

December 29, 2025

BSE Limited

Phiroze Jeejeebhoy Towers,
Dalal Street, Fort,
Mumbai 400001

Scrip Code: 532504

National Stock Exchange of India Limited

Exchange Plaza,
Bandra Kurla Complex, Bandra (East),
Mumbai 400051

Symbol: NAVINFLUOR

Dear Sir / Madam,

Sub.: Postal Ballot Notice

Pursuant to Regulation 30 read with Schedule III of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed herewith, the Notice of Postal Ballot to transact the Business Item for the appointment of Mr. Kartikeya Dube (DIN: 00929373) as an Independent Director of the Company for which Special Resolution is proposed to be passed by the Members of the Company through Postal Ballot by voting through electronic means.

In this regard, the remote e-voting will commence on Tuesday, December 30, 2025 from 9:00 A.M. (IST) and shall end on Wednesday, January 28, 2026 at 5.00 P.M. (IST). The detailed instructions regarding remote e-voting are specified in the Notes annexed to the Postal Ballot Notice.

The Postal Ballot Notice has been sent today only through electronic mode to the Members of the Company in accordance with the relevant Circulars of Ministry of Corporate Affairs.

This intimation is also being made available on the Company's website at:

<https://www.nfil.in/investor/ballot.html>

This is for your information and record.

Thanking you,

Yours faithfully,

For **NAVIN FLUORINE INTERNATIONAL LIMITED**

Niraj B. Mankad

President Legal and Company Secretary

Encl.: a/a

POSTAL BALLOT NOTICE

Dear Member(s),

NOTICE is hereby given pursuant to Sections 108, 110 and other applicable provisions of the Companies Act, 2013 read with the rules made thereunder ('the Act'), Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('SEBI Listing Regulations'), the Articles of Association of the Company, General Circular of Ministry of Corporate Affairs ('MCA') dated September 22, 2025 and other applicable MCA Circulars (collectively referred as 'MCA Circulars') and Secretarial Standard - 2 issued by the Institute of Company Secretaries of India, as amended from time to time, to transact the following Special Business by passing Special Resolution by the Members of the Company as set out below through Postal Ballot by voting through electronic means. The Explanatory Statement as per Section 102 of the Act setting out all material facts about the Business at Item No. 1 and the instructions/procedure for e-voting are annexed.

SPECIAL BUSINESS:

1. To appoint Mr. Kartikeya Dube (DIN: 00929373) as an Independent Director of the Company and in this regard, to consider and if thought fit, pass the following Resolution as a **SPECIAL RESOLUTION**:

"RESOLVED THAT pursuant to the provisions of Sections 149, 150, 152 and other applicable provisions of the Companies Act, 2013 read with the rules made thereunder ('the Act'), Schedule IV of the Act, SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('SEBI Listing Regulations') and the Articles of Association of the Company, as amended from time to time, Mr. Kartikeya Dube (DIN: 00929373), who has been appointed as an Additional Director of the Company by the Board of Directors with effect from December 03, 2025 and who holds office upto the date of the next Annual General Meeting of the Company in terms of Section 161(1) of the Act and who satisfies the criteria of independence as specified in the Act and SEBI Listing Regulations, and in respect of whom, the Company has received notice in writing from Member under Section 160 of the Act, proposing his candidature as a Director, be and is hereby appointed as an Independent Director of the Company for a term of 5 (five) consecutive years commencing from December 03, 2025 and ending on December 02, 2030, not liable to retire by rotation.

RESOLVED FURTHER THAT any of the Directors or Key Managerial Personnel of the Company be and are hereby severally authorised to perform all such acts, deeds, things and matters as may be necessary to give effect to this Resolution."

By order of the Board of Directors
For **NAVIN FLUORINE INTERNATIONAL LIMITED**

Niraj B. Mankad
President Legal and Company Secretary
Membership No.: ACS 9727

Date: December 02, 2025
Place: Udaipur

Registered Office:

Office No. 602, 6th floor, Natraj by Rustomjee,

Near Western Express Highway,
194, Sir Mathuradas Vasanji Road,
Andheri (East), Mumbai 400069, India
Tel: +91 22 6650 9999; Fax: +91 22 6650 9800
E-mail ID: info@nfil.in; Website: www.nfil.in
CIN: L24110MH1998PLC115499

Annexure to Notice

Explanatory Statement

The following explanatory statement sets out all material facts relating to the business mentioned under Item No. 1 of the accompanying Notice of the Postal Ballot.

Item No.: 1

Appointment of Mr. Kartikeya Dube (DIN: 00929373) as an Independent Director of the Company:

Pursuant to the provisions of the Companies Act, 2013 ('the Act'), SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('SEBI Listing Regulations') and Articles of Association of the Company, and based on the recommendations of the Nomination and Remuneration Committee, the Board of Directors, at its Meeting held on December 02, 2025, appointed Mr. Kartikeya Dube (DIN: 00929373) as an Additional Non-Executive Director of the Company w.e.f. December 03, 2025 to hold office up to the next Annual General Meeting.

Subject to approval of the Members of the Company, Mr. Dube was also appointed as an Independent Director of the Company for a term of 5 (five) consecutive years commencing from December 03, 2025 and ending on December 02, 2030, not liable to retire by rotation. In this regard, Mr. Dube has consented to his appointment and the Company has received declarations from him, inter-alia, confirming that he is eligible and does not suffer from any disqualifications for his appointment as Director and Independent Director, and meets the criteria of independence as prescribed under Section 149 of the Act and SEBI Listing Regulations. He has not been debarred from holding the office of Director by virtue of any SEBI order or any other such Authority. Accordingly, in the opinion of the Board, he fulfils the conditions for appointment as an Independent Director and he is independent of the Management.

The Company has received notice from Member under Section 160 of the Act proposing his appointment as a Director. Brief Profile of Mr. Dube and other relevant details are furnished in the Annexure which forms part of this Notice.

A copy of the letter of appointment of Mr. Dube, which is subject to approval of the Members of the Company, is available for inspection by the Members.

Having regard to qualifications, knowledge, diverse skills and extensive experience of Mr. Dube, his appointment on the Board of the Company as an Independent Director will be in the interest of the Company and accordingly, the Board of Directors recommends passing of the Special Resolution at Item No. 1 of the Notice.

None of the Directors, Key Managerial Personnel and/or their relatives, except Mr. Dube, are in anyway deemed to be concerned or interested in the Resolution.

By order of the Board of Directors
For **NAVIN FLUORINE INTERNATIONAL LIMITED**

Niraj B. Mankad
President Legal and Company Secretary
Membership No.: ACS 9727

Date: December 02, 2025

Place: Udaipur

Registered Office:

Office No. 602, 6th floor, Natraj by Rustomjee,
Near Western Express Highway,
194, Sir Mathuradas Vasanji Road,
Andheri (East), Mumbai 400069, India
Tel: +91 22 6650 9999; Fax: +91 22 6650 9800
E-mail ID: info@nfil.in; Website: www.nfil.in
CIN: L24110MH1998PLC115499

Brief profile of the Director seeking appointment pursuant to Regulation 36(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standard - 2 issued by the Institute of Company Secretaries of India (ICSI)

Name	Mr. Kartikeya Dube
Age	52 years
Director's Identification Number	00929373
Date of first appointment	December 03, 2025
Brief Resume – Qualification	<p>Mr. Kartikeya Dube has more than 30 years of diverse and rich experience in business, finance, governance, risk, M&A, fund raising, procurement, government affairs, cross border investment/transaction strategy and structures, regulatory framework, life cycle transactions, exchange control and investment regulations, etc.</p> <p>He is Chairman, bp Group of Companies, India. He is also senior vice president, G&LCE, bp group. In addition to overseeing the wider operations of all bp group companies in India, he leads the gas and low carbon energy business in the country. In a career spanning over 22 years with bp, Mr. Dube has helmed senior roles in finance, commercial, M&A, business transformation and governance across upstream, downstream, oil, gas and energy value chains. He was closely involved with formation of key India joint ventures- becoming the CFO of Jio-bp in India in 2020, before moving to the UK in 2023 as vice president, group investor relations, bp. He steers the boards of India Gas Solutions Limited, Reliance BP Mobility Limited, Castrol India Limited, BP Exploration (Alpha) Limited, BP Exploration Services India Limited and BP India Private Limited, and he is also on the board of Bhavnagar Port Infrastructure Private Limited.</p> <p>He is a Chartered Accountant and a Bachelor of Commerce from Sydenham College. He has attended various leadership programs including INSEAD.</p>
Expertise in Specific Functional Areas	Strategic Planning, Business Leadership, Finance, Risk Management & Governance, Business Development & Operations and Talent Management.
Terms and Conditions of appointment along with details of remuneration sought to be paid and last drawn remuneration	<p>Terms and Conditions are as per the Letter of Appointment.</p> <p>Mr. Dube will not be paid any remuneration other than sitting fees for attending meetings of the Board and Committees thereof of which he will be a Member/Chairman and for attending the meetings of Independent Directors and commission which may be approved by the Board of Directors. Details of last drawn remuneration are not applicable.</p>

In case of Independent Directors – the skills and capabilities required for the role and the manner in which the proposed person meets such requirements	His qualification, skills, experience and expertise in the field of finance, commercial, M&A, business transformation and governance across upstream, downstream, oil, gas and energy value chains will benefit the Company.
Other Directorships	<ul style="list-style-type: none"> - Bhavnagar Port Infrastructure Private Limited - Castrol India Limited - Reliance BP Mobility Limited - BP India Private Limited - BP Exploration Services India Limited - BP Exploration (Alpha) Limited - India Gas Solutions Private Limited
Membership/Chairmanship of Committees	<p>Castrol India Limited Member: Nomination and remuneration committee Corporate Social Responsibility Committee</p> <p>India Gas Solutions Private Limited Member: Audit Committee Corporate Social Responsibility Committee</p> <p>Reliance BP Mobility Limited Member: Human Resources, Nomination and Remuneration Committee Corporate Social Responsibility Committee</p> <p>BP India Private Limited Member: Corporate Social Responsibility Committee</p>
Listed entities from which he/she has resigned in the past three years	None
Disclosure of relationship with other Directors and Key Managerial Personnel	Mr. Dube is not related to any of the Director or Key Managerial Personnel of the Company.
Shareholding in the Company held by him including shareholding as a beneficial owner (as on December 02, 2025)	Nil
Number of Board Meetings attended since his appointment	Not Applicable

By order of the Board of Directors
For **NAVIN FLUORINE INTERNATIONAL LIMITED**

Niraj B. Mankad
President Legal and Company Secretary
Membership No.: ACS 9727

Date: December 02, 2025
Place: Udaipur

Registered Office:

Office No. 602, 6th floor, Natraj by Rustomjee,
Near Western Express Highway, 194,
Sir Mathuradas VasANJI Road,
Andheri (East), Mumbai 400069, India
Tel: +91 22 6650 9999; Fax: +91 22 6650 9800
E-mail ID: info@nfil.in; Website: www.nfil.in
CIN: L24110MH1998PLC115499

Notes:

1. The MCA has, vide its Circular dated September 22, 2025, inter-alia, extended relaxation to companies from sending physical copies of the documents required to be sent to the shareholders for Postal Ballot till further orders. Consequently, in compliance with MCA Circulars, this Postal Ballot Notice is being sent only through electronic mode to those Members, whose names appear in the Register of Members/List of Beneficial Owners as on Friday, December 26, 2025 ('Cut-off Date') and whose e-mail addresses are registered with the Company / Company's Registrar and Transfer Agent viz. KFin Technologies Limited ('KFinTech') / respective Depositories. Hence, physical copy of this Notice along with postal ballot form and pre-paid business reply envelope is not being sent to Members.
2. The Explanatory Statement annexed hereto forms part of this Notice. Brief profile of the Director seeking appointment as per Regulation 36(3) of SEBI Listing Regulations and Secretarial Standard - 2 issued by the Institute of Company Secretaries of India and notified by the Central Government is annexed hereto.
3. Members seeking any clarifications on the Business Item mentioned in this Notice may contact the Company by writing an email to investor.relations@nfil.in
4. Members seeking to inspect the Registers required to be maintained under the Act and all documents referred to in the Notice and Explanatory Statement can send an email to investor.relations@nfil.in.
5. Members may note that this Notice will also be available on the Company's website at <https://nfil.in/investor/ballot.html>, websites of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at www.bseindia.com and www.nseindia.com respectively, and on www.evoting.nsdl.com
6. The date of completion of sending of this Notice including the Explanatory Statement will be announced through advertisement in the following newspapers: (i) Financial Express in English language; and (ii) Loksatta in Marathi language, having wide circulation in the district where the Registered Office of Company is situated.
7. The Business Item/Resolution, if passed by requisite majority, shall be deemed to have been passed on the last date specified for e-voting, i.e. on Wednesday, January 28, 2026, and as if it had been passed at a general meeting of the Members.
8. The Company has appointed Mr. Dharmesh M. Zaveri, of D. M. Zaveri & Co, Practising Company Secretary, as the scrutinizer for conducting the e-voting process in a fair and transparent manner for the Business to be transacted through this Notice.
9. The scrutiniser will submit his report to the Chairman or to any other person authorised by the Chairman, after the completion of scrutiny of e-voting. The result will be declared by 5.00 P.M (IST)

on Thursday, January 29, 2026 at the Registered Office of the Company and the same, along with the scrutiniser's report, will be placed on the website of the Company www.nfil.in and on the website of National Securities Depository Limited ('NSDL') <https://www.evoting.nsdl.com/>. The result will simultaneously be communicated to the Stock Exchanges.

10. In respect of shares held in demat form, Members who have not registered their email address are requested to register the same with their respective Depository Participant(s). In respect of shares held in physical form, Members who want to register their email address, will need to ensure complete KYC compliance for their folio. Such Members can download the relevant Forms i.e. Forms ISR-1, ISR-2, ISR-3, SH-13, SH-14, for registering/changing KYC details from the weblink <https://nfil.in/investor/downloads.html> and submit the same to KFinTech.

11. Instructions for e-voting are as under:

Pursuant to Section 108 of the Act read with the Companies (Management and Administration) Rules, 2014 and Regulation 44 of SEBI Listing Regulations, e-voting facility is being provided to the Members for the business to be transacted through this Notice. Members of the Company holding shares either in physical form or in dematerialised form as on Friday, December 26, 2025 ('Cut-Off Date') are eligible to cast their votes. The voting rights for equity shares is one vote per equity share, registered in the name of the Members. The voting rights of the Members shall be in proportion to their share in paid-up equity share capital as on the Cut-Off Date. There will be one e-vote for every Folio/Client ID irrespective of the number of joint holders. Members may cast their votes using an electronic voting system during the e-voting period.

Details of e-voting process are as under:

- a) The e-voting facility will be provided by NSDL.
- b) The e-voting period commences on Tuesday, December 30, 2025 (9:00 A.M. IST) and ends on Wednesday, January 28, 2026 (5:00 P.M. IST). The e-voting module shall be disabled by NSDL for voting thereafter and voting shall not be allowed beyond the said time and date.
- c) In case you do not desire to cast your vote, it will be treated as abstained.
- d) A person who is not a Member as on the Cut-Off Date should treat this Notice for information purpose only.
- e) It is strongly recommended that you do not share your password with any other person and that you take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on www.evoting.nsdl.com to reset the password.
- f) An Institutional / Corporate Member is required to send a scanned document of the certified true copy of its Board or governing body Resolution/Authorization etc., authorizing its representative to e-vote. The said Resolution/Authorization shall be sent to the Scrutinizer by email through its registered email address to dmz@dmzaveri.com with a copy marked to evoting@nsdl.com or uploaded by clicking on "Upload Board Resolution/Authority Letter" displayed under "e-Voting" tab in their login.
- g) In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on + 91 22 4886 7000 or send a request to Mr. Sanjeev Yadav at evoting@nsdl.com
- h) As per the SEBI Circular dated December 9, 2020 on e-voting facility provided by Listed Companies, individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants ('DPs'). Shareholders are advised to update their mobile number and E-mail ID in their demat accounts in order to access e-voting facility.

i) The detailed process and manner for e-voting are explained below:





Step 1: Access to NSDL e-voting system

Step 2: Cast your vote electronically on NSDL e-voting system

Step 1: Access to NSDL e-voting system:

A. Login method for e-voting for individual shareholders holding shares in demat mode:

Type of shareholders	Login Method
Individual Shareholders holding securities in demat mode with NSDL	<p>A. By NSDL IDeAS facility:</p> <p>If you are already registered, follow the below steps:</p> <ol style="list-style-type: none"> 1. Either on a personal computer or on a mobile, open web browser and visit the e-Services website of NSDL viz. https://eservices.nsdl.com 2. Once the home page of e-Services appears on the screen, click on the “Beneficial Owner” icon under “Login” which is available under “IDeAS” section. 3. A new page will appear on the screen, you will have to enter your User ID and Password. After successful authentication, you will be able to see e-voting services under value added services. 4. Click on “Access to e-voting” under e-voting services and you will be able to see e-voting page. 5. Click on company name or e-voting service provider i.e. NSDL and you will be re-directed to e-voting website of NSDL for casting your vote during the e-voting period. <p>If you are not registered for IDeAS e-Services, follow the below steps:</p> <ol style="list-style-type: none"> 1. Option to register is available at https://eservices.nsdl.com 2. Select “Register Online for IDeAS Portal” 3. Then please follow steps as mentioned in above points 1 to 5 of A. <p>For OTP based login, follow the below steps:</p> <p>You can click on https://eservices.nsdl.com/SecureWeb/evoting/evotinglogin.jsp. You will have to enter your 8-digit DP ID, 8-digit Client ID, PAN No., Verification code and generate OTP. Enter the OTP received on registered e-mail ID/mobile number and click on login. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote.</p>

	<p>B. By visiting the e-voting website of NSDL:</p> <ol style="list-style-type: none"> 1. Either on a personal computer or on a mobile, open web browser and visit the website of NSDL viz. https://www.evoting.nsdl.com 2. Once the home page of e-voting system is launched, click on the icon “Login” which is available under “Shareholder/Member” section. 3. A new screen will open. You will have to enter your User ID (i.e. “IN” followed by your fourteen-digit demat account number held with NSDL), Password/OTP and a Verification Code as shown on the screen. 4. After successful authentication, you will be redirected to NSDL Depository website wherein you can see e-voting page. Click on company name or e-voting service provider i.e. NSDL and you will be redirected to e-voting website of NSDL for casting your vote during the e-voting period. <p>C. Shareholders/Members can also download NSDL Mobile App “NSDL Speed-e” facility by scanning the below QR code for seamless voting experience:</p> <p>NSDL Mobile App is available on</p> <div style="display: flex; justify-content: space-around; align-items: center;">  App Store  Google Play </div> <div style="display: flex; justify-content: space-around; align-items: center;">   </div>
<p>Individual Shareholders holding securities in demat mode with CDSL</p>	<p>A. By CDSL Easi / Easiest facility:</p> <p>If you are already registered, follow the below steps:</p> <ol style="list-style-type: none"> 1. Either on a personal computer or on a mobile, open web browser and visit https://web.cdslindia.com/myeasitoken/Home/Login or www.cdslindia.com and click on New System Myeasi to login through your User ID and Password. Option will be made available to reach e-voting page without any further authentication. 2. After successful login through Easi/Easiest, the user will be able to see the e-voting Menu. The Menu will have links of e-voting service provider i.e. NSDL. Click on NSDL to cast your vote. <p>If you are not registered for CDSL Easi / Easiest facility, follow the below steps:</p> <ol style="list-style-type: none"> 1. Option to register is available at https://web.cdslindia.com/myeasitoken/Registration/EasiestRegistration 2. After registration, please follow steps as mentioned in above points 1 to 2 of A.

	<p>B. By visiting the e-voting website of CDSL:</p> <ol style="list-style-type: none"> 1. Either on a personal computer or on a mobile, open web browser and visit e-voting page viz. https://evoting.cdslindia.com/Evoting/EvotingLogin and enter demat account number and PAN. 2. The system will authenticate the user by sending OTP on registered Mobile & E-mail ID as recorded in the demat account. 3. After successful authentication, user will be provided links for the respective e-voting service provider i.e. NSDL where the e-voting is in progress.
<p>Individual Shareholders (holding securities in demat mode) login through their Depository Participants</p>	<p>Through Depository Participant's website:</p> <ol style="list-style-type: none"> 1. You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-voting facility. 2. Upon logging in, you will be able to see e-voting option. Click on e-voting option, you will be redirected to NSDL/CDSL Depository website after successful authentication, wherein you can see e-voting feature. 3. Click on company name or e-voting service provider i.e. NSDL and you will be redirected to e-voting website of NSDL for casting your vote during the e-voting period.

Important note: Members who are unable to retrieve User ID/Password are advised to use Forgot User ID and Forgot Password option available at above mentioned website.

Helpdesk for Individual Shareholders holding shares in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL:

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.com or call on + 91 22 4886 7000
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or Toll Free No.: 1800 21 09911

B) E-voting login Method for shareholders other than individual shareholders holding securities in demat mode and shareholders holding shares in physical mode

How to Log-in to NSDL e-Voting website?

1. Either on a personal computer or on a mobile, open web browser and visit the e-voting website of NSDL viz. <https://www.evoting.nsdl.com>
2. Once the home page of e-voting system appears on the screen, click on the icon "Login" which is available under "Shareholder/Member" section.

3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.

Alternatively, if you are registered for NSDL e-Services i.e. IDeAS, you can log-in at <https://eservices.nsdl.com/> with your existing IDeAS login. Once you login to NSDL e-Services after using your login credentials, click on e-voting and you can proceed to Step 2 i.e. cast your vote electronically.

4. Your User ID details are given below:

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:
a) For Members who hold shares in demat account with NSDL	8 Character DP ID followed by 8 Digit Client ID For example, if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****
b) For Members who hold shares in demat account with CDSL	16 Digit Beneficiary ID For example, if your Beneficiary ID is 12***** then your user ID is 12*****
c) For Members holding shares in Physical Form	EVEN Number followed by Folio Number registered with the Company EVEN is 137993 and if folio number is 001*** then user ID is 137993001***

5. Password details for shareholders are given below:

- a) If you are already registered for e-voting, then you can use your existing password to login and cast your vote.
- b) If you are using NSDL e-voting system for the first time, you will need to retrieve the “initial password” which was communicated to you by NSDL. Once you retrieve your “initial password”, you need to enter the “initial password” and the system will force you to change your password.
- c) How to retrieve your “initial password”?
 - (i) If your e-mail ID is registered in your demat account or with the Company, your “initial password” is communicated to you on your email ID. Trace the e-mail sent to you from NSDL from your mailbox. Open the e-mail and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The pdf file contains your “User ID” and your “initial password”.

- (ii) In case you have not registered your e-mail ID with the Company / Depository, please follow steps mentioned below in process for those shareholders whose email IDs are not registered.
6. If you are unable to retrieve or have not received the “Initial password” or have forgotten your password:
 - a) Click on “Forgot User Details/Password?” (If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com
 - b) Click on “Physical User Reset Password?” (If you are holding shares in physical mode) option available on www.evoting.nsdl.com
 - c) If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.com mentioning your demat account number/folio number, your PAN, your name and your registered address, etc.
 - d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-voting system of NSDL.
 7. After entering your password, tick on Agree to “Terms and Conditions” by selecting on the check box.
 8. Now, you will have to click on “Login” button.
 9. After you click on the “Login” button, Home page of e-voting will open.

Step 2: Cast your vote electronically on NSDL e-voting:

How to cast your vote electronically on NSDL e-voting system?

1. After successful login at Step 1, you will be able to see all the companies “EVEN” in which you are holding shares and whose voting cycle is in active status.
2. Select “EVEN 137993” of the Company for which you wish to cast your vote during the e-voting period.
3. Now you are ready for e-voting as the voting page opens.
4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on “Submit” and also “Confirm” when prompted.
5. Upon confirmation, the message “Vote cast successfully” will be displayed and you can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
6. Once you confirm your vote on the Resolution, you will not be allowed to modify your vote.

Process for those shareholders whose email IDs are not registered with the Depositories for procuring user ID and password and registration of e-mail IDs for e-voting for the resolution set out in this Notice:

1. In case shares are held in physical mode, please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card), Aadhar (self-attested scanned copy of Aadhar Card) by e-mail to evoting@nsdl.com
2. In case shares are held in demat mode, please provide Demat account number (In case Depository is (i) NSDL - DP ID commences with "IN" followed by 6 digits and Client ID comprises of 8 digits; (ii) CDSL - DP ID and Client ID comprise of 8 digits each) Name, client master or copy of consolidated account statement, PAN (self-attested scanned copy of PAN card), Aadhar (self-attested scanned copy of Aadhar Card) to evoting@nsdl.com If you are an individual shareholder holding shares in demat mode, you are requested to refer to the login method explained at step 1 (A) i.e. login method for e-voting for Individual shareholders holding securities in demat mode.
3. Alternatively, Members may obtain their User ID and Password by sending an e-mail to evoting@nsdl.com mentioning aforesaid details along with the requisite documents as mentioned above.
4. Members who need technical assistance may contact Mr. Sanjeev Yadav, Deputy Manager - NSDL, E-mail ID: evoting@nsdl.com; Tel. No.: + 91 22 4886 7000
