

UNIVERSAL OFFICE AUTOMATION LIMITED

CIN: L34300DL1991PLC044365

Registered Office: 806, Sidharth, 96, Nehru Place,

New Delhi – 110019, India; 011- 26444812

www.uniofficeautomation.com | UOALInvestors@hclgroup.in

30 October 2025

To,

BSE Limited
Phirojze Jeejeebhoy Towers
27th Floor, Dalal Street
Mumbai - 400 001
Scrip Code: 523519

Sub: Prior Intimation of the Board Meeting for the quarter and half year ended on September 30, 2025.

Dear Sir/Madam,

Pursuant to Regulation 29 read with Regulation 33 and Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, it is hereby informed that a meeting of the Board of Directors of the Company will be held on Wednesday, November 12, 2025 to transact, inter-alia, consider:

1. The Un- audited Financial Results of the Company for quarter and half year ending on September 30, 2025.
2. Any other items with the permission of the Chairman.

Pursuant to the Code of Conduct to Regulate, Monitor and Report Trading by Insiders framed in accordance with the Securities & Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015, Trading Window was closed with effect from 1st October, 2025 until 48 hours after the declaration of un-audited Financial results of the Company for quarter and half year ended on September 30, 2025.

You are requested to kindly take the above information on your record.

Thanking You,
For **Universal Office Automation Limited**

Jasbir Singh Marjara
Company Secretary & Compliance Officer