

HELPAGE FINLEASE LIMITED

Regd. Office : S-191/C, 3rd Floor
Manak Complex, School Block
Shakarpur, Delhi-110092
Tel : +91-1122481711

30.07.2018

To,

Department of Corporate Services
BSE Limited,
Phiroze Jeejeebhoy Towers,
Dalal Street,
Mumbai - 400 001
Scrip Code: 539174

Sub: Notice of 36th Annual General Meeting

Dear Sir,

This is to inform you that the 36th Annual General Meeting ("AGM") of the Members of Helpage Finlease Limited ("the Company") is scheduled to be held on Wednesday, 22nd August, 2018 at 12:30 pm at S-191/C, 3rd Floor, Manak Complex, School Block Shakarpur, Delhi-110092.

In connection with the same, please find attached the Notice to the 36th Annual General Meeting of the Company and further, in compliance with the provisions of the Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Amendment Rules, 2015, the Members have been provided with e-voting facility and the cut off date in this regard has been fixed as 15th August, 2018.

Further, pursuant to the Companies Act, 2013 and SEBI (Listing Obligations and Disclosure Requirements), Regulations, 2015, the Member's Register and Share Transfer Books shall remain closed from Thursday 16th August, 2018 to Tuesday 21st August, 2018 (both days inclusive) for the purpose of Annual General Meeting.

Hope you shall find the above in order & request you to take it on your records.

Thanking you

For HELPAGE FINLEASE LIMITED


Priya Chhabra
Company Secretary & Compliance officer
Encl: a/a



CIN : L51909DL1982PLC014434 | Email Id : info@helpagefinlease.com

Website : www.helpagefinlease.com

NOTICE OF 36th ANNUAL GENERAL MEETING

NOTICE is hereby given that the 36th Annual General Meeting of the Company will be held on Wednesday, 22nd day of August, 2018 at 12:30 P.M. at 191/C, 3rd Floor, Manak Complex, School Block Shakarpur, New Delhi-110092, India to transact the following businesses:-

ORDINARY BUSINESS

1. To consider and adopt the Audited Balance Sheet as at 31st year ended 31st March, 2018, together with the Reports of Board of Directors and Auditors thereon.
2. To appoint a Director in place of Mr. Sidharth Goyal (DIN: 02855118), who retires by rotation and being eligible offer himself for re-appointment.
3. Resolution as an Ordinary Resolution:

"RESOLVED THAT pursuant to the provisions of Section 139 and 142 of the Companies Act, 2013, read with rules

Annual General Meeting at such remuneration as may be determined by the Board of Directors of the Company.

SPECIAL BUSINESS

1. **"RESOLVED THAT** pursuant to the provisions of Sections 149, 152 and any other applicable provisions of the Companies Additional (Independent) Director of the Company by the Board of Directors at its meeting held on 12th March, 2018 and th March, 2018.

By the order of the Board
For **Helpage Finlease Limited**

Sd/-
Priya Chhabra
Company Secretary and

Notes:

1. **A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY/ PROXIES TO ATTEND AND VOTE INSTEAD OF HIMSELF/ HERSELF. SUCH A PROXY/ PROXIES NEED NOT BE A MEMBER OF THE COMPANY. THE PROXY FORM SHOULD BE DEPOSITED AT THE REGISTERED OFFICE OF THE COMPANY NOT LESS THAN 48 HOURS BEFORE THE TIME FOR HOLDING THE MEETING. A PERSON CAN ACT AS PROXY**
2. The Register of Members and Share Transfer Books of the Company will remain closed from 16.08.2018 to 21.08.2018 (both days inclusive) for the purpose of Annual General Meeting.

of the Director, seeking appointment/ re- appointment at the Annual General Meeting, forms integral part of the notice. The Director has furnished th

4.

are being sent in the permitted manner.

5. Electronic copy of the Notice of the 36th Annual General Meeting of the Company inter alia indicating the process and manner of e- voting along with Attendance slip and proxy form is being sent to all the members whose email IDs are for a hard copy of the same. Members may also note that the Notice of the 36th Annual General Meeting and the Annual after registering for e-communication, members are entitled to receive such communication in physical form, upon making id: info@helpagefinlease.com.

Business hours up to the date of the Meeting.

9. **Voting through electronic means**

and Administration) Rules, 2014, as amended by the Companies (Management and Administration) Amendment

on resolutions proposed to be considered at the 36th Annual General Meeting (AGM) by electronic means and the business may be transacted through e-voting Services. The Facility of casting the votes by the Members using an electronic voting system from a place other than venue of the AGM (remote e-voting) will be provided by Central

meeting who have not cast their vote by remote e-voting shall be able to exercise their right at the meeting through Poll.

be entitled to cast their vote again.

members of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date for voting thereafter. Once the vote on a resolution is cast by the shareholder, the member shall not be allowed to

The members desiring to vote through electronic mode may refer to the detailed procedure on e-voting given hereinafter.

A. **The procedure for the same is as under:**

- (ii) Click on "Shareholders" tab.

T".

- c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- (vi) If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier voting of any company, then your existing password is to be used.

	For Members holding shares in Demat Form and Physical Form
PAN*	Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders) Members who have not updated their PAN with the Company/Depository Participant number in the PAN Field. the PAN Field.
DOB	Enter the Date of Birth as recorded in your demat account or in the company records for the said demat account or folio in dd/mm/yyyy format.
Dividend Bank Details	Enter the Dividend Bank Details as recorded in your demat account or in the company records for the said demat account or folio. Please enter the DOB or Dividend Bank Details in order to login. If the details are not recorded with the depository or company please enter the member id / folio number in

- (ix) Members holding shares in physical form will then directly reach the Company selection screen. However, members holders for voting for resolutions of any other company on which they are eligible to vote, provided that company
- (x) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (xi) Click on the EVSN for “**HELPAGE FINLEASE LIMITED**” on which you choose to vote.

voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.

your vote.

- (xv) Once you “CONFIRM” your vote on the resolution, you will not be allowed to modify your vote.
- (xvi) You can also take out print of the voting done by you by clicking on “Click here to print” option on the Voting page.

evotingindia.com and register themselves as Corporate and Custodians respectively.

helpdesk.evoting@cdslindia.com.

Compliance user would be able to link the account(s) for which they wish to vote on.

they would be able to cast their vote.

Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.

General Instructions:

- A. The e-voting period commences on Sunday, 19th August, 2018 at 9.00 AM and ends on Tuesday, 21st August, 2018 at 5.00 P.M. During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of 15th August, 2018 may cast their vote electronically.

holding shares either in physical form or in dematerialized form as on the cut-off date and not casting their vote electronically, may only cast their vote at the Annual General Meeting.

- C. Ms. Anita Aswal, Practicing Company Secretary, S-191/C 3rd Floor, Manak Complex, School Block, Shakarpur, Delhi-110092 has been appointed as the Scrutinizer to scrutinize the e voting process in fair and transparent manner.
- D. The Scrutinizer shall within a period not exceeding three (3) working days from the conclusion of the e-voting period unblock the votes in the presence of at least two(2) witnesses not in the employment of the Company and make a

Company as on the cut-off date.

Company.

and e-voting manual available at www.evotingindia.com, under help section or write an email to **helpdesk.evoting@cdslindia.com**.

of the Company at all working days except Saturdays between 11 A.M. and 2 P.M. up to the date of Annual General Meeting.

Regulations, 2015 regarding the Directors proposed to be appointed/ reappointed is enclosed herewith.

Explanatory Statement Pursuant to section 102 of the Companies Act, 2013 and Pursuant to Regulation 36 (3) of the Listing Regulations

Item No.1: Appointment of Independent Director

Director for 5 (Five) consecutive years commencing from 12th

Director.

Details of Director Seeking Appointment / Re-Appointment at the 36th Annual General Meeting (Pursuant to Regulation 36 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015)

1.

Name of the Director	Mr. Sidharth Goyal
Director Identification Number	02855118
Date of Birth	
Date of Appointment on the Board	23/12/2009
Nationality	Indian
Designation	Managing Director
Qualification	
Experience	13
List of Directorships held in other Companies	5
Chairman/Member of the Committees of the Boards of other companies in which he is director as on 31.03.2018	None
Shareholding in Helpage Finlease Limited	5.1772%
Relationship with other director	None

2.

Name of the Director	Mr. Sushil Kumar
Director Identification Number	
Date of Birth	
Date of Appointment on the Board	12/03/2018
Nationality	Indian
Designation	Non executive Independent Director
Qualification	C.A.
Experience	
List of Directorships held in other Companies	0
Chairman/Member of the Committees of the Boards of other companies in which he is director as on 31.03.2018	None
Shareholding in Helpage Finlease Limited	NIL
Relationship with other director	None

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HELPAGE FINLEASE LIMITED

CIN: L51909DL1982PLC014434

Regd. Off: S-191/c, 3rd Floor, Manak Complex, School Block, Shakarpur, Delhi-110092

Email Id: info@helpagefinlease.com, Website: www.helpagefinlease.com

Tel: 011-22481711

F E F D E A M A

DP ID No.: _____

Client ID No.: _____

Folio No. _____

No. of Shares held _____

I/We hereby record my/our presence at the 36th Annual General Meeting of the Company to be held at S-191/C, 3rd floor, Manak Complex, School Block, Shakarpur, Delhi-110092, India on Wednesday, 22nd Day of August, 2018 at 12:30 P.M or at any adjournment thereof.

Name of Shareholder (In Block Letters) _____

Father's/ Husband's Name of the Shareholder _____

Name of Proxy _____

(To be filled only when shareholder is appointing Proxy)

T h o u s a n d A
g a i n s p r o f i t s A

HELPAGE FINLEASE LIMITED

CIN: L51909DL1982PLC014434

Regd. Off: S-191/c, 3rd Floor, Manak Complex, School Block, Shakarpur, Delhi-110092

Email Id: info@helpagefinlease.com, Website: www.helpagefinlease.com

Tel: 011-22481711

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Name of the member(s):	Folio No./ DP Id-Client Id.:
Registered Address:	Email id.:

I/We, being the member(s) of _____ shares of above named Company, hereby appoint:

1.

Name:	Email id.:
Address:	Signature:

Or failing him/her

2.

Name:	Email id.:
Address:	Signature:

Or failing him/her

3.

Name:	Email id.:
Address:	Signature:

As my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 36th Annual General Meeting of the Company will be held on Wednesday, 22nd day of August, 2018 at 12:30 P.M. at S-191/C, 3rd Floor, Manak Complex, School Block Shakarpur, Delhi-110092, India and any adjournment thereof in respect of such resolutions as are indicated below:

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1.		A	A
2.		A	A
3.		A	A

Signed this _____ day of _____ 2018

Signature of Shareholder(s) _____

Signature of Proxy Holder(s) _____

Affix INR 1
Revenue
Stamp

Notes:

- Please put a cross (x) in the box in the appropriate column against the respective resolutions. If you leave the 'For' and 'Against' column blank against any or all the resolutions, your proxy will be entitled to vote in the manner as he/she thinks appropriate.
- A proxy need not be a member of the Company. Pursuant to section 105 of the Companies Act, 2013, a person can act as a proxy on behalf of not more than 50 members and holding in aggregate not more than 10% of the total share capital of the Company. Members holding more than 10% of total share capital of the Company may appoint a single person as proxy, who shall not act as proxy for any other member.
- This form of proxy, to be effective should be deposited at the registered office of the Company as per details given herein above, not later than 48 hours before the commencement of the aforesaid meeting.

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