

29th July, 2022

To,

Manager,

BSE Limited,

Floor 25, P J Towers,

Dalal Street, Mumbai – 400 001

Subject: Outcome of Board Meeting

Ref.: Scrip Code: 536456. Scrip ID: RJBIOTECH

Dear Sir,

Please be informed that in the meeting of the Board of Directors of R J Bio-Tech Limited held today i.e. on 29th July, 2022, following points were discussed and decided:

1. 17th Annual General Meeting of the Members of the Company will be held on Monday, 29th day of August, 2022 at 2:00 P.M. at the registered office of the Company.
2. Approved the Director's report.
3. Approved appointment of M/s Nitin Sharma & Associates, Company Secretaries as Secretarial Auditor.
4. The Register of Members and Share Transfer Books of the Company will remain closed from 23rd August 2022 to 29th August, 2022, both days inclusive.
5. Approved the notice convening 17th Annual General Meeting.

The meeting commenced at 3.00 P.M. and was concluded at 5.00 P.M.

Attached herewith the Copy of the Notice of 17th Annual General Meeting of the Company.

Please take the aforesaid information on record and acknowledge the receipt of the same.

Thank You,

FOR R J BIO-TECH LIMITED



Ruchita Zalte
(Company Secretary)

NOTICE

NOTICE is hereby given that the **17th Annual General Meeting** of the Members of **R J Bio-tech Limited** will be held on **Monday, 29th day of August, 2022** at **2.00 P.M.** at the registered office of the Company at **Gut No. 245, Bidkin, Tq. Paithan, Aurangabad-431105** to transact the following business:

ORDINARY BUSINESS:


1. ADOPTION OF FINANCIAL STATEMENTS

To receive, consider and adopt the Audited Profit and Loss Account for the year ended 31st March 2022 and the Balance Sheet as at that date along with the reports of the directors and auditors thereon.

2. RE-APPOINTMENT OF DIRECTOR

To appoint Ms. Aditi Joshi (DIN- 05168412) as Director of the Company, who retires by rotation under Section 152 of the Companies Act, 2013 and being eligible, offer herself for re-appointment.

By order of the Board



Harshwardhan Joshi
Director
DIN: 06742716

Date: 29th July, 2022

Place: Aurangabad

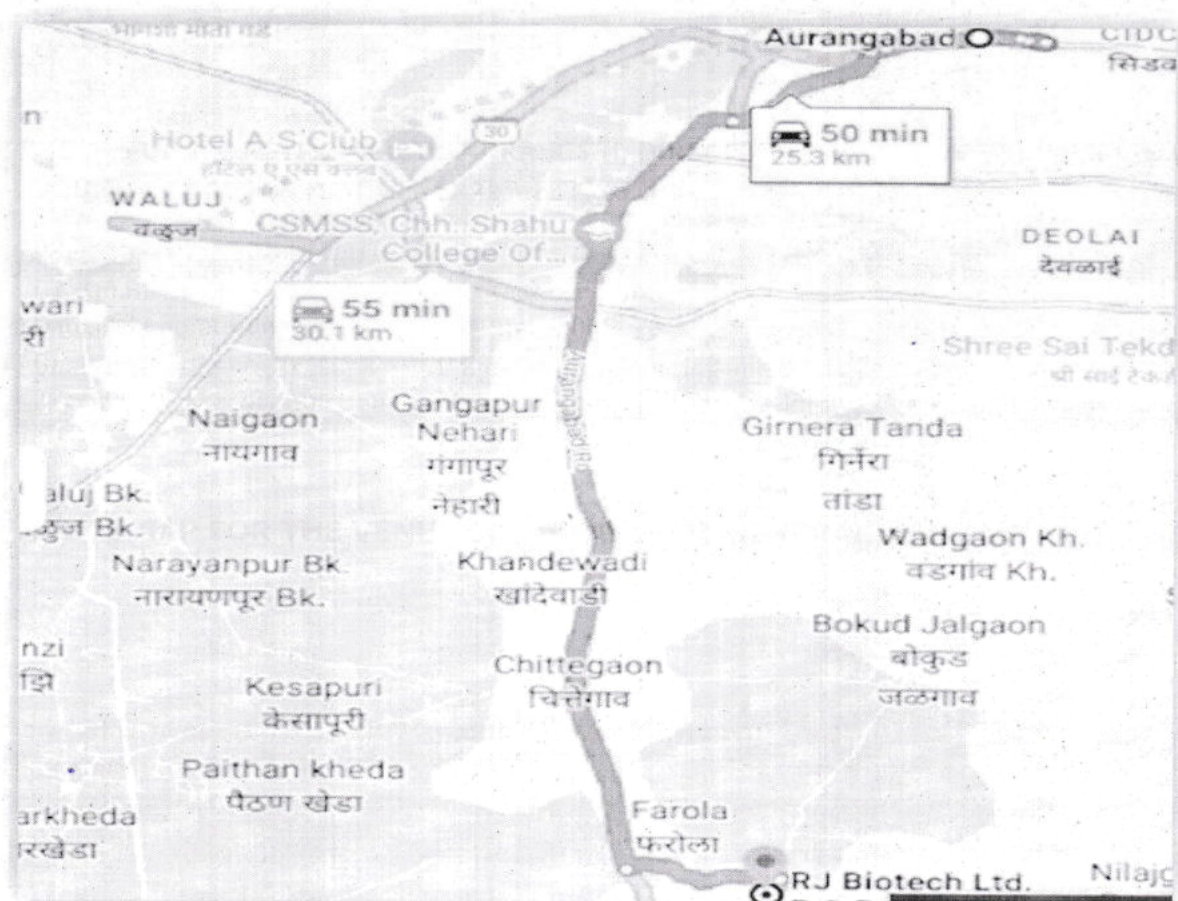
NOTES:

1. A MEMBER ENTITLED TO ATTEND AND VOTER AT THE MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY.
2. A person can act as proxy on behalf of members not exceeding fifty (50) and holding in the aggregate not more than ten percent of the total share capital of the Company. A member holding more than ten per cent of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.
3. The proxy Forms to be effective must reach to the Registered Office of the company not later than 48 hours before the time fixed for the Annual General Meeting.
4. The Explanatory Statement pursuant to Section 102 of the Companies Act, 2013, which sets out details relating to Special Business at the meeting, is annexed hereto.
5. The Register of Members and Share Transfer Books of the Company will remain closed from 23rd August 2022 to 29th August, 2022, both days inclusive.
6. The members desiring any information regarding accounts are requested to write to company at least seven days before the date of the Meeting so as to enable the management to keep the information ready.
7. All the documents referred to in accompanying notice are open for inspection at the Registered Office of the company on all the working days except Sunday and Holiday, between 11.00 a.m. to 5.00 p.m. up to the date of Annual General Meeting. Members are requested to notify changes in their addresses, if any.
8. The Securities Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in the Securities Market. Members holding shares in electronic form are, therefore, requested to submit the PAN to their Depository Participants with whom they are maintaining their Demat accounts. Members holding the shares in physical form can submit their PAN details to the Company.
9. The shareholders who attend the Meeting are requested to fill in the attendance slip and deliver the same at the entrance of the Meeting hall. The shareholders holding shares in dematerialized form should indicate the DP ID and Client ID numbers in the attendance slip.
10. The shareholders are requested to bring their copy of the Annual Report to the Meeting.
11. The Ministry of Corporate Affairs has taken a corporate "Green Initiative in the Corporate Governance" by allowing paperless compliance by companies. Accordingly, the Notice of the Annual General Meeting along with Annual Report for the year 2021-2022 is being sent by electronic mode to those members whose e-mail addresses are registered with the Company/Depositories, unless any member has specifically requested for a physical copy of the same. In order to support the "Green Initiative", the Members who have not yet registered their e-mail addresses are requested to register the same with R&T Agent/ Depositories.
12. The Notice of the 17th Annual General Meeting and the Annual Report 2021-2022 will also be available on the Company's website www.rjbiotech.com for being downloaded. The physical copies of the aforesaid documents will also be available at the Company's Registered Office for inspection during normal business hours on working days till the date of the meeting.

DETAILS OF MS. ADITI RAGHAVENDRA JOSHI, DIRECTOR OF THE COMPANY, SEEKING RE-APPOINTMENT IN ANNUAL GENERAL MEETING

Particulars	
Date of Birth	20 th October, 1986
Date of Appointment	14 th June, 2019
Qualification	B.E in Civil Engineering and MS in Civil Engineering
Expertise in specific functional are	Ms. Aditi Joshi has strong knowledge of Indian as well as International Business in the field of Agriculture.

ROUTE MAP FOR THE VENUE OF THE ANNUAL GENERAL MEETING



R J BIO-TECH LIMITED

Registered Office: Gut No. 245, Bidkin, Tq. Paithan, Aurangabad- 431105

CIN-L24234MH2005PLC158420

Attendance Slip

Regd. Folio No.		Name	
DP ID		No. of Shares held	
Client ID		Proxy No.	

I hereby record my presence at the 17th Annual General Meeting of the Company at Gut No. 245, Bidkin, Tq. Paithan, Aurangabad-431105 at 2.00 p.m. on Monday, 29th day of August 2022.

Member/ Proxy's Name (in block letter)

Member/ Proxy's Signature

Notes:

1. Members attending the Meeting in person or by Proxy are requested to complete the attendance slip and hand it over at the entrance of the meeting hall.

R J BIO-TECH LIMITED
Registered Office: Gut No. 245, Bidkin, Tq. Paithan, Aurangabad-431105
CIN-L24234MH2005PLC158420
Form No. MGT-11

Proxy

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

Name of the Member(s)

Registered Address:

E-mail Id:

Folio No /Client ID:

DP ID:

I/We, being the member(s) of shares of the R J Bio-Tech Limited
hereby, appoint

Name:

E-mail

Id:

Address:

Signature or failing him

Name:

E-mail

Id:

Address:

Signature or failing him

Name:

E-mail Id:

Address: