

Name of the Issuer Company **Folio No.**
Face value of Securities **Number of Securities**
Distinctive number of Securities (Optional) **From** **To**
E-mail Address
Mobile Number

C. I/We are submitting documents as per Table below (tick✓as relevant, refer to the instructions):

Name(s) of the Security holder(s) in Capital as per PAN	PAN	PAN Linked to Aadhaar -Y/N
Copies of PAN Cards of all the Holder(s) duly self-attested with date to be enclosed with this Form.		
1.		Tick any one [✓] * Yes / No
2.		Yes / No
3.		Yes / No
4.		Yes / No

Note: * PAN shall be valid only if it is linked to Aadhaar by June 30, 2023, or any other date as may be specified by CBDT.

Check Status of PAN linked with Aadhaar at <https://www.incometax.gov.in/iec/foportal> For Exemptions/Clarifications on PAN refer Instruction.

Bank Account Details of First Holder

Name of the Bank & Branch **IFSC**
Bank A/c No. **Tick any one [✓] Acct type** **Savings** **Current**
NRO **NRE** **Any other []**

Note: Original cancelled cheque leaf bearing the name of the first holder is mandatory, failing which first security holder shall submit copy of bank passbook / statement attested by the Bank for registering the Bank Account details.

Demat Account Number **16 digit DPid /Client id []**

Also provide Client Master List (CML) of your Demat Account, duly signed by the Depository Participant with stamp.

Authorization: I / We authorise you (RTA) to update the above PAN and KYC details in my / our above Folio No, provided by me/us.

Declaration: All the above facts and documents enclosed are true and correct.

First Named Holder **Joint Holder - 1** **Joint Holder - 2** **Joint Holder - 3**

Signature

Name

Address

PIN

Note: If the address mentioned above differs from the address registered with the Company, you are requested to record the new address by submitting the documents as specified in point (3) overleaf. Use separate Annexure to Form ISR-1 to be downloaded from our website as mentioned overleaf in our Circular, to update the above PAN and other KYC details as provided in this form with the additional Folio(s) where you are the First Named holder of securities, in such issuer companies.

I/We are submitting documents as per Table below (tick ✓ as relevant, refer to the instructions):

No.	✓ Document/Information /Details	Instruction/Remark
1	PAN of (all) the (joint) holder(s)	PAN Card copies of all the holders duly self-attested with date to be enclosed. PAN shall be valid only if it is linked to Aadhaar by June 30, 2023, or any date as may be specified by the CBDT. For Exemptions / Clarifications on PAN, please refer to Objection Memo as specified in SEBI circular.
2	Demat Account Number	Provide Client Master List (CML) of your Demat Account, duly signed by the Depository Participant with stamp. Provide self attested copy with date stamp of any ONE of the documents, issued by a Govt. Authority, only if there is change in the address; Client Master List (CML) of the Demat Account of the holder/claimant, duly signed by the Depository Participant with stamp. Unique Identification Number (UID) (Aadhaar) Valid Passport/ Registered Lease or Sale Agreement of Residence/Driving License/Flat Maintenance Bill* Utility bills like Telephone Bill (only land line), Electricity bill or Gas bill – Not more than 3 months old.
3	Proof of Address of the first Holder	Identity card (with Photo) / document with address, issued by Central/State Government and its Departments, Statutory / Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Public Financial Institutions duly attested by the employer with date and organization stamp. For FII / sub account, Power of Attorney given by FII / sub- account to the Custodians (which are duly notarized and / or apostilled or consularised) that gives the registered address should be taken. The proof of address in the name of the spouse* *Kindly provide additional self-attested copy of Identity Proof of the holder/ claimant/ spouse.
4	Bank details	Original cancelled cheque leaf bearing the name of first holder OR latest copy of the bank passbook/statement with details of bank name, branch, account number and IFSC duly attested by the bank. Alternatively, Bank details as per CML enclosed will be updated in the folio.
5	E-mail address (Optional)	As mentioned on Form ISR-1, alternatively the E-mail address available in the CML as enclosed will be updated in the folio.
6	Mobile	As mentioned on Form ISR-1, alternatively the mobile number available in the CML as enclosed will be updated in the folio.
7	Specimen Signature	Provide banker's attestation of the signature of the holder(s) as per Form ISR – 2 and Original cancelled cheque leaf bearing the name of the first holder. Submit these Form(s) separately for each listed company. <i>(Use any ONE of the following options.)</i>
8	Nomination	SH-13 For First Time Nomination SH-14 For Cancellation or Variation in Nomination SH-14 and ISR-3 For Cancellation of Nomination and to "Opt-Out" ISR-3 To "OPT-OUT" of Nomination or if No Nomination is required

Note:

- 1) In case of additional folios for securities held under the same First Named holder for Companies managed by the same RTA, details of such folios to be completed in Annexure to Form ISR-1 to be downloaded from our website as mentioned overleaf in our Circular, along with the required declaration and authorisation.
- 2) All the above blank forms along with the mode of submission are available on our website

Form ISR - 3

Declaration Form for Opting-out of Nomination by Holders of Physical Securities in Listed Companies

To,

Date: / /

Name of the Company : -----

Address of the Company : -----

PARTICULARS OF THE SECURITIES (in respect of which nomination is being opted out)

Nature of Securities	Folio No.	No. of Securities *	Certificate No.	Distinctive No(s) (From – To)
----------------------	-----------	---------------------	-----------------	------------------------------------

Tick ✓ as relevant

I / We

do not wish to nominate

I/ We

Signature(s) as per Specimen recorded with the Company.

First Holder

Joint Holder -1

Joint Holder -2

Joint Holder -3

Signature

Name

Witness Details:

Name of Witness

Signature

Address of Witness

Pin:

Date

* Use of ISR-3 (ie to Opt-Out of Nomination OR if "No_Nomination" is required by the investor) will be applied for the entire securities against the said Folio.

