

# **KILBURN OFFICE AUTOMATION LIMITED**

**CIN: L27106WB1980PLC033140**

**Registered Office: – Vasundhara Building, 2<sup>nd</sup> Floor Space No. 5 And 6, 2/7,**

**Sarat Bose Road, Kolkata, West Bengal-700017**

**Email Id: [kilburncompliance@gmail.com](mailto:kilburncompliance@gmail.com)**

December 31, 2025

**To,**

**The BSE Limited,**

Department of Corporate Service,

P.J. Towers, Dalal Street, Fort,

Mumbai-400 001

**Script Code: 523218**

**Dear Sir/Madam,**

**Sub: Disclosure under Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 – Proceedings of the 44<sup>th</sup> Annual General Meeting of the Company**

In accordance with Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the proceedings of the 44<sup>th</sup> Annual General Meeting (AGM) of Kilburn Office Automation Limited held on Wednesday, December 31, 2025, through Video Conferencing / Other Audio-Visual Means (VC/OAVM) is enclosed herewith.

The 44<sup>th</sup> Annual General Meeting commenced at 4:00 P.M. and concluded at 4:20 P.M.

This is for your information and records.

**Yours faithfully,**

**For Kilburn Office Automation Limited,**

**Mitali Mittal**

**(Company Secretary)**

**M. No.: A25762**

**Encl.: As above**



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## PROCEEDINGS OF THE 44<sup>th</sup> ANNUAL GENERAL MEETING OF THE COMPANY

The 44<sup>th</sup> Annual General Meeting (AGM) of the Members of Kilburn Office Automation Limited was held on Wednesday, December 31, 2025, at 4:00 P.M. through Video Conferencing / Other Audio-Visual Means (VC/OAVM) in compliance with the Companies Act, 2013, and circulars issued by the Ministry of Corporate Affairs (MCA) and the Securities and Exchange Board of India (SEBI).

The deemed venue of the Meeting was the Registered Office of the Company situated at Vasundhara Building, 2nd Floor Space No. 5 And 6, 2/7, Sarat Bose Road, Kolkata, West Bengal-700017.

**1. Chairman of the Meeting:** Mr. Yogesh Ramniwas Mandhani, Director of the Company, presided over the Meeting.

**2. Quorum:** The requisite quorum being present, the Chairman called the Meeting to order.

**3. Attendance:** The following Directors and Key Executives were present at the Meeting via VC/OAVM:

- Mr. Yogesh Ramniwas Mandhani – Non-Executive Director
- Mr. Dipesh Nandkishorji Mandhani – Non-Executive Director
- Mr. Gaurav Kasat – Whole Time Director & CFO
- Ms. Neha Punit Agrawal – Independent Director
- Ms. Pratiksha Rathi – Independent Director
- Ms. Mittali Mital – Company Secretary

**Auditors in Attendance:**

- Representatives of Vinod Kumar Jain & Co., Statutory Auditors
- Representatives of Prakul & Kunwarpreet LLP, Secretarial Auditors

**4. Notice and Annual Report:** With the consent of the Members present, the Notice convening the 44<sup>th</sup> AGM and the Annual Report of the Company for the financial year ended March 31, 2025, were taken as read.

**5. E-voting:** The Company provided a remote e-voting facility through the CDSL platform from December 28 to December 30, 2025. December 26, 2025, was fixed as the cut-off date for determining voting eligibility. Members who attended the meeting but had not cast their votes via remote e-voting were provided the facility to vote during the proceedings.

**6. Business Transacted:** The following businesses were transacted at the Meeting as set out in the Notice:



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Ordinary Business:	
1.	Adoption of the audited financial statements of the Company for the financial year ended March 31, 2025, and the reports of the Board and Auditors thereon.
2.	Re-appointment of Mr. Yogesh Ramniwas Mandhani as a Director.
3.	Re-appointment of Mr. Dipesh Nandkishorji Mandhani as a Director.
4.	Appointment of Mr. Gaurav Kasat as Whole Time Director for a period of five years.
5.	Appointment of Ms. Neha Punit Agrawal as an Independent Director for a term of five years.
6.	Appointment of Ms. Pratiksha Rathi as an Independent Director for a term of five years.
7.	Ratification of the appointment of M/s Vinod Kumar Jain & Co., Chartered Accountants, to fill the casual vacancy.
8.	Appointment of M/s Vinod Kumar Jain & Co., Chartered Accountants, as the Statutory Auditors for a term of five years.
Special Business:	
9.	Appointment of Prakul & Kunwarpreet LLP as Secretarial Auditors for a term of five years.

**7. Results of Voting:** The Chairman informed that the combined results of the voting (remote e-voting and e-voting during the AGM) along with the Scrutinizer's Report would be communicated to the Stock Exchanges within the statutory timelines.

**8. Conclusion:** There being no other business, the Meeting concluded at 4:20 P.M. with a vote of thanks to the Chair.