

Regd. Office & Works :
Mhow-Neemuch Road, Sector-1,
Pithampur- 454 775, Distt. Dhar,
Madhya Pradesh, INDIA

CIN : L24232MP1983PLC002231

Phone : + 91-7292-424242
Fax. : + 91-7292-407387
E-mail : info@medicaps.com
sales@medicaps.com
investors@medicaps.com
Website : www.medicaps.com

MEDICAPS/SE/2018-19

30th November, 2018

Online filing at www.listing.bseindia.com

To,
The General Manager
DCS-CRD
BSE Limited
Dalal Street, Fort
MUMBAI - 400001

BSE CODE: 523144.

Subject: A.: Dispatch of 2nd KYC reminder letter to shareholders requiring copy of PAN Card and Bank mandate particulars as per SEBI Circular No. SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated 20th April, 2018; and

B.: Dispatch of 1st Reminder letter to shareholders as per BSE circular LIST/COMP/15/2018-19 dated 5th July, 2018 informing the amendment in Regulation 40 of SEBI (LODR) Regulation, 2015 with respect to mandatory dematerialization for transfer of shares.

Dear Sir,

Pursuant to aforesaid SEBI & BSE circular, we would like to inform that, Registrar & Share Transfer agent M/s Ankit Consultancy Pvt. Ltd. has dispatched the letters to the shareholders related to KYC reminder letters requiring copy of PAN Card and Bank mandate particulars and Demat Reminder letter related to mandatory dematerialization for transfer of Shares under regulation 40 of SEBI (LODR) Regulations, 2015 on 27th November, 2018.

Sample copy of the letters dispatched to the shareholders in compliance of SEBI Circular No. SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated 20th April, 2018 and BSE circular No. LIST/COMP/15/2018-19 dated 5th July, 2018 are being enclosed for your reference and records.

You are requested to please take on record the above matter for your reference and record.

Thanking You,
Yours Faithfully,

For, **MEDI-CAPS LIMITED**

AYUSH SILOT
COMPANY SECRETARY &
COMPLIANCE OFFICER

Encl.: a/a



Indore Office :

201, Pushpratna Paradise, 9/5, New Palasia, Indore 452 001 (INDIA)

Telefax No. : +91-731-4046321, 4041435, 4028148

MEDI-CAPS LIMITED

CIN: L24232MP1983PLC002231

Regd. Office: Mhow - Neemuch Road Sector 1 Pithampur Dhar MP 45477

Contact 07292-424242, Email: investors@medicaps.com

Website: www.medicaps.com

To,

Date: 26/11/2018

101/45320

INDRALAL HARILAL SHAH

2, DASHA PORWAD SOCIETY

AHMEDABAD

380007

Joint Name 1: PADMAVATI MULCHANDBHAI

Joint Name 2:

Members Ledger Folio No.

103044

No. of Shares

800

Sub.: Section A: Second Reminder for copy of PAN Card & Bank mandate particulars,

Section B: First Reminder for Amendment to Regulation 40 of SEBI (LODR) Regulations, 2015 with respect to mandatory dematerialization for transfer of securities

Dear Shareholder,

SECTION A

Second Reminder for copy of PAN Card & Bank mandate particulars

With reference to the subject of Section A above, and continuation of the initial letter dated 10/07/2018 and further First reminder letter dated 20/10/2018 sent to the member which is in Compliance of the SEBI Circular No. SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated 20 April, 2018 requiring PAN Card copy and bank mandate details against your above mentioned folio. It has been noticed that till date we have not received the above-mentioned KYC documents.

Hence you are once again requested to send the following documents at the earliest:

- 1) Self-attested copy of the PAN Card (in case of joint holders in case of joint holding), and
- 2) Original Cancelled Cheque Leaf bearing name of the shareholder OR

Copy of Bank Passbook/Statement showing name of account holder attested by bank having MICR/IFSC etc. for Bank Mandate Particulars (of the First holder in case of joint holding)

Further, you are also requested to provide valid email ID (if any) with your consent to the company for sending notices through email.

Please send the above-mentioned details/documents immediately to Registrar & Share Transfer Agent (RTA), M/s Ankit Consultancy Pvt. Ltd., 60, Electronic Complex, Pardeshipura, Indore (M.P.) 452010 to update the KYC requirement.

If you require any clarification, please contact RTA, CS Saurabh Maheshwari on 0731-4065799, 4065797 or E-mail at ankit_4321@yahoo.com.

Thanking you,

Yours Faithfully,

Please quote KYC Enquiry No. 45320 in all your above related Correspondence.

For, MEDI-CAPS LIMITED

AYUSHI SILOT

COMPANY SECRETARY &

COMPLIANCE OFFICER

MEDI-CAPS LIMITED

CIN: L24232MP1983PLC002231

Regd. Office: Mhow - Neemuch Road Sector 1 Pithampur Dhar MP 45477

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SECTION-B

First Reminder for Amendment to Regulation 40 of SEBI (LODR) Regulations, 2015 with respect to mandatory dematerialization for transfer of securities

With reference to the subject of Section B above, and in continuation to the letter dated 20/10/2018 already sent to you as per the requirement of SEBI (LODR) (Fourth Amendment) Regulation, 2018, intimating to the members that, the members will not be allowed to transfer their shares in Physical mode after 5th December, 2018.

Therefore, the members are advised to get their shares dematerialized in order to comply with the requirement of SEBI (LODR), on or before 5th Dec., 2018. The process relating to dematerialization may be downloaded from the website of the Company www.medicaps.com at "Investor Relation" module.

If you require any clarification, please contact RTA, CS Saurabh Maheshwari on 07292-4065799, 4065797 or E-mail at ankit_4321@yahoo.com.

Thanking you,

Yours Faithfully,

For, MEDI-CAPS LIMITED

AYUSHI SILOT

COMPANY SECRETARY &

COMPLIANCE OFFICER

SAMPLE

MEDI-CAPS LIMITED

CIN: L24232MP1983PLC002231

Regd. Office: Mhow - Neemuch Road Sector 1 Pithampur Dhar MP 45477

Contact 07292-424242, Email: investors@medicaps.com

Website: www.medicaps.com

To,

Date:

26/11/2018

25 / 45501

SURESHCHANDRA H. DESAI

8, JEEVANANAND, POLICE LANE NAKA,
SAHAR ROAD, ANDHERI EAST MUMBAI
400069

Joint Name 1 : NEETA SURESHCHANDRA DESAI

Joint Name 2 :

Members Ledger Folio No

No. of Shares

S03158

400

Subject: First Reminder for Amendment to Regulation 40 of SEBI (LODR) Regulations,
2015 with respect to mandatory dematerialization for transfer of securities

Dear Shareholder,

With reference to the subject above, and in continuation to the letter dated 20/10/2018 already sent to you as per the requirement of SEBI (LODR) (Fourth Amendment) Regulation, 2018, intimating to the members that, the members will not be allowed to transfer their shares in Physical mode after 5th December, 2018.

Therefore, the members are advised to get their shares dematerialized in order to comply with the requirement of SEBI (LODR), on or before 5th Dec., 2018. The process relating to dematerialization may be downloaded from the website of the Company www.medicaps.com at "Investor Relation" module.

If you require any clarification, please contact RTA, CS Saurabh Maheshwari on 0731-4065799, 4065797 or E-mail at ankit_4321@yahoo.com.

Thanking you,

Yours Faithfully,

For,

MEDI-CAPS LIMITED

AYUSHI SILOT
COMPANY SECRETARY &
COMPLIANCE OFFICER